M V G R COLLEGE OF ENGINEERING(A)



Chintalavalasa, Vizianagaram-535005 Accredited by NAAC with 'A' Grade & Listed u/s 2(f) & 12(B) of UGC (Approved by AICTE, New Delhi and Permanently Affiliated by JNTUK-Kakinada)

2.5.3. IT integration and reforms in the examination procedures and including Continuous processes Internal Assessment (CIA) have considerable brought in Examination improvement in Management System (EMS) of the Institution

CONTENTS

Additional Information:

- 1. IT integration and reforms in the examination procedure
- 2. A1-Academic Regulations
- 3. A2-Academic Regulations

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3	A2-Academic Regulations	84 to 126

MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)

IT integration and reforms in the examination procedures

MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)

EXAMINATION AUTOMATION SYSTEM



MAHARAJ VIJAYARAM GAJAPATHI RAJ COLLEGE OF ENGINEERING (A) CHINTALAVALASA, VIZIANAGARAM – 535005 Andhra Pradesh

(EXAM MODULE) DESCRIPTION:

Exam Module is a complete and customized solution for Autonomous colleges to handle all the Examination related work. By going through the flow of application one can easily maintain its student details, Exams details, Exam wise fee details, subject details, Exam scheduling, and OMR Reorganization Details with hand writing also. This software includes the User-friendly menus which can easily generate all the reports.

Basic Structure of BEES EXAMINATION TOOL:

Mainly the BET consists of following Tools like

- College Header Name
- Buttons
- Login tool bar
- Modules
- Identification Bar
- Operation Modules

All the above Tool bars can be viewed in the below image.



College Header name: At the top of the page we can identify the name of the College with Header.



Buttons: At the right side top we can view the buttons like Minimize, Help, and Quit.



Login tool bar: At the right side of top we can view the login details.

<u>9</u>	Welcome <administrator></administrator>
0	Login Dt: 16/12/2020 10:53
S	Financial Year: 2019 - 2020
T	Academic Year: 2019 - 2020

Identification Bar: It indicates the current module operation.

Pre-Examination

Modules: There are three types of modules they are

- Pre- Examination Module \rightarrow Masters \rightarrow Transactions \rightarrow Reports
- Post- Examination Module → Transactions → Reports
- Utilities & Exam accounts \rightarrow Transactions \rightarrow Reports



Operation Modules: The operations to be done by each module.

Below image represents the basic view of Modules.

Pre Examination Module:

Prior to the conduct of examination the entries given to each setup of module is known as Pre - Examination Module.

Again the Pre Examination Module consists of three types of Modules like

- 1) Masters
- 2) Transactions
- 3) Reports

Masters: For Pre Examination the basic entries will be done first in Masters i.e., all the examination setups (Marks setup, Fee setup) will be exists here. After entering all the setup entries it will converts in to the Transactions automatically.

Again the Masters consists of following operations like.



All the operations of the modules are having the common type of Sub options like

NEW (F4): to get a new page to enter the new data. MODIFY (F6): to modify (changes) already existing data. DELETE (F7): to erase an already existing data. VIEW (F12): to see the existing data. QUIT (F9): to escape from existing page. SAVE (F8): to save the data after entering the details. CANCEL (F11): to clear the details of the page.



Import Initial Database:

After entering all details in Course Master next step is to import Student details like

1) Import Students: Here we enter the student's details of all branches in a system generated Excel File and then import the students details with that Excel file.

BEES ERP	Pre-Examinati	on->Masters-> Import	Intial D	Database-> Import Students Data	
AMINATION TOOL		File		Import Excel File	
	Course:	B.TECH	~	Select Excel File to Import Student Data:	
	Branch:			BROWSE THE EXCEL FILE	
	All Branches			IMPORT & REPLACE STUDENT DATA	
1		✓ CSE ✓ ECE ✓ EEE		INPORT & APPEND STUDENT DATA	
		<	>		
	Semester:	I/IV I SEM	~		
eeS	Batch:	2016 - 2017			
nination Tool		2020 - 2021	^		
nple & Complete		2019 - 2020	_		
ST LAN		2018 - 2019 2017 - 2018			
J Carlos		2016 - 2017			
		2015 - 2016	~		
		GENERATE EXCEL FIL			
Mar.		student on the selected bro	anch,		
	unnecessary d	lata may cause malfunction	ing of		
2 C	the software	Once the data is imported	and		

2) **Import Photos:** Here we import the student's photos by collecting all the branch student's photos in a folder of a particular course and batch and then import it.

BEES ERP		90
EXAMINATION TOOL Bees Examination Tool It's Simple & Complete	Select Details Course: B.TECH Batch: 2016 - 2017 Select the Folder: BROWSE IMPORT NEW PHOTOS Store Photo with the name [ADMNNO].ip g in JPEG format OR UPDATE EXISTING PHOTOS. If the photos using the button 'IMPORT NEW PHOTOS'. If the photos are already existing, and you want to update with new photos then import the photos using 'UPDATE EXISTING PHOTOS' 260px	

Note: Here the Basic size of the image is 200 * 260 pixels and the image file name to be save as (student Admission No) in JPEG format and updated photos will be imported by clicking the option UPDATED EXISTING PHOTOS.

3) Import Signatures: Here we import the student's signatures same as Import Photo's

Note: Here the Basic size of the image is 140 * 60 pixels and the image file name to be save as (student Admission No + [s]) in JPEG format.

REES ERP	WVGR COLLEGE OF ENGINEERING Pre-Examination->Masters->Initial Database Updates-> Signature Updation	e ? 0
Examination Tool Bees Examination Tool It's Simple & Complete	Select Details Course: B.TECH Batch: 2016 - 2017 Select the Folder: BROWSE MPORT NEW SIGNATURES OR UPDATE EXISTING SIGNATURES Import Signs for the students who is not having the signs using the button 'IMPORT NEW SIGNATURES Import Signs for the students who is not having the signs using the button 'IMPORT NEW SIGNS'. If the signs are already existing, and you want to update with new signs then import the signs using 'UPDATE EXISTING SIGNS'	

<u>Student Data Management</u>: After importing the initial database of the entire student's, the Finalized list will be displays on Student Data Management.

Pre	-Examination->Masters->	nitial	Database Updates-> Stu	Ident List Finalization			
	Save(F8) XCancel(F11)			MODIFY RECORD			
NTOOL						67 - 20 - 100 I	0
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			SHOW STODENTS	EXPORT TO EXCEL	FRINT LIST	PRINT STOD SHEET	
	STOFSTUDENTS		HT No: Detainee	Transitory Handicapped	Lateral	_ 200px	
	SNo Admn No		16331A0101	Lock the Selected Student			
			Full Name (As per SSC): *	Lock all the Students in the Se	lected batch	200	
	10 1633140102	-	ADARI LIKHITH SAI SURYA	for the second sec		260px	
	12 1633140103	-	Admn No: Roll/Se	ction No: Caste Category:			
	13 1633140104	-	161622	BC - D			
	14 1633140105	-	Admission Date:* Comple	tion Year:* Batch:			
	16 1622140107	-	11/08/2016 . 2020	2016 - 2017 🗸 🗸	GET PHOTO	CLEAR PHOTO	
	17 1622140109	-	DOB:* Gende	r : * Join Curriculum		140px	
	19 1622140109	-	31/08/1999 🔍 Male	✓ A1		0	
	10 1622140110	-			1 los	50px	
	20 1633140112	-	ADARI RAVI MALLESWARA	RAO	V. 000	om 10	
	21 1633140114	-	Marthan Marta	Agadhar No.	GET SIGN	CLEAR SIGN	
	22 1633140115	-	ADARI JAYAMMA	730228305056			
	23 1633140116	-	Parent Mobile	Student Mebile	BIOMETRIC-1-	BIOMETRIC-2	
	24 1633140118	-	9912209349	9010090686	Go to	- Go to	
	25 1633140119	-	Email:		on ->	ion ->	
	26 1633140120		likhithsaisuryaadari@gmail.	com	Masters->Initi	Masters->Init	
	27 16331A0121		Date of Leaving:	Discontinue Date:	 Database Register 	->Register	
	29 1622140122	-	□ 16/12/2020 □.▼	16/12/2020 □ -	Biometric	Biometric	

Subject Master:

It is used to enter the details of subjects of branch wise and semester wise.

	Pre-Ex	aminati	on->Ma	sters->	Subject M	laster								
	Sa 🕄	ve(F8) 🏅	(Cancel	(F11)	,			MODIFY R	ECORE)				
ON HOOL	- Selec	t Branch e: B.TEC	<mark>&Sem</mark> H ∨	Branch	CE	v s	em: I/IV I SEM		v c	urriculum	A 1		SH	ow
17				-			Lock Date	1			Ru	nning Curric	ulum	
1		Subject	Order S	ubject Re yl. Code: 1MAT00	ef Codes Ref. Cod 1 EM - I	le: Int Ex A1M	ed Exam Codes cam Ext Exa AT001 A1MAT	n Subject	Name: ering M	athemati	cs - 1		Under Ele	etive
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S n Tool supplete	Optic Int M 40	A constraints of the second se	Ext Max M 60 Syl Code A1M A1PY A1C A1C A1Cl A1Cl A1Cl	Aark TA / Ref Code EM - I EP ES ED CP ELP-I EPL	Subject Mox Subject IntExamCo Dra IntExamCo Almatool Almatool Almatool	t Type cory O Pro proming Pro ExtExamCo A1MATO01 A1PYT001 A1CHT001 A1CHT001 A1CHT001 A1CHT001 A1CHT001 A1CHT001 A1CHT001 A1CHT001 A1CHT001	Idical ject O Others Name Engineering Math Engineering Phys Environmental Stu Engineering Drav Computer Progra English Languag Engineering Phys	Credits 3 eematics - 1 cs vidies ing mming e Practice - 1 cs Lab		Int Max Max 40 40 40 40 40 40 40 40 40 40 40 40 40 40 40 40	Ext Max 60 60 60 60 60 60 60 60 60	Subject Type Theory Theory Theory Drawing Theory Practical Practical	Replacem oup Order 3 3 3 3 3 3 2 2 2	ent \$ r Ko No No No No No No No

Elective Subject registration:

It is used to register the Elective subjects for the students.



Substitute Subject registration: It is used to register substitute subject to the readmitted students as per regulations.

	Save(F8) XCancel(F11) MODIFY RECORD
	Select Branch & Sem Course: B.TECH V Batch: 2019 - 2020 V Branch: ME V Sem: I/IV II SEM V Replacement Subject: A2EEI201 - Basic Electrical Engineering (Integrated Course)(Elect.)(R) (A2) V Substitute for: A2CII201 - Programming for Problem Solving (Integrated Course) (A2) V SHOW
Bees	Select Students Students whom which the Selected Replacement Subject is not allotted Students whom which the Selected Replacement Subject is all Select All Students Select All Students 19331A0301 19331A0323 19331A034 19331A0302 19331A0324 19331A034 19331A0302 19331A0325 19331A034 19331A0304 19331A0326 19331A034 19331A0305 19331A0327 19331A034 19331A0306 19331A0328 19331A035 19331A0306 19331A0329 19331A035 19331A0307 19331A0329 19331A035 19331A0308 19331A0331 19331A035 19331A0310 19331A0332 19331A035 19331A0311 19331A0335 19331A035 19331A0313 19331A035 19331A0314 19331A035 19331A0315 19331A036 19331A036 19331A0316 19331A036 19331A036 19331A0316 19331A036 19331A036 19331A0317 19331A036 19331A036 19331A0317 19331A036 19331A036

INTEGRATED COURSE SETUP: It is used to setup the integrated courses, along with marks split for theory as well as lab, course wise & branch wise.

