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Venue: Conference Hall, Administrative Block
Date & Time: 26.12 2015 (Saturday) at 10.00 AM

MEMBERS OF IQAC

Ms. G. Saroja (R.No. 14331D5706) **Student**	Mr. M. Vamsi Krishna **Alumni**	Mr. Avinash Gandi **CEO, San Jose Tech., HYD Industrialist**
Ms. Swetha **HR, TCS-HYD-Employer**	Dr. G.V.S.S.N.S.Raju **Parent**	Dr. K.S.S.Rama Raju **HoD-MBA**
Dr. P. Markandeya Raju **HoD-CIV**	Dr. V. Nagesh **HoD-IT**	Prof. P.S.Sitarama Raju **HoD-CSE**
Dr. R. Gowrisankar Rao **HoD-EEE**	Dr. S. Adinarayana **HoD-MEC**	Dr. M. Sunil Prakash **Dean-T&P**
Dr. R. Ramesh **Dean-R&D**	Dr. Ch. Purnachandra Rao **AP(Ac)**	Dr. P. Ravindranadh **Dean-SP & Coordinator**
Dr. Y.M.C. Sekhar **VP(Ac)**	Dr. A. Raghava Rao **Correspondent & Mgmt Rep**	Dr. K. V. L. Raju **PRINCIPAL & Chairman**

Invitees:

1. Dr. P. Govinda Rao, HoD-MAT
2. Dr. T.V.N.P Sarathi, HoD-CHY
3. Mr. S. Mohan Kumar, HoD-E&H

Leave of absence

1. Ms. Swetha, HR, TCS-HYD-Employer
2. Dr. K.S.S.Rama Raju, HoD-MBA

AGENDA

-// The period under the reference of the meeting is SIX months from 01.07.2015 unless otherwise stated//-
-//CAY: Current Academic Year i.e., 2015-16 //-

To review / recommend / appraise / record / approve / notify / ratify / confirm / update the following:

Item No.01	Minutes of the previous meeting
Item No.02	Action Taken Report (ATR) on minutes of the previous meeting
Item No.03	Intake and Admissions - UG & PG Programs of the CAY
Item No.04	Status of Human Resources as on date
Item No.05	**Research & Development Activities during the period**

a Faculty got PhD awarded
b Students got PhD under supervision of faculty
c PhD students currently being supervised by faculty
d Faculty on Study Leave to pursue Ph.D.(FT)
e Faculty pursuing Ph.D.(PT)
f) Journal Publications
g Conference Publications
h Books Published
i) Chapters Edited
j) As an Editor / Co-Editor of Journals
k As a Chair / Co-Chair of sessions in Conferences

Item No.06 **Faculty Development Activities during the period**

a As a BoS member of other Institutes /Universities
b Industry Internships done
c Certifications done on Modern Tools & Emerging Technologies
d FDPs attended

     e MOOCs done
     f NET/SLET qualified
     g Guest / Expert Lectures delivered (outside MVGR)
     h Expert Lectures delivered (in MVGR)

Item No.07 Academic Performance of UG & PG Students during the period

Item No.08 **Student Research & Development Activities during the period**
     a Journal Publications
     b Conference Publications
     c Industry Internships done
     d Certifications done on Modern Tools & Emerging Technologies
     e Student Workshops, Conferences etc... attended
     f MOOCs done

Item No.09 Any other agenda item with the permission of the chair

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This is the 10th meeting of the members of Internal Quality Assurance Cell (IQAC), MVGR College of Engineering. All the IQAC members assembled at the Conference Hall of ADMN Block. Meeting started at 10.00 AM on 26.12 2015. At the outset the Coordinator of IQAC welcomed the Chairman of IQAC and the members present in the meeting and requested the Chairman to commence the business of the meeting. The Chairman also welcomed all the members and started the business of the meeting. Following is the record of minutes of the said meeting.