R BEES ERP	WVGR COLLEGE OF ENGIN Pre-Examination->Masters->Subject Master	EERING -> Integrated	d Course Setup			20
EXAMINATION TOOL	Select Branch & Sem Course: B.TECH Pranch: CE V Subject Details Select Subject Div Exam Code Dir A2CII201 - Programming for V Image: Comparison of the second	Sem: 1/1 V II SI v Name	EM V Curriculum: A2 V Division Type Int Max Ext Mu	SHOW D	ETAILS	
	Subject	Div Code	Div Name	Division Type	Int Max	
	Programming for Problem Solving (Integrated	A2CII201	Programming for Problem Solving	Theory	40	
D. Co	Programming for Problem Solving (Integrated	A2CII201	Programming for Problem Solving	Practical	40	
Bees	Engineering Physics (Integrated Course)	A2PYI101	Engineering Physics	Theory	40	
Examination Tool	Engineering Physics (Integrated Course)	A2PYI101	Engineering Physics Lab	Practical	40	
It's Simple & Complete						

SAMPLE EXAMINTION NOTIFICTION (UG)



MVGR College of Engineering (Autonomous)

Approved by AICTE, New Delhi and Permanently Affiliated to JNTU, Kakinada Listed U/S 2(f) & 12(B) of the UGC Act 1956 Vijayaram Nagar Campus, Chintalavasala, VIZIANAGARAM-535 005

B.Tech. REGULAR EXAMINATIONS NOTIFICATION

FOR A1 REGULATION (AUTONOMOUS BATCHES)

B.Tech. II SEMESTER REGULAR/SUPPLEMENTARY EXAMINATIONS (For 2015, 2016 & 2017Admitted Batches)

CANDIDATES APPEARING FOR THE ABOVE EXAMINATIONS COMMENCING FROM 30-04-2018 ARE INFORMED THAT THE APPLICATIONS WILL BE RECEIVED AS PER THE TIME SCHEDULE GIVEN BELOW.

Examination registration	Last date
Submission without late fee	13-04-2018
Submission with Rs. 500/- late fee	17-04-2018

* Applications are also admissible up-to two days before the examination with a fine of Rs. 5000/-. (Applications to be submitted to autonomous examination section)

Students are required to remit the Regular fee through SB Collect Link which was provided in College website by selecting payment category as Exam Fee.

EXAMINATION FEE

(A) For whole semester examination (Regular: All subjects) Rs.1250/-	ester examination (Regular: All subjects) Rs.1250/-	(A) For whole semester examination (Regular: All subjects)
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The department shall remit the <u>Supplementary Fee</u> in the Account no: 3119201005031 (Challan available at Autonomous Section)

(B) For One Subject	(Theory / Practical)	Rs. 500/-
For Two Subjects	(Theory / Practical)	Rs. 750/-
For Three Subjects	(Theory / Practical)	Rs. 900/-
For Four and above Subjects	(Theory / Practical)	Rs. 1,250/-
Detailed Time Table for theory Exan	ninations will be sent to the de	partments and also
notified in the College website www	mygree edu in	

Detailed Time Table for theory Examinations will be sent to the departments and also notified in the College website <u>www.mvgrce.edu.in</u>

Note:

- The respective departments are informed to verify the eligibility of the candidates for registration for examination with respect to of attendance /malpractice/court cases/ credits.
- Hall Tickets are to be issued by the Department only to the eligible candidates who fulfill the academic requirements of the College. The Heads of the Departments are required to inform the students that mere payment of examination fee does not guarantee eligibility for appearing for examination.
- The students are required to submit the filled in applications along with fee paid to the department as per the above schedule.
- Heads of the departments are requested to ensure that the filled in applications along with fee paid is submitted to the Examination Section (Autonomous) as per the above schedule.

DATE: 02-04-2018

PRINCERALAL EVOR College of Engineering Hehintholovalase (PO) VIZIANAGARAM-836003

SAMPLE EXAMINTION NOTIFICTION (PG)



MVGR College of Engineering (Autonomous)

Approved by AICTE, New Delhi and Permanently Affiliated to JNTU, Kakinada Listed U/S 2(f) & 12(B) of the UGC Act 1956 Vijayaram Nagar Campus, Chintalavasala, VIZIANAGARAM-535 005

M.Tech. REGULAR EXAMINATION NOTIFICATION

FOR A1 REGULATIONS (AUTONOMOUS BATCHES)

M.Tech., I SEMESTER REGULAR/SUPPLELMENTARY EXAMINATIONS

(For 2015, 2016 & 2017 Admitted Batches)

CANDIDATES APPEARING FOR THE ABOVE EXAMINATIONS COMMENCING FROM 19-02-2018 ARE INFORMED THAT THE APPLICATIONS WILL BE RECEIVED AS PER THE TIME SCHEDULE GIVEN BELOW.

Examination registration	Last date
Submission without late fee	05-02-2018
Submission with Rs. 500/- late fee	08-02-2018

* Applications are also admissible up-to two days before the examination with a fine of Rs. 5000/-. (Applications to be submitted at autonomous examination section.)

Students are required to remit the fee through SB Collect Link which was provided in College website by selecting payment category as Exam Fee.

EXAMINATION FEE

Prescribed Fees	AMOUNT (Rs.)
For whole Semester Examination (All subjects)	1400
For One Subject (Theory / Practical)	600
For Two Subjects (Theory / Practical)	800
For Three Subjects (Theory / Practical)	1000
For Four and above Subjects (Theory / Practical)	1400

Detailed Time Table for theory Examinations will be sent to the departments and also notified in the College website <u>www.mvgrce.edu.in</u>

Note:

- Heads of the Department are requested to verify the eligibility of the candidates for registration for examination with respect to of attendance /malpractice/court cases/ credits.
- 2. Hall Tickets are to be issued by the Department only to the eligible candidates who fulfill the academic requirements of the College. The Heads of the Departments are requested to inform the students that mere payment of examination fee does not guarantee eligibility for appearing for examination.
- The students are required to submit the filled in applications along with fee paid to the department as per the above schedule.
- Heads of the departments are requested to ensure that the filled in applications along with fee paid is submitted to the Examination (Autonomous Section) as per the above schedule.

Dean-Examinations DATE: 29-01-2018

IPAL MVGR College of Engineering (A) Vizianagamen - 535 005

EXAMINATION MONTH & YEAR SETUP: It is used to setup Month and Year of examination program wise.

REES ERP RET	Pre-Examination->Masters->Masters->Examination->Masters->Examination->Masters->Examination->Masters->Masters->Masters->Examination->Masters->Mas	am Months Setup
DEIS	Save(F8) XCancel(F11)	MODIFY RECOF
EXAMINATION TOOL	Select Details	Exam Month Setup Details
	Month November	✓ January 2019 ^ October 2019 ^
32340	Year 2019	V November 2019 December 2019
	Add Next Month in Internal E	ams February 2019
	Add Next Month in External E	xams April 2019
	✓ B.TECH	May 2019
	M.Tech.	June 2019
The second second	✓ MBA	July 2019
Baac		August 2019
Dees		September 2019
Examination Tool		January 2020
It's Simple & Complete	Exam For Both	October 2020 v
- ANT AN		· · · · · · · · · · · · · · · · · · ·

Exam Fee Setup: It is used to enter the fee amount in Rupees along with fine amounts(late fee) for Regular and Supply Exams.

BET	Pre-Examination->Masters->E	E OF ENGINEERING
EXAMINATION TOOL	Exam Fees Setup Fee Structure: 95 (B.TECH)	
Bees Examination Tool it's Simple & Complete	Course & Semester Course: B.TECH Select Curriculum Batch 2019 - 2020 Semesters: ALUMINI Regular I/IV I SEM Regular I/IV I SEM Supple V I/IV II SEM Regular V I/IV II SEM Regular	Regular Fee & Fines Supplementary Fee Supplementary Fee Y Fee Amount: 1250.00 1 Subject Fee: Fines Late Fine (1st): 500.00 2 Subjects Fee: Late Fine (1st): Late Fine (1st): Late Fine (2nd): 5000 3 Subjects Fee: Late Fine (2nd): Late Fine (2nd): Late Fine (3rd): 5000 4 Subjects Fee: Late Fine (2nd): Late Fine (3rd): Late Fine (4th): 5000 > = Subj. Fee: Late Fine (4th): List of Additional Fees Applicable Applicable For Applicable For Applicable Fee Amount: Iso Regular Image: Image: Image: Image: Image:
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Date setup for Exam Fee Collection : It is used to set up dates for fee collection for Regular and Supply examination along with Fines.





MAHARAJ VIJAYARAM GAJAPATHI RAJ COLLEGE OF ENGINEERING (A)

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Iline fee pay Student Login C Mrvgrex C Mrvgrex C Mrvgrex Licinformation demic Information terret rables mr Time Tables ks Details	ment details. x Sign in - Google Accounts x + ams.com/Student/OnlineFeePaymentDetails.aspx MVGR College of Engineer Autonomous Autono	- 0 Q 🖈 🛊 (ring to JNTU, Kakinada 6003, Andhra Pradesh
Student Login C M mvgrex C M	ment details. x Signin-Google Account x + ans.com/Student/OnlineFeePaymentDetails.aspx	- 0 Q the second

Vijayaram N	IVGR COLLEGE OF ENGINEERING (Autono gar Campus, Chintalavalasa, Vizianagaram District, Andhra Pradesh 535	mous) 5005 Ph: 089222 41199
	B.TECH. I SEMESTER REGULAR EXAMINATIONS JANUAR	Y 2020
	RECEIPT / APPLICATION	
Rec No: 3	4189 Da	ate: 12-12-2019
Registered No:	19331A0312 Branch: B.TECH MECHANICAL ENGI	NEERING
Student: E	AGADI SHYAM SUNDER	
Parent: F	SNAIDU	
Farence -		
Fee Amount: 1	250.00 INR	
Fine:		NT)
Total:	250.00 INR	
In Words: R	upees one thousand two hundred fifty only	
Subjects Regis	tered:	
Sub Co	le Name of the Subject	
A2MAT1	01 Mathematics - I	
A2CYI1	11 Engineering Chemistry (Integrated Course)	
A2EEI2	1 Basic Electrical Engineering (Integrated Course)	
A2MEW2	01 Workshop	
No. of Subie	cts: 4	

Exam Sessions Master: It is used to set up Timings of Morning and Afternoon session.

BEES ERP	MVGR COLLEGE OF ENGINEERING		90	Welcome <a< th=""><th>dministrator> /12/2020 12:46</th></a<>	dministrator> /12/2020 12:46
	Examination->Masters->Examination Sessions	MODIFY RECORD		Financial Yea	ar: 2019 - 2020 ar: 2019 - 2020
Bees Examination Tool It's Simple & Complete	ssions Master Session Name : 10:00 AM TO 01:00 PM Session in : Morning v	Existing Sessions 02:00 PM TO 05:00 PM 09:00 AM TO 04:00 PM 09:00 AM TO 07:00 PM 10:00 AM TO 5:00 PM 10:00 AM TO 01:00 PM 10:00 AM TO 11:30 AM 8:00 AM TO 11:00AM		Pre-Examin	Time Table-Applicatio Fee Collection Secting Plan- D-Forms
BeeS				Marks Scanning	Results Re-Evoluatio

Exam Time table setup: It is used to set up Examination time tables.