MINUTES

Minutes of Internal Quality Assurance Cell (IQAC) Meeting held on 26.12 2015 at MVGR College of Engineering (A)

Item No.01 Minutes of the previous meeting

Coordinator of IQAC read the minutes of previous meeting. All the members present in the meeting unanimously confirmed the minutes

Item No.02 Action Taken Report (ATR) on minutes of the previous meeting

Coordinator of IQAC presented Action Taken Report (ATR) on the minutes of previous meeting. Action Taken Report (ATR) was discussed and noted by the house.

Item No.03 AICTE Approvals: New Courses, Closures & Increase of Intake for the CAY

The following are the details of intake and admissions for the current Academic Year:

	Program	Branch / Specialisation	Intake and Admissions Details 2015-16	
			Intake	Admissions
1	B.Tech.	MEC	180	180
2	B.Tech.	ECE	180	180
3	B.Tech.	CSE	180	177
4	B.Tech.	EEE	120	112
5	B.Tech.	IT	60	56
6	B.Tech.	CIV	120	109
7	B.Tech.	CHE	60	51
8	M.Tech.	MD	18	15
9	M.Tech.	CSE	18	13
10	M.Tech.	VLSI	18	17
11	M.Tech.	CNIS	18	12
12	M.Tech.	SE	18	14
13	M.Tech.	PS	18	10
14	MBA		120	120

Reviewed and noted

Item No.04 Status of Human Resources as on date

Following is the status on human resources:

FACULTY								Faculty with Ph.D.	57
Dept.	Prof	AscP	SrAP	AstP	TA	Total			
CHE	2	4	2	5	0	13			

CIV	5	2	0	18	0	25
CSE	3	8	2	21	0	34
ECE	3	6	0	23	6	38
EEE	4	3	1	15	0	23
IT	1	3	1	8	0	13
MEC	7	8	0	20	4	39
MAT	2	1	1	6	0	10
PHY	3	1	0	4	0	8
CHY	3	0	0	3	0	6
E&H	0	2	1	11	0	14
MCA	0	0	0	2	0	2
MBA	3	1	0	11	0	15
Total	36	39	8	147	10	240

Non-Teaching Staff		
Technical Staff	Regular Staff	118
Ministerial Staff		
Attenders		
Housekeeping	Outsourced Staff	≅ 127
Sanitation		
Gardening		
Security		
Others		
	Total	240

Cadre, Student to Faculty and also Faculty to Non-teaching Staff Ratios were reviewed in line with guidelines of regulatory bodies (AICTE, UGC, JNTUK & APSCHE) and accrediting agencies (NBA & NAAC). And the same is noted

Item No.05   Research & Development Activities during the period

a)   **Faculty got Ph.D. awarded**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
			1	2							0	3

b)   **Students got PhD under supervision of faculty**

01 number of students got Ph.D. under the supervision of faculty

c)   **PhD students currently being supervised by faculty**

06 number of Ph.D. students currently being supervised by faculty

d)   **Faculty on Study Leave to pursue Ph.D.(FT)**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
			0	3	1	1					0	5

e)   **Faculty pursuing Ph.D.(PT)**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
		7	0	1	5			1	2		4	20

f)   **Journal Publications**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
6	5	3	22	1	1		10	4	2	5	8	67

g)   **Conference Publications**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
3	3	1	9	2			1		1		0	20

h)   **Books Published**

Books published by faculty: 01

i)   **Chapters Edited**

Chapters edited by faculty: 01

j)   **As an Editor / Co-Editor of Journals**

02 number of faculty got opportunity to act as editor / co-editor of Journals.

k)   **As a Chair / Co-Chair of sessions in Conferences**

01 number of faculty got opportunity to chair / co-chair sessions in conferences.

The research and development activities such as acquiring PhD qualifications, Ph.D. guide-ships, pursuing

Ph.D., research and books publications, editing chapters in research proceedings, roles as editor / co-editor of journals and as chair / co-chair of sessions in conferences were thoroughly reviewed. Faculty were appreciated for their active participation. However, they were advised to put more efforts in respect of 'research publications'.