EES ERP	Pre-Examinati	on->Master	s->Examination Time Table	Master Setup		
EU	Save(F8)	Cancel(F11)	MODIFY REC	ORD	
TION TOOL	Exam Time T	able Master	Setup			^
	Course:	B.TECH	~			
	Semester:	I/IV II SEM	~			
		DECEMPER	1000			
	Month/Year:	DECEMBER	2020 🗸			
	From Date:	21/12/2020	v			
	Sub Code:	A2MAT102	¥			
	-Subject Detai	ls				
	Exam Session:	10:00 AM TO	01:00 PM v			
	Sub Details:	CF.	Mathematics_II	۵2	P	
lool	Select		Mathematics-II	A2	S	
mplete		CHE	Mathematics-II	A2	R	
2		CHE	Mathematics-II	A2	s	
289- J		✓ ECE	Mathematics-II	A2	R	
		ECE	Mathematics-II	A2	s	
Sec. 4		✓ EEE	Mathematics - II	A2	R	
1100		EEE	Mathematics - II	A2	S	
		J MF	Mathematics_II	Δ2	R	

Examination Time table: It displays the Examination Timetable.

Pre	-Exa	mination	->Masters->	Examination Time Table				
	Sav	/e(F8) X(Cancel(F11)		MODIFY RECORD	D		
-s	elect	Details						
	Exc	um Type	Course	Semester Month/	Year	PRINT	MODERATOR LIST	
	R		V B.TECH	V I/IV II SEM V DECEN	ABER 2020 V	SHOW DETAIL	S PRINT TIME TAB	LE
	Bro	inch 🗸	Curriculum A1 V	Subject A1CET002 - Applied Mechanics	From Date / 16/12/2020 v	□ To Date 16/12/2020 ∨	Session 09.00 AM TO 04.(v	
3 [Branch	Curriculum	Subject	From Date	To Date	Session	^
	•	CE	A2	A2MAT102 - Mathematics-II	21/12/2020		10:00 AM TO 01:00	
		CE	A2	A2PYI101 - Engineering Physics (Integrated	. 23/12/2020		10:00 AM TO 01:00	
		CE	A2	A2CII201 - Programming for Problem Solvi	. 26/12/2020		10:00 AM TO 01:00	
ete -		CE	A2	A2MED201 - Computer Aided Engineering	. 28/12/2020		09.00 AM TO 04.00	
		CE	A2	A2EHL001 - English-I	28/12/2020		09.00 AM TO 04.00	
		CHE	A2	A2MAT102 - Mathematics-II	21/12/2020		10:00 AM TO 01:00	
		CHE	A2	A2CYI101 - Engineering Chemistry (Integra.	23/12/2020		10:00 AM TO 01:00	
		CHE	A2	A2EEI201 - Basic Electrical Engineering (Int	26/12/2020		10:00 AM TO 01:00	
		CHE	A2	A2EHL001 - English-l	28/12/2020		09.00 AM TO 04.00	
		CHE	A2	A2CHW201 - Workshop	28/12/2020		09.00 AM TO 04.00	
		CSE	A2	A2MAT103 - Mathematics-II	21/12/2020		10:00 AM TO 01:00	

Mapping of details of examination fee paid by the student in offline mode into server:

1) For regular Exam Fee Collection:

BEES ERP	MVGR COLLEGE OF ENGINEERING	e ? 0
No) - 1 - 1	re-Examination-> Iransactions-> Regular Exam Fees Collection	
DEI	Save(F8) XCancel(F11) MODIFY RECORD	
EXAMINATION TOOL	Regular Exam Fee Collections Receipt No: 600 Receipt Date: 10/10/2019 r counter1 Student Details 2018 - 2019 Admn No: 18331A1219 Branch: IT Sem: II//V II SEM Student: GUNANA MAHESH GUNANA MAHESH	
	Forent: GUNANA KAMBABU	
Boos	Examination Fee Details	
Examination Tool	Exam Fee: 1250.00 Description Amount	
It's Simple & Complete	Fine:	
	Total: 1250	
Bar - DA	In Words: Rupees one thousand two hundred fifty only	
	Print Receipts Fee Collection Date is 10/03/2020. You can't pay the fee now	
Note: In this the I	Receipt No.'s will be generated automatically.	

2) Supply Exam Fee Collection:

DEL	Save(F8) ★Cancel(F11) MODIFY RECORD	
	Supplementary Exam Fee Collections Receipt No: 794 Receipt Date: 01/06/2020 Student Details Admn No: 18331A1235 Branch: IT Student: MAJJI SAI CHAITANYA Parent: MAJJI APPALA NAIDU	
Bees mination Tool imple & Complete	Due Subjeds: Semester: I/IV I SEM Applied Subjeds: Image: Subject in the second sec	
	Examination Fee Details Additional Fees Exam Fee: 500 Fine: 500.00 Total: 1000	

Hall Ticket Printing: Set up for printing of Hall tickets.

BEES ERP	муся	R COLLEGE OF ENGINEERING	e ? 0
BET	Quit(F9)	Transactions->rtaii Ticket Pfinung - External	
	Select Details		
	Exam Type:	R v	
	Course:	B.TECH V	
	Semester:	I/IV II SEM	
	Month/Year:	DECEMBER 2020	
	inonin rear		
Bees			
Examination Tool			
It's Simple & Complete			
Sand Last		PRINT OMR REVALUATION	
		PRINT HALLTICKET	
And - Star		✓ Print Duplicate	
ALLAN STRAN			

Hall Ticket generated for printing:

WVCR Criege of Engineering	Approved by VijayaramNa B.TECH. I SEMESTE	AICTE, New Listed U// gar Campus, C ER REGULAR	College of Engi (Autonomous) Delhi and Permanently Aff S 2(f) & 12(B) of the UGC A hintalavalasa, Vizianagaram (A2) EXAMINATIONS, JAN	neering liated to JNTU, Kakinada Act 1956 1-535005, Andhra Pradesh JARY 2020
ALL TICKET	•	MECHANICA	LENGINEERING	ORIGINAL
Hall Ticket No: Name:	19331A0312 BAGADISHYAMSU	NDER		
Date	Time	Subject Code	Registered Subjects	
06/01/2020 10/01/2020 20/01/2020 	10:00 AM TO 01:00 PM 10:00 AM TO 01:00 PM 10:00 AM TO 01:00 PM	A2MAT101 A2EEI201 A2CYI101 A2EEI201 A2CYI101 A2CYI101 A2MEW201	Mathematics - I Basic Electrical Engineering (Integrated Engineering Chemistry (Integrated Cou Basic Electrical Engineering Lab Engineering Chemistry Lab Workshop	l Course) rse)
Sugar S	tudent	Controller of	Examinations	Principal

OMR CODES: Set up for generation of OMR codes (Normal OMR and Blank OMR)

1. Normal OMR Code Generation:

BEES ERP	MVGR COLLEGE OF ENGINEERING	€ 2 0
BET	Pre-Examination->Transactions->OMR Code Generation - External	
EXAMINATION TOOL BeeS Examination Tool It's Simple & Complete	Select Details Exam Type: R Course: B.TECH Semester: I/IV II SEM Month/Year: DECEMBER 2020 Batch GENERATE OMR PRINT OMR REVALUATION	
2. <u>Blank OMR</u> 3.	Code Generation:	
BET EXAMINATION TOOL	Courte Cour	
	Course: B.TECH v No. of Booklets: 15 GENERATE OMR BLANK	

1. <u>OMR Printing</u>: Print setup for printing of OMR Sheet (Theory).

BRES EDD		COLLEGE OF ENGINEERING	e 8 e
DET	Pre-Examination->	Transactions->Theory OMR Printing	
BEI	Quit(F9)		
	Select Details		
	Exam Type:	R ~	
	Course:	B.TECH V	
	Semester:	I/IV II SEM V	
	Month/Year:	DECEMBER 2020 V	
~	🗌 Batch		
Bees Examination Tool It's Simple & Complete	Seled Model PART A&B Model General Model General Model General Model	el PRINT OMR 1 PRINT OMR REVALUATION 3	
AND SA.	General Model	4 Print Duplicate	

Sample Copy of OMR Sheet-Theory

l	Hall Ticket No.: Name:	19331A0101			1	35		CC	Zee	PART-I
AT102 matics-II	Examination: Month-Year: Branch: Sub Code:	B.Tech. II SEMESTER DECEMBER 2020 CIVIL ENGINEERII A2MAT102	REGULAR (A2)			Signa	ture of the	Chief Contro	t with date
e: A2M	Date of Exam:	21/12/2020		• •			Sign	ature of th	e Invigilate	or with date
b Coc	*									×
Su										
	Exam: B.Tech. II SEI REGULAR (A	MESTER						Total	SI No of Answer Book	MVGR
	Month-Year: DECEN	MBER 2020						Marks	in the Bundle	PART - III
	Branch: CIVIL ENGIN	EERING	Q No	а	b	с	Total	\odot	\odot	Re-Valuation
	SubName: Mathemat	02 tics-II	1					00	\bigcirc \bigcirc	1
	Sign / write wi	thin the box only	3							2
	Examiner's		4						(4 4 4 4 4 4 4 4	-
	Signature		5					66	5 5	
	Examiner's Name		6					00	00	per la companya de la
			7					(\mathcal{D})	\bigcirc	
	Scrutinizer's Signature		9			+ +				de
			10	-				Mar	s in Words	
	Name		TOTAL	MARKE	(In flower			Tens Pla	ace Units Pla	ace
				MARKS	(in ingure	5):				
	*								3	
										-
No of Answer Book in the	Exam: B.Tech. II SEM REGULAR (A2	ESTER						Total	SI No of Answer Book	MUCP
Bullan	Month-Year: DECEN	BER 2020							in the Bundle	NVGR
	Branch: CIVIL ENGINE	ERING	Q No	а	b	с	Total	00	00	Valuation
	SubName: Mathemat	ics-II	1					\bigcirc \bigcirc	00	
	Sign / write with	nin the box only	3							
-	Examiner's		4							
Imbe	Signature		5					66	6 6	
le Nr	Examiner's		6					$\bigcirc \bigcirc$	00	e
pung			7					\bigcirc		l l
	Scrutinizer's Signature		9						00	e N e P
			10					Mark	s in Words	
	Becrutinizor's							Tens Plac	e Units Pla	00
	Name		TOTAL M	ARKS /	1 TICHIPOC.	-				

2. <u>OMR Printing:</u> Print setup for printing of Blank OMR Sheet.

LEGE OF ENGINEERING	90
ctions->OMR Printing Blank - External	
сн ~	
PRINT OMR BLANK	
	EGE OF ENGINEERING ctions->OMR Printing Blank - External

Sample Copy of blank OMR Sheet

×			202 3	
	Hall Ticket No.:		and	
	Name:	2	Signature of the Chief Controller of Exa	ms
	Examination:			
	Month-Year:			
	Branch:		Signature of the Student with dat	2
	Sub Code:			
	Date of Exam:		Signature of the Invigilator with da	te
ame	~	L	×	
Ngng				
	Exam:		Total Marks SI No of Answer Book in the Bundle	GR
	Branch:			- 111
	SubCode:	(for Examiner's award only)		Jation
	SubName:	QNo a b c d		
	Sign / write within the box only			9
	Signature	3		
	Examiner's	4		3
	Name	5		Milm
	Scrutinizer's Signature	6		all a
	Scrutinizer's	7	Marks in Words	G
	Name	TOTAL MARKS (in figures) :		
	×		*	
the	Exam:		Total SI No of Answer Book in the Bundle	BR
	Branch:	MARKS AWARDED FOR QUESTION	NS PART	- II
	SubCode:	(for Examiner's award only)		(2)
	SubName: Sign / write within the box only			-
-	Examiner's	2		
umbe	Signature	3		
die N	Examiner's Name	4		hor
Bund	Seguitinizaria	5		Wind
	Signature	6	999	Ibau
		7 7	Marks in Words	_ °

3. <u>Lab OMR</u>: Print setup for Lab OMR.

BEES ERP		LLEGE OF ENGINEERING	
DET	Pre-Examination		
DEL	Masters Transactions	Reports	
EXAMINATION TOOL		Examination Forms	
	DATE	Examination Fee Details	i i i i i i i i i i i i i i i i i i i
	DATE 26/12/2013	Bridge Course Fee Details	
ROROAS	26/12/2013	Project Fee Details	
		Hall Ticket Printing	
		OMR Printing	d Exams OMR Single
		OMR Printing Blank , Mi	d Exams OMR Multiple
		BundleNo Printing	b External OMR
Bees		Invigilation	eory External OMR
Examination Tool		Lab Attendance Sheet	eory External OMR - Excel
It's Simple & Complete		Question Paper Details	
		S Elective Sub Allotment Details	

Sample Copy of OMR Sheet-Lab

	SI No.:	5263	4ª 4	\$ N	мv	GRC	olle	ae of	ED	ainea	erina	(40	itono	mous
				58	Vija	yaram N	Nagar C	ampus	, Chin	talaval	asa, Via	zianaga	aram - 5	535 005
	Examination:	B.Tech. II SEMESTER REGULAR (A2)	Mont	h-Year	:	DE	CEM	BER	202	20				
	Branch:	CIVIL ENGINEERING												
No	Lab Code:	A2CII201 Lab Name: Pr	rogramming for	Proble	m Sol	ving L	ab		Date	ofEx	am:			
	Kon No	Barcoue	Marks		0	Ten	5(1)	Onit	s(U)	Plac	e	-		Absen
	19331A0101			0	(1)	(2)	(3)	(4)	(5)	(6) (6)	1	8	(9)	۲
	19331A0102		T U	0	1	2	(3) (3)	④④	6	(e) (e)	7	8	(e) (e)	
-	19331A0103			0	1	2	3	④	(5)	(6)	⑦ ⑦	(8)	(9)	
	19331A0104			0	1	2	(3)	•	6	0	0	(8)	•	
	19331A0105			0	0	2	3	•	6	0	0	8	9	
	19331A0106				0	2	3	•	6	•	0	8	0	
	19331A0107		T T	0	(1)	(2)	3	(4)	(5)	(0)	0	8	9	
	19331A0108			0	0	2	3	 (4) (4)	6	(e) (e)	0	(8)	9	
	19331A0109			0	0	2	3	•	6	•	0	8	9	
D .	19331A0110		T	0	0	2	3	•	6	•	0	8	9	
	19331A0111		Т	0	(1)	2	3	(4)(4)	(5)	6	0	8	0	6
2.	19331A0112		<u> </u>	0	1	2	3 3.	(4)	5	(6)(6)	7	8	9	0
3.	19331A0113		U	0	1	2	3	(4)	5	6	7	8	9 9	0
	1022100114			0	1	2	3	4	(5)	©	\bigcirc	8	9	()
	1999140114		Ū	0	1	2	3	4	(5)	۲		8	9	
	T 0		nternal Examiner's Sig	nature &	Design	ation	E	cternal I	Examir	ner's Sig	gnature,	Design	nation &	Addres
	A 0 L 0	1 2 8 4 8 8 7 8 1 2 8 4 8 8 7 8												

SEATING PLAN : Generation of Room wise seating plan.

1 🖬 🚺 📍	Pre-Examination-	>Transact	tions->Sea	ating Plan	- Ex	ernal				
	Quit(F9)									
	Month/Year	Do	ate of Exam	Ses	sion					
	DECEMBER 2020	v 2	1/12/2020	V 10	:00 A	M 10 01:00 PM V SHO	W DETAILS			
	Room Occupancy	Chart				Create Seating Plan				
						Select Course: Select Semest	er:	Select Brand	:h:	
						B.TECH				
	MRPG/GRO	MRPG/GRO	MRPG/GRO	MRPG/GRC						
	FLOOR-13	FLOOR-14	FLOOR-15	FLOOR-16						
~ 📄 📗										
						Vacant Rooms for Creating Seating Plan		Select A	ll Branches	
						ColumnHeader	Colu	Colu ^	Exam Type	
apS	MRPG/GRO	MRPG/GRO	MRPG/GRO	MRPG/GRC		✓ (1) CE/GROUND FLOOR-CE1	6 X 3	18	Polli +	
nation Tool	FLOOR-17	FLOOR-18	FLOOR-27	FLOOR-28		✓ (2) CE/GROUND FLOOR-CE2	6 X 3	18	Total Stud:	
nation root						✓ (3) CE/GROUND FLOOR-CE3	6 X 3	18	Total Seats:	1653
ole & Complete						✓ (4) CE/GROUND FLOOR-CE4	6 X 3	18	Orientation	
						✓ (5) CE/FIRST FLOOR-CE5	6 X 3	18		~
X			MERC/CRO				6 8 3	19 ¥		
	FLOOR-34	FLOOR-35	FLOOR-38	FLOOR-39		 Select All Vacant Rooms 		CRE	ATE SEATING PLA	N
200						(Print) Rooms to which seating plan	is allotted			
A CARE								PRI	NT SEATING PLAN	N
						ColumnHeader	Colu Col	U		

Post Examination Module:

1) Examination Absentees Entries: Set up for entry of absentees in a particular examination.

: L+	Save(F8) XCano	el(F11)			MODIFY REC	ORD	
-Se	ect Details		-				
		xam Type:	R	~			
		Course:	B.TE	сн	~		
		Semester:	II/IV	II SEM	~		
		Nonth/Year:	NO	EMBER 2020	~		
		Date of Exam	: 30/1	1/2020	~		
		Session:	10:0	0 AM TO 01:00 PM	¥ [HOW ARSENTEES	
						IOW ADJENTICES	
Abs	ent Admn No:	•		Malpractice Debar for after this	all exams	ADD STUDENT	
	Admnno	Branch	Sem	Subject	Malpractice	Debar for all exams	
Þ	19335A0103	CE	II/IV II SEM	A1CET205 - Strength of Mat			
	18331A04F8	ECE	II/IV II SEM	A1ECT206 - EM Waves and.			
	17331A0259	EEE	II/IV II SEM	A1EET206 - Electronic Devic.			
		Leee	IL/IV/ IL CEAA	A1EET206 Electropic David			

<u>D- form:</u> Set up for generation of D-form.

REES ERP	Post-Examination	R COLLEGE OF ENGINEERING >Reports->D-Form - External	90
EXAMINATION TOOL	Select Details Exam Type: Course: Semester: Month/Year: Session:	R v B.TECH v IV/IV I SEM v NOVEMBER 2019 v 10:00 AM TO 01:00 PM v	
Bees Examination Tool		26/11/2019 V PRINT LIST	
Arts simple & Complete		PRINT OMR REVALUATION	

<u>Results Processing:</u> Set up for entry of course details for processing of results.

	Quit(F9)												
	Select Details						_		_				
	Exam Type:	R v			SIS	Sem	R/S	MonthYear	Int	Ext	Proc.	Conf	Ded.
	Course	BITECH	~	· .	2 1	V/IV	R	JUNE 2020	v	Y	Y	v	Y
	Course.	0.12011	•		3 1	V/IV	S	FEBRUARY 2020	Y	Y	Y	Y	Y
	Batch:	2016 - 2017	~		4 11	II/IV	s	FEBRUARY 2020	Y	Y	Y	Y	Y
	Branch				5 11	I/IV	S	FEBRUARY 2020	Y	Y	Y	Y	Y
	Semester:	IV/IV II SEM	~		6 I,	/IV I	S	JANUARY 2020	Y	Y	Y	Y	Y
	Month/Year:	June 2020	~		7 IN	V/IV	R	NOVEMBER 20	Y	Y	Y (9,0)	Y	Y
		SHOW EXAMS HIST	ORY		8 11	II/IV	S	OCTOBER 2019	Y	Y	Y	Y	Y
es		Moderation			9	I/IV	S	OCTOBER 2019	Y	Y	Υ	Y	Y
nation Tool	Grafting	Marks: Subjects	:		10 II	II/IV	S	AUGUST 2019	Y	Y	Y	Y	Y
le & Complete					11	I/IV	S	AUGUST 2019	Y	Y	Y	Y	Y
-1 / S	Exclude Double V	al Checking	tion		12 I,	/IV I	S	AUGUST 2019	Y	Y	Y	Y	Y
X	PRC	DCESS RESULT PRINT CH	ECKLIST		13 II	II/IV	S	APRIL 2019	Y	Y	Y	Y	Y
- 24		RAW CH	ECKLIST		14 II	I/IV	S	APRIL 2019	Y	Y	Υ	Y	Y
2700					15 I,	/IV I	S	APRIL 2019	Y	Y	Y	Y	Y
					16 II	II/IV	R	APRIL 2019	Y	Y	Υ	Y	Y
Ma					17 II	II/IV	S	FEBRUARY 2019	Y	Y	Y	Y	Y
20-					18 II	I/IV	S	FEBRUARY 2019	Y	Y	Y	Y	Y
P C					19 I,	/IV I	S	FEBRUARY 2019	Y	Y	Υ	Y	Y
eeS /				1	20 I,	/IV I	S	DECEMBER 2018	Y	Y	Y	Y	Y
				:	21	I/IV	S	NOVEMBER 20	Y	Y	Y	Y	Y

Declaration of Results: Set up for declaration of processed results.