Item No.06   Faculty Development Activities during the period

a)   As a BoS member of other Institutes /Universities

01 number of faculty got opportunity to be a member of BoS of various institutes including universities

b)   Industry Internships done

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
	1		0	0							0	1

c)   Certifications done on Modern Tools & Emerging Technologies

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
0			3	1							0	4

d)   FDPs attended

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
15	6	14	34	14	3		4	2	2	2	26	122

e)   MOOCs done

CIV	EEE	MEC	ECE	CSE	CHE	IT	MAT	PHY	CHY	E&H	MBA	TOT
1			0	4				4		1	20	30

f)   NET/SLET Qualified

01 number of faculty cleared / qualified NET / SLET conducted by State Board and / or CSIR, New Delhi

g)   Guest / Expert Lectures delivered (outside MVGR)

07 number of faculty delivered Guest / Expert lectures in various academic institutions and industry

h)   Expert Lectures delivered (in MVGR)

02 number of faculty delivered Expert lectures on modern tools and emerging technologies to various groups of students and faculty of different departments in the campus

The faculty development activities such as representations in BoS of other institutes, industry internships, certifications on modern tools & emerging technologies, FDPs, MOOCs, NET/SLET qualifications, achievements of fellowships/ awards / recognitions, delivering guest / expert lectures were thoroughly reviewed. Faculty were appreciated for their active participation. However, they were advised to put more efforts in respect of 'industry internships' and 'MOOCs'.

Item No.07   Academic Performance of UG & PG Students during the period

Pass percentage of students-1ˢᵗ Semester of 2015-16

B.Tech. (Branch)	Pass %				M.Tech. (Specialisation)	Pass %	
	I Yr	II Yr	III Yr	IV Yr		I Yr	II Yr
MEC	85.00	76.00	83.00	85.32	Machine Design	100	100
ECE	89.26	72.56	63.81	76.83	VLSI	100	100
CSE	57.63	64.04	70.21	76.92	CSE	83.33	83.33
EEE	52.21	65.71	75.36	72.22	CNIS	91.67	100
IT	38.60	74.14	65.45	69.39	Structural Engg	92.85	100
CIV	68.88	65.73	69.10	65.44	Power Systems	80	93.33
CHE	49	42	45	46	MBA	100	97

The pass percentage in majority of the branches is good. It was felt that a few of the branches /specialisations may have chances for further improvements. The mechanism of remedial classes may further be strengthened in such cases.

Item No.08   Student Research & Development Activities during the period

    a)   **Journal Publications**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MBA	TOT
	2	3	0	1	2		0	8

    b)   **Conference Publications**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MBA	TOT
1	1	2	0	3	1		0	7

    c)   **Industry Internships done**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MBA	TOT
	40	60	0				0	100

    d)   **Certifications done on Modern Tools & Emerging Technologies**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MBA	TOT
			40	16			0	56

    e)   **Student Workshops, Conferences etc... attended**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MBA	TOT
1	15	50	2		2		33	103

    f)   **MOOCs done**

CIV	EEE	MEC	ECE	CSE	CHE	IT	MBA	TOT
			0				24	24

The research and development activities of the students such as research publications, industry internships, certifications on modern tools & emerging technologies, MOOCs, workshops, conferences, were thoroughly reviewed. Students were appreciated for their active participation. However, they were advised to put more efforts in respect of 'research publications' and 'MOOCs'.

Item No.09   Any other agenda item with the permission of the chair

    a)   **Scheduling of next IQAC meeting**

In line with the recommendations of earlier meetings, IQAC meets normally 3 times in a year, preferably on Saturdays. 1st meeting on the last Saturday of June, 2nd on the last Saturday of September, and 3rd on the last Saturday of December. The periods under the reference of 1st and 3rd meetings are '1st JAN to 30th JUN' and '1st JUL to 31st DEC' respectively. The 2nd meeting in the month of September is not specific to any particular period of reference. In fact, it is a special meeting meant for a specific agenda of 'finalization of AQAR of that year'. Few other things, if any available by that time for discussion, shall also be considered as agenda.