	R COLLEGE OF ENGINEER	CIN	6										
Post-Examination-	->Transactions->Results Decla	aratio	on										
Select Details													
Exam Type:	R v			SI	Sem	R/\$	MonthYear	Int	Ext	Proc.	Conf	Ded.	^
and the	R TECH		•	1	IV/IV	R	SEPTEMBER 2020	Y	Y	Y	Y	Y	
Course:	B.TECH	_		2	IV/IV	R	JUNE 2020	Y	Y	Y	Y	Y	
Batch:	2016 - 2017	~		3	IV/IV	S	FEBRUARY 2020	Y	Y	Y	Y	Y	
Branch				4	III/IV	S	FEBRUARY 2020	Y	Y	Y	Y	Y	
Semester:	IV/IV II SEM	~		5	11/17	S	FEBRUARY 2020	Y	Y	Y	Y	Y	
Month/Year	lune 2020			6	I/IV I	5	JANUARY 2020	Y	Y	Y	Y	Y	
Moniny rear.	JUNC 2020			/	IV/IV	ĸ	NOVEMBER 20	Y	Y	Y (9,0)	Y	Y	
	SHOW EXAMS HISTORY			8	111/1V	5	OCTOBER 2019	Y	Y	Y	Y	Y	
				9	11/17	5	OCTOBER 2019	Y	Y	Y	Y	Y	
Tool				10	III/IV	5	AUGUST 2019	Y	Y	Y	Y	Y	
mplete	al Checking			11	11/17	5	AUGUST 2019	Y	Y	Y	Y	Y	
Evelude Louble V	ur encounty			12	I/IV I	S	AUGUST 2019	Y	Y	Y	Y	Y	
				13	III/IV	S	APRIL 2019	Y	Y	Y	Y	Y	
	LARE RESULTS			14	II/IV	S	APRIL 2019	Y	Y	Y	Y	Y	

Marks Memo Serial No: Set up for generation of Marks Memo serial numbers.

	st-Examination-> I ransactions->N	larks Memo SINO Entry		
	Save(F8) XCancel(F11)		MODIFY RECORD	
	elect Course, Batch, Branch & Sem course Exam Type Batch B.TECH V R V 2016 - Last Marks Memo Details MBA IV SEMESTER	Select Bro 2017 18331E00B9 27202	nch Sem Month/Year IV/IV I SEM V NOVEMBER 2019 GENERATE MARKS MEMO SL. CLEAR MARKS MEMO	↓ SL
	2018 - 2019 R MBA SEPTEMBER 202	37387 20	SHOW MARKS MEMO SL. PRINT MEMO SL	
I i i i i i i i i i i i i i i i i i i i	HTNo	Marks Memo SI		<u>^</u>
	16331A01A1	32904		
eS	16331A01A2	32905		11 - I
tion Tool	16331A01A3	32906		
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	16331A01A5	32908		
	16331A01A6	32909		
	16331A01A7	32910		
	16331A01A8	32911		

<u>QR Code Generation</u>: Set up for generation of QR codes for printing on the grade Memos.

BEES ERP BEET BEET Post-Exal	MVGR COLLEGE OF ENGINEERING nination->Transactions->QR Codes Generation	0
EXAMINATION TOOL Select D Exam Course Batch Batch Brit Seme Monti Res Simple & Complete	etails Type: R V se: B.TECH V 2016 - 2017 V anch ster: IV/IV I SEM V h/Year: NOVEMBER 2019 V	

<u>Grades Memo</u>: Set up for generation Grades Memo.

	MVGR	COLLEGE OF ENGINEERING	90
BET	Post-Examination->	Reports->Marks Memo	
EXAMINATION TOOL	Select Details Exam Type:	R v	
	Course:	B.TECH V	
	Batch:	2016 - 2017 🗸	
	Semester:	IV/IV I SEM V	
BeeS	Month/Year:	Export to Excel	
Examination Tool It's Simple & Complete	Date to Print:	Duplicate	
	Date of Reissue:	26/04/2011 v VIEW	

Sample Grade Memo.

VCEL	LAV CER LAV	MEMORANDUM OF GRADES MEMO	No.: 0065	516
		CLE MUGER	16335A02	:09
Name	of the Studen	t : KELLA SRINU PRASAD		
Exam	ination	B.Tech. IV SEMESTER Regular Examination	s (A1)	
Brand	hav alt way	ELECTRICAL AND ELECTRONICS ENGINEE	RING	
Month	h & Year of Exa			
S.NO.	SUBJECT CODE	SUBJECT TITLE	GRADE	CREDITS
1	A1EET206	Electronic Devices and Circuits - 2	в+	4
2	A1EET207	Electrical Machines - 2	A	4
з	A1EET208	Power Generation and Control	в+	4
4	A1EET209	Digital Electronics	0	4
5	A1EET210	Control Systems	в	4
6	A1CIT372	Data Structures	B+	3
7	A1EEL203	Electronic Devices and Circuits Lab	A+	2
8	A1EEL204	Electrical Machines Lab - 2	A+	2
9	A1ACA510	Soft Skills - I (Audit Course -2)	S	
Seme	ster Grade Po	int Average (SGPA)	7.7	4
Cum	lative Grade	Point Average (CGPA)		
			bies	

<u>QR Code Generation</u>: Set up for generation of QR codes for printing on the Consolidated Grade Memos.

BEES ERP	Post-Examination	R COLLEGE OF ENGINEERING	₿ 😢 📀
EXAMINATION TOOL	Select Details	B.TECH V	
Bees	Course:	2016 - 2017 V	
Examination Tool	Batch:	CE V	
It's Simple & Complete	Branch:	GENERATED QR CODE	

Consolidated grade sheet: Set up for generation CGM of student's branch wise.

BET	ost-Examination-	Reports->Consolidated Grade Shee	t/Marks Memo	
AMINATION TOOL	Select Details			
	Course:	B.TECH v		
	Batch:	2016 - 2017 v		
$\mathcal{H}\mathcal{H}$	Branch:	CE v		
SeeS mination Tool	Date to Print:	Export to PDF University 17/12/2020 Model 2 VIEW		

Sample CGM of student.

Subject Title	Gr				Thomas a road of r final coontr. For the 2013	-		1053
		GP	Cr	S.No	Subject Title	Gr	GP	Cr
RING MATHEMATICS - I	B	6	3		MATHEMATICAL METHODS	B+	7	3
RING CHEMISTRY	P	4	3	2	APPLIED PHYSICS	c	5	3
F CIVIL AND MECHANICALENGINEERING	в	6	3	3	ENVIRONMENTALSTUDIES	в	6	3
	P	4	3	4	ELECTRICAL CIRCUIT ANALYSIS - 1	в	6	3
RPROGRAMMING	B+	7	3	5	ENGINEERING MATHEMATICS - II	C	5	3
		8	2	7	BASIC ENGINEERING WORKSHOP	A	8	2
R PROGRAMMING LAB	A+	10	2	8	APPLIED PHYSICS LAB		8	2
e Point Average (SGPA)		84	3	Seme	ester Grade Point Averges /SGRA	1.0-		22
		0.4		VEAD	astar Grade Point Average (SGPA)		0.,	33
NIC DEVICES AND CIRCUITS - I	C	5	4		ELECTRONIC DEVICES AND CIRCUITS - 2		6	
AL CIRCUIT ANALYSIS - II	P	4	4	2	ELECTRICAL MACHINES - 2	l c	5	
RY	B+	7	4	3	POWER GENERATION AND CONTROL	P	4	4
ANDSYSTEMS	P	4	4	4	DIGITALELECTRONICS	A	8	4
AL MACHINES - I	P	4	4	5	CONTROL SYSTEMS	P	4	4
VARIABLES AND STATISTICAL METHODS	B	6	3	6	DATASTRUCTURES	8+	7	3
AL CIRCUITS LAB	8+	7	2	7	ELECTRONIC DEVICES AND CIRCUITS LAB	A	8	2
AL MACHINES LAB - I	A+	9	2	8	ELECTRICAL MACHINES LAB - 2	B+	7	2
AP111UDE (AUDIT COURSE - 1)	S	L		9	SOFT SKILLS - I (AUDIT COURSE - 2)	S		
e Point Average (SGPA)		5.4	1	Seme	ester Grade Point Average (SGPA)		5.7	4
		7	III I	TEAR		1.0		
ECTRONICS	B+	7	1 * 1		The second se	E B+	~	4
			4	2	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION	A+		-
CANSMISSION AND DISTRIBUTION	P	4	4	2	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS	A+ B	6	4
ALMEASUREMENTS AND INSTRUMENTATION	P B+	4	4	2 3 4	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS	A+ B B	9 6 6	4
ANSMISSION AND DISTRIBUTION ALMEASUREMENTS AND INSTRUMENTATION ILECTRICAL MACHINES	P B+ B+	4 7 7	4 4 3	2 3 4 5	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTUZATION OF ELECTRICAL ENERGY	A+ B B	9 6 6	4 3 3
CANSMISSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES	P 8+ 8+ 8+	4 7 7 7 7	4 4 3 3	2 3 4 5 6	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTUZATION OF ELECTRICAL EMERGY OBJECT ORIENTED PROGRAMMING WITH JAVA	A+ B B C	9 6 6 5	4 3 3
CANSMISSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB	P 8* 8* A	4 7 7 7 8	4 4 3 3 2	2 3 4 5 6 7	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTILIZATION OF ELECTRICAL EMERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB	A+ B B C A+	9 6 6 5 9	4 3 3 2
CANSMISSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB	P B+ B+ A B	4 7 7 8 6	4 4 3 3 2 2	2 3 4 5 6 7 8	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTILIZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB	A+ B B C A+ B+	9 6 6 5 9 7	4 3 3 2 2
ANSMITSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3)	P B+ B+ A B S	4 7 7 8 6	4 4 3 2 2	2 3 4 5 6 7 8 9	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTUZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRIONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4)	A+ B B C A+ B+ S	9 6 6 5 9 7	4 3 3 2 2
ANSMISSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) & Point Average (SGPA)	P B+ B+ A B S	4 7 7 8 6 6.5	4 4 3 2 2 -	2 3 4 5 6 7 8 9 5eme	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRIONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) DISTERGRADE POINT AVERAGE (SGPA)	A+ B B C A+ B+ S	9 6 6 5 9 7 	4 3 3 2 2
ANSMISSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) a Point Average (SGPA)	P B+ B+ A B S	4 7 7 8 6 	4 4 3 2 2 	2 3 4 5 6 7 8 9 Seme	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) Inster Grade Point Average (SGPA)	A+ B B C A+ B+ S	9 6 6 5 9 7 6.6	4 3 3 2 2 2
ANSMISSION AND DISTRIEUTION AL MEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB C LAB LS - II (AUDIT COURSE - 3) Point Average (SGPA) SOF COMMUNICATION SYSTEMS IAL ECONOMICS AND FINANCIAL ANALYSIS	P B+ B+ A B S	4 7 7 8 6 	4 4 3 2 2 - 4	2 3 4 5 6 7 8 9 Seme YEAR	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTUZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) Inster Grade Point Average (SGPA) DIRECTED STUDY AND PROJECT WORK	A+ B B C A+ B+ S	9 6 6 5 9 7 6.6	4 3 3 2 2 4
ANSMITSSION AND DISTRIEUTION ALMEASUPEMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) Point Average (SGPA) SOF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCIAL ANALYSIS ISTEM OPERATION AND CONTROL	P B+ B+ A B S C B+ C	4 7 7 8 6 	4 4 3 2 2 	2 3 4 5 6 7 8 9 9 Seme YEAR	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTUZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRIONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) Inster Grade Point Average (SGPA): DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE - 6)	A+ B B C A+ B+ S B S	9 6 6 5 9 7 6.6 6 -	4 3 3 2 2 4 4
ANSMISSION AND DISTRIEUTION ALMEASUPEMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) © Point Average (SGPA) SOF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCIAL ANALYSIS (STEM OPERATION AND CONTROL SAR AND PROTECTION	P B* B* A B S C B* C B	4 7 7 8 6 	4 4 3 2 2 	2 3 4 5 6 7 8 9 Seme YEAR	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE - 4) aster Grade Point Average (SGPA): DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE - 6)	A+ B B C A+ B+ S B S	9 6 6 5 9 7 	4 3 3 2 2 4 4
ANSMISSION AND DISTRIBUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) a Point Average (SGPA) SOF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCIAL ANALYSIS (STEM OPERATION AND CONTROL SAR AND PROTECTION JALITY	P B+ B+ A B S C C + C B B	4 7 7 8 6 	4 4 3 2 2 2 	2 3 4 5 6 7 8 9 Seme YEAR	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRICAL LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE - 6)	A+ B B C A+ B+ S B S	9 6 6 5 9 7 6 .6	4 3 3 2 2 4 4
ANSMISSION AND DISTRIBUTION ALMEASUPEMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) a Point Average (SGPA) ES OF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCIAL ANALYSIS (STEM OPERATION AND CONTROL SAR AND PROTECTION JALITY LENTAL IMPACT ASSESSMENT	P B+ B+ A B S C B C B B A	4 7 7 8 6 5 7 5 6 6 8	4 4 3 2 2 2 	2 3 4 5 6 7 8 9 Seme YEAR 1 2	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) Isler Grade Point Average (SGPA) DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE-6)	A+ B B C A+ B+ S B S	6 6 5 9 7 6.6	4 3 3 2 2 4 4
ANSMISSION AND DISTRIEUTION ALMEASUPEMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) Point Average (SGPA) SOF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCAL ANALYSIS STEM OPERATION AND CONTROL SAR AND PROTECTION JALITY IENTAL IMPACT ASSESSMENT STEMS LAB	P B+ B+ B+ A B S C B- C B B B A A+	4 7 7 8 6 5 7 5 6 8 9	4 4 3 2 2 2 	2 3 4 5 6 7 8 9 Seme YEAR 1 2	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTUZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRIONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) Inster Grade Point Average (SGPA) DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE - 6)	A+ B B C A+ B+ S B S	6 6 5 9 7 	4 3 3 2 2 4 4
ANSMISSION AND DISTRIEUTION ALMEASUPEMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB LS - II (AUDIT COURSE - 3) POINT AVerage (SGPA) SOF COMMUNICATION SYSTEMS IAL ECONOMICS AND FINANCIAL ANALYSIS (STEM OPERATION AND CONTROL SAR AND PROTECTION JALITY LENTAL IMPACT ASSESSMENT (STEM S LAB D PROCESSORS LAB	P B+ B+ B+ B+ B+ B+ B+ C B+ C B+ C B+ C	4 7 7 8 6 	4 4 3 2 2 2 4 4 3 3 3 3 3 3 3 2 2 2 2	2 3 4 5 6 7 8 9 Some YEAR	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE-6)	A+ B B C A+ B+ S	9 6 6 5 9 7 6.6 6	4 3 3 2 2 4
ANSMISSION AND DISTRIEUTION ALMEASUREMENTS AND INSTRUMENTATION LECTRICAL MACHINES LINTELLIGENCE TECHNIQUES SYSTEMS LAB CLAB ESOF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCIAL ANALYSIS SOF COMMUNICATION SYSTEMS IALECONOMICS AND FINANCIAL ANALYSIS STEM OPERATION AND CONTROL SAR AND PROTECTION JALITY HENTAL IMPACT ASSESSMENT (STEM S LAB D PROCESSORS LAB ONAL ETHICS AND IPR (AUDIT COURSE - 5)	P B B B B B B B B C B B C B B B A A B S C B B S C B B S S	4 7 7 8 6 	4 4 3 2 2 2 4 4 3 3 3 3 3 3 2 2 2 2 	2 3 4 5 6 7 8 9 Seme YEAR	COMPUTER METHODS IN POWER SYSTEMS AND PROTECTION EMBEDDED PROCESSORS DIGITAL CONTROL SYSTEMS UTULZATION OF ELECTRICAL ENERGY OBJECT ORIENTED PROGRAMMING WITH JAVA ELECTRICAL MEASUREMENTS LAB POWER ELECTRONICS LAB ENTERPRENEURSHIP DEVELOPMENT (AUDIT COURSE-4) DIRECTED STUDY AND PROJECT WORK SPORTS (AUDIT COURSE - 6)	A+ B B C A+ B+ S	9 6 6 5 9 7 6.6 6	4 3 3 2 2 4 4
	IN DEVENING R PROGRAMMING ANGUAGE PRACTICE - I ING CHEMISTRY LAB R PROGRAMMING LAB Point Average (SGPA) IC DEVICES AND CIRCUITS - I AL CIRCUIT ANALYSIS - II RY IND SYSTEMS AL MACHINES - I VARIABLES AND STATISTICAL METHODS AL CIRCUITS LAB AL MACHINES - I APPTITUDE (AUDIT COURSE - 1) Point Average (SGPA): DDIGITALIC APPLICATIONS ECTRONICS	IN DECOMMING B RPROGRAMMING B ANGUAGE PRACTICE - I A ING CHEMISTRY LAB O POINT Average (SGPA) IC DEVICES AND CIRCUITS - I AL CIRCUIT ANALYSIS - II P RY B RY B RY B AL CIRCUIT ANALYSIS - II P AL CIRCUITS LAB B AL MACHINES LAB - I A APPTITUDE (AUDIT COURSE - I) S POINT Average (SGPA): DDIGITALIC APPLICATIONS B+ ECTRONICS B+	Intersection P 4 RPROGRAMMING B+ 7 ANGUAGE PRACTICE - I A 8 ING CHEMISTRY LAB O 10 R PROGRAMMING LAB A+ 9 P Point Average (SGPA) 6.4 VIC DEVICES AND CIRCUITS - I P RY B+ 7 IND SYSTEMS P 4 AL CIRCUITS LAB B+ 7 AL MACHINES - I P 4 VARIABLES AND STATISTICAL METHODS B 6 AL MACHINES LAB - I A+ 9 APDIDUG (AUDIT COURSE - 1) S P Point Average (SGPA): 5.4	In B Cooming Image: Processing of the second seco	RPROGRAMMING F 3 5 ANGUAGE PRACTICE-I A 8 2 6 INIG CHEMISTRY LAB O 10 2 7 R PROGRAMMING LAB A+ 9 2 8 P Oint Average (SGPA) 6.43 Semu IC DEVICES AND CIRCUITS - I C 5 4 2 AL CIRCUIT ANALYSIS - II P 4 4 3 RY B+ 7 4 3 ND SYSTEMS P 4 4 AL CARCUITS LAB B+ 7 2 RY B+ 7 4 3 ND SYSTEMS P 4 4 AL CARCUITS LAB B+ 7 2 AL CIRCUITS LAB B+ 7 2 APTTUDE (AUDT COURSE - 1) S - - Semu Semu Semu - - Point Average (SGPA): S.41 Semu DDIGITALIC APPLICATIONS B+ 7 4	Initial Dominics F 4 3 4 ELECTRICAL LURCUIT ANALTS - II ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP RING CHEMISTRY LAB O 10 2 7 ENGINEERING WORKSHOP R PROGRAMMING LAB A+ 9 2 8 APPLIED PHYSICS LAB 9 Point Average (SGPA) 6.43 Semester Grade Point Average (SGPA) ILY FEAR ILY EER ILY EER </td <td>Inits Dotatings F 4 3 F 4 3 F ELECTRICAL LIFC UIT ANALTS 5 - I B ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A ANGUAGE PRACTICE - I A 8 2 7 ENGUSH LANGUAGE PRACTICE - II A R PROGRAMMING LAB O 10 2 7 ENGUSH LANGUAGE PRACTICE - II A P Point Average (SGPA) 6.43 Semester Grade Point Average (SGPA) B+ P IIC DEVICES AND CIRCUITS - I C 5 4 1 ELECTRONIC DEVICES AND CIRCUITS - 2 C AL CIRCUIT ANALYSIS - II P 4 4 2 ELECTRICAL MACHINES - 2 C RY B+ 7 4 4 DiGITAL ELECTRONIC DEVICES AND CIRCUITS - 2 C ND SYSTEMS P 4 4 DiGITAL ELECTRONICS A AL MACHINES LAB - 1 P 4 4 5 CONTROL SYSTEMS P AL C</td> <td>Initial Dominics F a 3 4 Elect TRICAL CIRCUIT ANALTS - I B 6 ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A 8 ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A 8 RPCOGRAMMING LAB A 9 2 8 APPLIED PHYSICS LAB B+ 7 P Point Average (SGPA) 6.43 Semester Grade Point Average (SGPA) 6 5 It YEAR It C DEVICES AND CIRCUITS - 1 C 5 4 1 ELECTRICAL MACHINES - 2 C 5 C 5 4 4 2 ELECTRICAL MACHINES - 2 C 5 RY B+ 7 4 3 POWER GENERATION AND CONTROL P 4 AL CIRCUIT ANALYSIS - II P 4 4 2 ELECTRICAL MACHINES - 2 C 5 RY B+ 7 4 4 2 ELECTRICAL MACHINES - 2 C 5 RY B+ 7 4 4 Dispan=2 C 5 RY B+ 7</td>	Inits Dotatings F 4 3 F 4 3 F ELECTRICAL LIFC UIT ANALTS 5 - I B ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A ANGUAGE PRACTICE - I A 8 2 7 ENGUSH LANGUAGE PRACTICE - II A R PROGRAMMING LAB O 10 2 7 ENGUSH LANGUAGE PRACTICE - II A P Point Average (SGPA) 6.43 Semester Grade Point Average (SGPA) B+ P IIC DEVICES AND CIRCUITS - I C 5 4 1 ELECTRONIC DEVICES AND CIRCUITS - 2 C AL CIRCUIT ANALYSIS - II P 4 4 2 ELECTRICAL MACHINES - 2 C RY B+ 7 4 4 DiGITAL ELECTRONIC DEVICES AND CIRCUITS - 2 C ND SYSTEMS P 4 4 DiGITAL ELECTRONICS A AL MACHINES LAB - 1 P 4 4 5 CONTROL SYSTEMS P AL C	Initial Dominics F a 3 4 Elect TRICAL CIRCUIT ANALTS - I B 6 ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A 8 ANGUAGE PRACTICE - I A 8 2 6 BASIC ENGINEERING WORKSHOP A 8 RPCOGRAMMING LAB A 9 2 8 APPLIED PHYSICS LAB B+ 7 P Point Average (SGPA) 6.43 Semester Grade Point Average (SGPA) 6 5 It YEAR It C DEVICES AND CIRCUITS - 1 C 5 4 1 ELECTRICAL MACHINES - 2 C 5 C 5 4 4 2 ELECTRICAL MACHINES - 2 C 5 RY B+ 7 4 3 POWER GENERATION AND CONTROL P 4 AL CIRCUIT ANALYSIS - II P 4 4 2 ELECTRICAL MACHINES - 2 C 5 RY B+ 7 4 4 2 ELECTRICAL MACHINES - 2 C 5 RY B+ 7 4 4 Dispan=2 C 5 RY B+ 7

MAHARAJ VIJAYARAM GAJAPATHI RAJ COLLEGE OF ENGINEERING (A)

Set up for generation of University reports:

1. TR – Sem Wise with Chances:

BEES ERP		COLLEGE OF EN	GINEERING		000
BET EXAMINATION TOOL	Post-Examination->	Reports-TR Semwis	e With Chances	-	
	Select Details				
	Course:	B.TECH	~		
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2. TR – Sem wise Final:



<u>**Transcripts and Duplicate Certificates:**</u> Set up for generation of Transcripts and Duplicate certificates of Grade Memo & CGM, hall ticket etc.