As per the procedures and policies explained, the 1st meeting of the next year, due to be scheduled in the month of June, is proposed to be held on 25.06.2016 (Saturday). This is for information and planning for the members of IQAC

The meeting ended with vote of thanks by the coordinator-IQAC
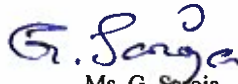
MEMBERS PRESENT

Mr. S. Mohan Kumar
HoD-E&H & Invitee

Dr.T.V.N.P.Sarathi
HoD-CHY & Invitee

Dr.P.Govinda Rao
HoD-MAT & Invitee

Ms. G. Saroja
(R.No. 14331D5706)
Student

Mr. M. Vamsi Krishna
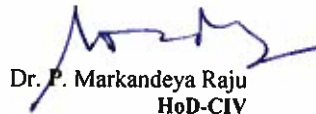**Alumni**

Mr. Avinash Gandi
CEO, San Jose Tech., HYD
Industrialist

Ms. Swetha
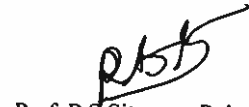**HR, TCS-HYD-Employer**

Dr. G.V.S.S.N.S.Raju
Parent

Dr. K.S.S.Rama Raju
HoD-MBA

Dr. P. Markandeya Raju
HoD-CIV

Dr.V. Nagesh
HoD-IT

Prof. P.S.Sitarama Raju
HoD-CSE

Dr. R. Gowrisankar Rao
HoD-EEE

Dr. S. Adinarayana
HoD-MEC

Dr. M. Subb Prakash
Dean-T&P

Dr. R. Ramesh
Dean-R&D

Dr. Ch. Purnachandra Rao
AP(Ac)

Dr. P. Ravindranath
Dean-SP & Coordinator

Dr. Y.M.C. Sekhar
VP(Ac)

Dr. A. Raghava Rao
Correspondent & Mgmt Rep

Approved by

Dr. K. V. L. Raju
PRINCIPAL & Chairman-IQAC

Internal Quality Assurance Cell (IQAC)
MVGR College of Engineering (A)

Action Taken Report (ATR) on Minutes of IQAC Meeting held on 26.12.2015

Item No	Agenda	Resolution / Recommendation	Action Taken
	To review / recommend / appraise / record / approve / notify / ratify / confirm / update the following:		
1	Minutes of the previous meeting	Confirmed the minutes	-
2	Action Taken Report (ATR) on minutes of the previous meeting	Reviewed and noted	-
3	Intake and Admissions - UG & PG Programs of the CAY	Reviewed and noted	-
4	Status of Human Resources as on date	Student to Faculty, Cadre and also Faculty to Non-teaching Staff Ratios were reviewed in line with guidelines of regulatory bodies (AICTE, UGC, JNTUK & APSCHE) and accrediting agencies (NBA & NAAC). And the same is noted	-
5	Research & Development Activities during the period	The research and development activities were thoroughly reviewed. Faculty were appreciated for their active participation. However, they were advised to put more efforts in respect of 'research publications'.	Advisory communicated to faculty through HoDs
6	Faculty Development Activities during the period	The faculty development activities were thoroughly reviewed. Faculty were appreciated for their active participation. However, they were advised to put more efforts in respect of 'industry internships' and 'MOOCs'.	Advisory communicated to faculty through HoDs
7	Academic Performance of UG & PG Students during the period	The pass percentage in majority of the branches is good. It was felt that a few of the branches /specialisations may have chances for further improvements. The mechanism of remedial classes may further be strengthened in such cases.	The mechanism of remedial classes is further strengthened for slow learners.
8	Student Research & Development Activities during the period	The research and development activities of the students were thoroughly reviewed. Students were appreciated for their active participation. However, they were advised to put more efforts in respect of 'research publications' and 'MOOCs'.	Advisory communicated to students through HoDs
9	Any other agenda item with the permission of the chair		
a)	Scheduling of next IQAC meeting	The 1st meeting of the next year, due to be scheduled in the month of June, is proposed to be held on 25.06.2016 (Saturday).	Meeting notice shall be served well in advance to the scheduled meeting

Dean(SP) &
Coordinator of IQAC
Coordinator- IQAC
MVGR College of Engineering (A)

PRINCIPAL &
Chairman of IQAC
Chairman-IQAC
MVGR College of Engineering (A)

Copy to: All the members of IQAC