BEES ERP	MVGR COLLEGE OF ENGINEERING	00
BET	Cost Examination-> Reports-> transcripts/Duplicate Certificates	
COMMATION TOOL	Select Details Select the Student Details	
	Regd No:	
~	Select Certificate: Duplicate Hall Ticket Receipt No: Duplicate Hall Ticket	
BeeS	Semester: Duplicate PC	
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CAN VOR	Certificate Copies:	
AND SAL	No. of Copies:	
- Mar	Start No:	
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0884-6451299		

Sample copy of duplicate grade memo

MV	GR	MEMORANDUM OF GRADES MEMO DUPLICATE HALL TICKET NO.	No.: 0375	555 181
Nam Exar	e of the Studer nination	t : POTUKUCHHI PHANI CHANDRA	ns (A1)	
Bran Mont	ch h & Year of Exa	amination : April 2018		
S.NO.	SUBJECT CODE	SUBJECT TITLE	GRADE	CREDITS
1	A1CET205	Strength of Materials - II	В	4
2	A1CET206	Hydraulics and Hydraulic Machinery	в	4
3	A1CET207	Structural Analysis	B+	4
4 A1CED208 Building Planning and Civil E 5 A1CET303 Engineering Geology		Building Planning and Civil Engineering Drawing	А	4
		Engineering Geology	с	3
6	A1CEL203	Strength of Materials Lab	А	2
7	A1CEL204	Hydraulic Machinery Lab	A+	2
8	A1ACA510	Soft Skills - I (Audit Course -2)	S	
Semes	ter Grade Poin	nt Average (SGPA)	6.	.83
Cumu	lative Grade F	Point Average (CGPA)	7.	.02
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Sample copy of transcript- Grades memo





26/12/2020

Date:

Chief Controller of Examinations

Sample copy of transcript- Consolidate Grades Memo

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M	RAP VIJAYARAM GAJAR	TR		N	S	C.	RIPT ENGINEERING (A	UTC	ये काशन	
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Nar	me: PEDADA RAVI RAJ						Aadhaar No: 410613674186		15	P
Col	JIRSE : BACHELOR OF TECHNOLOGY						Year of Admission : 2015 - 2016	1	L	
Bra	nch : COMPUTER SCIENCE AND ENGINEERING		-				Month & Year of Final Exam : April 2019		24	-
S.N	• Subject Title	Gr	GP	C	r	S.No	Subject Title	Gr	GP	C
	The difference of the second second				IY	EAR			-	
1	ENGINEERING MATHEMATICS - I	0	10	3	3	1	MATHEMATICAL METHODS	0	10	
2	ENGINEERING CHEMISTRY	B+	7	3	3	2	ENGINEERING DRAWING	0	10	
3	BASICS OF CIVIL AND MECHANICAL ENGINEERING	B+	7	3	3	3	APPLIED PHYSICS	A	8	
4	ENVIRONMENTAL STUDIES	A+	9	3	3	4	PROFESSIONAL COMMUNICATION	B+	7	
5	FUNDAMENTALS OF ELECTRONIC CIRCUITS AND DEVICES	0	10	3	3	5	COMPUTER PROGRAMMING	0	10	1
6	ENGLISH LANGUAGE PRACTICE - I	A+	9	2	2	6	ENGLISH LANGUAGE PRACTICE - II	0	10	
1		0	10	2	2	7	COMPUTER PROGRAMMING LAB	0	10	1
0 Son	DASIC ENGINEERING WORKSHOP	A+	9	2	2	8	APPLIED PHYSICS LAB	A+	9	1
Sell	lester Grade Politi Average (SGPA).		0.0			Sem	nester Grade Point Average (SGPA):		9.	19
1	DATA STRUCTURES	10	10			LAR		1.	1.	1
2	MATHEMATICAL FOUNDATIONS OF COMPLITER SCIENCE		10	4		2		A	8	1
3	DIGITAL LOGIC DESIGN	0	10	4		2		0	10	1
4	UNIX AND SHELL PROGRAMMING	B+	7	4		4		A+	9	1
5	DATA COMMUNICATIONS		6	4		5		· A+	9	1
6	MANAGERIAL ECONOMICS AND FINANCIAL ANALYSIS	A+	9	3		6	PROBABILITY AND STATISTICS	A+	9	
7	DATA STRUCTURES LAB	0	10	2		7		D+	1	
8	UNIX AND SHELL PROGRAMMING LAB	0	10	2		8	DATABASE MANAGEMENT SYSTEMS LAB		9	
9	SOFT SKILLS -I (AUDIT COURSE - 1)	S	-		-	9	GENERAL APTITUDE (AUDIT COURSE - 2)	S	10	
Sem	nester Grade Point Average (SGPA):		8.8	35		Sem	ester Grade Point Average (SGPA):		8.	85
				11	IY	EAR				
1	COMPILER DESIGN	A+	9	4		1	DESIGN AND ANALYSIS OF ALGORITHMS	A+	9	4
2	COMPUTER NETWORKS	A+	9	4		2	SOFTWARE ENGINEERING	A+	9	4
3	MICRO-PROCESSORS AND INTERFACING	A	8	4		3	OOAD AND DESIGN PATTERNS	A	8	4
4	WEB TECHNOLOGIES	A	8	4		4	SERVICE ORIENTED ARCHITECTURE	A	8	.3
5	ROUTING AND SWITCHING CONCEPTS	A	8	3		5	FIREWALLS AND VPN	A+	9	3
6	INTERNET MARKETING	B+	7	3		6	DATA WAREHOUSING AND DATA MINING	B+	7	3
7	COMPILER DESIGN AND COMPUTER NETWORKS LAB	0	10	2		7	DESIGN AND ANALYSIS OF ALGORITHMS LAB	0	10	2
8		0	10	2		8	SOFTWARE ENGINEERING LAB	0	10	2
Som	SOFT SKILLS - II (AUDIT COURSE - 3)	5	-		-	9	ENTREPRENUERSHIP DEVELOPMENT (AUDIT COURSE - 4)	S		
Sem	lester Grade Point Average (SGPA).	-	0.0	0		Sem	ester Grade Point Average (SGPA):		8.6	64
1				IV	YE	AR				
2	PYTHON PROGRAMMING	A+	9	4		1	DIRECTED STUDY AND PROJECT WORK	0	10	10
3	PENETRATION TESTING		8	3		2	SPURIS (AUDIT COURSE - 6)	S		
4	CRYPTOGRAPHY AND INFORMATION SECURITY	0	10	3						
5	INFORMATION SECURITY AND MANAGEMENT STANDARDS	R+	7	3						
6	MATHEMATICAL OPTIMIZATION	0	10	3						
7	OOAD AND DESIGN PATTERNS LAB	0	10	2						
			10	-			A TANK A CONTRACT OF A CONTRACT			
8	OPERATING SYSTEMS LAB	0	10	2						

(Gr - Grade, GP - Grade Points, Cr - Credits, S-Satisfactory, NS - Not Satisfactory) (Audit Courses registered are not counted for calculation of SGPA) Medium of Instruction : English



Date:

27/01/2021

Number of Credits Obtained : 180 CGPA : 8.89 Class Obtained : DISTINCTION

Number of Credits Registered : 180

Chief ninations

Controller of Examinations

III Ticket No : 16335A0807 Ime : MOHAMMAD NYAMATULLA SHARIFF Durse : BACHELOR OF TECHNOLOGY anch : CHEMICAL ENGINEERING								
					CGCS No : 1097 Aadhaar No : 818610675872 Year of Admission : 2016 - 2017 Month & Vear of Final Exam : April 2019			
Subject Title	Gr	GP	Cr	S.N	Subject Title	Gr	GP	Cr
DIRECT ADMISSION INTO	SEC	ONI	D YI	EAF	R UNDER LATERAL ENTRY SCHEME			
			11	YEAR	In the second strength and the second strength			
MATERIAL SCIENCE FOR CHEMICAL ENGINEERS	A+	9	4	1	PROCESS HEAT TRANSFER	A	8	4
CHEMICAL PROCESS CALCULATIONS	B+	7	4	2		A+	9	4
CHEMICAL TECHNOLOGY	0	10	4	4	PETROLEUM REFINING	A+	10	4
ORGANIC CHEMISTRY	A	8	4	5	ENGINEERING MATHEMATICS - II	A	8	3
COMPLEX VARIABLES AND STATISTICAL METHODS	B+	7	3	6	PROCESS HEAT TRANSFER LAB	0	10	2
FLUID MECHANICS LAB FOR CHEMICAL ENGINEERS	0	10	2	7	MECHANICAL UNIT OPERATIONS LAB	0	10	2
CHEMICAL TECHNOLOGY LAB	0	10	2	8	GENERAL APTITUDE (AUDIT COURSE - 2)	S		
mester Grade Point Average (SGPA):	S	8.6		Ser	mester Grade Point Average (SGPA)		9.	05
			111 1	YEAR			0.	
PROCESS INSTRUMENTATION	0	10	3	1	MASS TRANSFER OPERATIONS - II	A+	9	4
CHEMICAL ENGINEERING THERMODYNAMICS - II	B+	7	4	2	PROCESS DYNAMICS AND CONTROL	A	8	4
CHEMICAL REACTION ENGINEERING - I	A	8	4	3	CHEMICAL REACTION ENGINEERING - II	A+	9	4
INDUSTRIAL POLLUTION CONTROL AND ENGINEERING	A	8	4	5	FOOD TECHNOLOGY	A+	9	4
NANO TECHNOLOGY	A	8	3	6	ALTERNATIVE FUELS AND EMISSIONS	A	8	3
CHEMICAL REACTION ENGINEERING LAB	0	10	2	7	PROCESS DYNAMICS AND CONTROL LAB	0	10	2
MASS TRANSFER OPERATIONS LAB	A	8	2	8	PROCESS MODELING AND SIMULATION LAB USING MATLAB	0	10	2
SOFT SKILLS-II (AUDIT COURSE - 3)	S	-		9	ENTREPRENEURSHIP DEVELOPMENT (AUDIT COURSE - 5)	S		
PROFESSIONAL ETHICS AND IPR (AUDIT COURSE - 4)	S	- 84		Ser	mester Grade Point Average (SGPA)		9	00
			IVY	YEAR			0.	
MANAGERIAL ECONOMICS AND FINANCIAL ANALYSIS	A	8	3	1	ORGANIC SOLAR CELLS	A+	9	3
TRANSPORT PHENOMENA	0	10	4	2	DIRECTED STUDY AND PROJECT WORK	0	10	10
PLANT DESIGN AND ECONOMICS FOR CHEMICAL ENGINEERS	0	10	4	3	SPORTS (AUDIT COURSE - 6)	S		
CORROSION AND ITS CONTROL	0	10	3					
INDUSTRIAL SAFETY AND HAZARD MANAGEMENT	A+	9	3					
	A+	9	3					
AIR POLLUTION AND CONTROL								
AIR POLLUTION AND CONTROL PROCESS EQUIPMENT DESIGN AND DRAWING USING AUTOCAD	0	10	2					

Utilities & Exam Accounts - Transactions:

Data Backup: Set up for taking Data backup on a daily basis / from time to time.

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Set up for generation of question paper:

<u>Step - I</u>

MVGR College of Engineering

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<u>Step - II</u>

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MBA I Semester Regular Examinations, MM,YYYY MVGR College of Engineering(Autonomous) Subject Name (Common to all Branches)

Time: 3 Hours

Max. Marks: 60

Answer any FOUR of the first six Questions Question SEVEN is compulsory All Questions carry EQUAL Marks.

1.	
2.	
3.	
4.	
5.	
6.	
7.	

QUESTION PAPER TEMPLATE – A2 REGULATION – B.TECH

1. Subject code



B.Tech I Semester Regular Examinations, MM, YYYY MVGR College of Engineering (Autonomous)

	Subject Name	
Time: 3 Hours	- -	Max. Marks: 60
	Answer any ONE out of TWO questions from each Unit	
	All questions carries equal marks.	
	<u>UNIT-I</u>	
1. a)		7M
b)		3M 2M
C)	(\mathbf{OP})	ZM
2 a)	(OK)	7M
b)		3M
c)		2M
	<u>UNIT-II</u>	
3.a)		7M
b)		3M
c)	(\mathbf{OP})	ZM
4 a)	(OK)	7M
b)		3M
c)		2M
	<u>UNIT-III</u>	
5.a)		7M
b)		3M 2M
C)	(\mathbf{OP})	ZM
6.a)	(OK)	7M
b)		3M
c)		2M
	<u>UNIT-IV</u>	
7.a)		7M
b)		3M 2M
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8.a)	(OK)	7M
b)		3M
c)		2M
	<u>UNIT-V</u>	
9.a)		7M
b) c)		3M 2M
()		2111
10.a)		7M
b)		3M
c)		2M
•)		2111

QUESTION PAPER TEMPLATE – A2 REGULATION – M.TECH

2. Subject code

A2

M.Tech I Semester Regular Examinations, MM,YYYY MVGR College of Engineering (Autonomous)

	Subject Name
Time: 3 Hours	Max. Marks: 60
	Answer any ONE out of TWO questions from each Unit All questions carries equal marks.
<u>UNIT-I</u>	
1) 2) <u>UNIT-II</u>	(OR)
3)	
4) <u>UNIT-III</u>	(OR)
5)	
6) <u>UNIT-IV</u>	(OR)
7) 8) <u>UNIT-V</u>	(OR)
9) 10)	(OR)

QUESTION PAPER TEMPLATE – A2 REGULATION – MBA

3. Subject Code **A**2

MBA I Semester Regular Examinations, MM, YYYY MVGR College of Engineering (Autonomous)

Time: 3 Hours	Subject Name	Max. Marks: 60
Part A : Answe P	er any ONE out of TWO questions Part B: Case study is Compulsory. All questions carry equal marks.	from each Unit
	<u>PART-A</u>	
UNIT-I 1. a) b)	(OR)	7M 3M
2.a)		7M
b) UNIT-II		3M
3.a)		7M
b)	(OR)	3M
4.a)		7M 2M
b) UNIT-III		3M
5.a)		7M
b)		3M
	(OR)	T) (
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UNIT-IV		5171
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0)	(\mathbf{OR})	5111
8.a)	(01)	7M
b)		3M
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b)		3M
10.a)		7M
b)		3M
11. a) Case Study:	PART-B	10M

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A1- Academic Regulations

MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)

EXAMINATION MANUAL (A1 REGULATIONS)





MAHARAJ VIJAYARAM GAJAPATHI RAJ COLLEGE OF ENGINEERING (Autonomous)

(Approved by AICTE, New Delhi, and permanently affiliated to JNTUK, Kakinada) Listed u/s 2(f) & 12(B) of UGC Act 1956. Vijayaram Nagar Campus, Chintalavalasa, Vizianagaram-535005, Andhra Pradesh

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CHAPTER – 1

1.1. ABOUT THE INSTITUTION

Maharajah Alak Narayan Society of Arts and Science (MANSAS) is an Educational Trust founded by Dr. (late) P.V.G Raju, Raja Saheb of Vizianagaram in the hallowed memory of his father Maharajah Alak Narayan Gajapathi with a view to confound socio-academic inequalities in the Vizianagaram principality executing a trust deed on 12-11-1958 duly established Maharajah's College and other educational institutions in and around Vizianagaram. The Trust is a charitable one published under Section 6 a (1) of A.P Charitable and Hindu Religious Institutions and Endowment Act 30 of 1987.

The object of the Trust is to manage the properties of educational institutions under it and to promote and advance the cause of education in general, besides awarding scholarships to deserving students enabling them to undergo special training in science and industries in and out of India. The Trust has made an uncompromising contribution to the nation by presenting the stalwarts like Sri V.V. Giri, former President of India, Prof. Swami Gnanananda, a renowned nuclear scientist, Major K. V. Krishna Rao and many more.

Trust offers KG to PG level education in Arts, Sciences, Law, Pharmacy, Humanities Education, Engineering and Management and presently houses 12 Educational Institutions. MVGR College of Engineering is one of the 12 institutes.

Maharaj Vijayaram Gajapathi Raj (MVGR) College of Engineering was established in the year 1997 by MaharajAlak Narayan Society for Arts and Sciences (MANSAS) to impart quality technical education in north coastal Andhra Pradesh. MVGR College of Engineering is located in lush green, serene and pollution free environment spread over 60 acres of land in Chintalavalasa village situated in the outskirts of Vizianagaram, a fort city in the north coastal region of Andhra Pradesh. MVGR College of Engineering

- Established in 1997
- Re-Accredited for all eligible UG Programs by NBA
- Re-accredited with 'A' grade by NAAC of UGC
- Permanently affiliated to J N Technological University-Kakinada, KAKINADA

MVGR College of Engineering is rated as one among the best self-financing colleges in the state of Andhra Pradesh as it sets up highest standards in all areas of curricular, co-curricular and extra-curricular activities and in students' placements. Based on industry and expert's feedback, the college is updating the curriculum from time to time. The college offers many value added add-on courses students and conducts training programs to meet the industries' requirements.

1.2. EXAMINATION MANUAL – A VISION DOCUMENT

The role of higher education in nation building and facing the challenges of globalization is being discussed world over. As far as the developed nations are concerned, they have a well-developed system of higher education, capable of taking care of the twin problem of quantities and qualities of higher education. This vision of imparting higher education for our youth, if not implemented with a missionary seal we may not succeed in our endeavor of transforming our country to a developed economy.

It is under this global and national context that M V G R tries to gear up the process of Learning, Teaching and Assessing strictly adhering to the four pillars of learning as designed by UNESCO Paris Convention (1998 as one motto—Learning to Know, Learning to Do, Learning to Live Together, and Learning to Be). MVGR is committed for quantitative and qualitative growth of higher education built around the principle of equity and social justice. It is also committed to maintain its identity and keep up the cultural values and at the same time efforts are on to lift it to the status of a **University with Potential for Excellence.**

Based on extent of providing quality education and research output among the engineering colleges in the country in the area of Engineering, Science and Technology, MVGR is quick in its vision and Mission to attain the best among the many in next couple of years. The above mentioned can be achieved only by enhancing the quality of Learning, Teaching, Assessing and Research.

Learning, Teaching and Assessing are integral parts of the process imparting education and they are to be interwoven and failure in any segment will be reflected in other segments too. If one attempts to improve the system, it is to be attempted in its totality. A reform here and a reform there will not serve the purpose. There is no substitute for a holistic approach to educational reforms, if the desired results are to be made.

It is in this context that our system of teaching, learning, assessing is to be redesigned to meet the challenges of the changing times. Our old system of teaching, learning and assessing based on role memorization and other related objectivities still dominate over cognitively more complex objectives like creativity. The need of the hour is to produce an academic community with more creativity and that is the only way to convert our economy to a knowledge based economy.

Need for paradigm shift in Teaching, Learning and Assessing: An outstanding education system empowers adults to be lifelong learners and problem solvers and imparts values that support good citizenship. However, most of the Universities in India design their pedagogy around an examination system which tests more the rote memory than the ability of students to apply, analyze, evaluate and create knowledge. Three major steps can be taken up to enhance the effectiveness of the education system:

a. Teachers training

In the context of the proliferation of professional colleges in the self-financing sector, acute shortage of faculty is felt which in turn affect the quality of teaching, learning and assessing. These fresh graduates do not receive any formal training before facing the students. Consequently, they are not aware of even the fundamentals of pedagogy and depend on the obsolete examination system to prove their worth. They set question papers without having the objectives in mind. The differentiating human factors in cognitive, affective, and psychomotor skills of the students are ignored, and they venture out to test them in areas where they were tested as students—memory and ability to work out standard problems with no relevance to reality. In this process objectives of the examination are forgotten.

b. Need for making the pedagogy student centered

Any education system should have a feedback process inbuilt for asserting that it is student, centered. Instructional methods should not be confined to lecturing, but learning by doing and learning by insight should be encouraged. Again, the teachers should be given professional training to ensure that they are exposed to various innovative methods of teaching, other than the autocratic style such as lecture, demonstration, tutorial style, project strategies, review, group discussion, discovery etc.

c. Exposure to Industry

This aspect of the education system is neglected so much that students coming out of engineering colleges are semi-finished products—they are overloaded with theories, but do not possess the ability to deliver to the industry. Projects and industry exposure are extremely important in this aspect. The projects generated by the student community are often unimaginative and repetitive, having no creative content. Again the remedy lies in teachers getting training in industries of their specialization, say at least one week in three years. The students should have minimum hours of industry visit. Guest faculty from industry should interact with the students periodically.

M V G R is committed to incorporate the above value additions for our Academic Programs. It will serve the nation by moulding students as nation builders, Also we will continue to churn out engineers graduates in large numbers, who will consume the scarce resources of the society, without giving back anything, and continue to be educated.

M V G R proudly presents the Examination Manual which is not a set of rules and regulations to be followed by the examination wing. It is more a vision document prepared and presented by a distinguished team of academics and administrative teams. The experiences gathered over a period of more than 15

years in M V G R were instrumental in preparing this document. The necessity for a written document for the conduct of examination was appreciated in the Committee and hence an Examination Manual Committee was appointed. The committee had several levels of discussions with Academics, Head of the Departments, Teaching staff etc. The contributions from the part of the employees in the Examination cell are very specially appreciated. The committee owes a lot to Deans, Heads of the departments, faculty and staff of Examination cell for their contributions and hard work put in. Finally I thank each and every one concerned in bringing out this vision related Examination Manual and proudly present it before the academic community.

Principal

1.3. ORGANIZATIONAL STRUCTURE OF EXAMINATION SECTION:

The Examination section is a confidential section responsible for the conduct of Internal and External Examinations, Evaluation, publication of results, maintenance of student data. The examinations are conducted strictly adhering to academic calendar of the institution. The organization structure of examination section is as follows.



1.4. BEES EXAMINATION TOOL

The examination process is one of the key areas for any educational institution or university. Examinations section prepares, schedules strictly adhering to academic calendar of the institution. All the tasks related to the examination section have been integrated with IT tools using Bees Examination Software, which is exhaustive and completely automated in carrying out end to end tasks. Pre examination module consists 1) Master setup 2) Transactions 3) Reports. Master setup feature include set up of courses, student data base management, registrations, exams setup, grade setup etc. Transaction feature include attendance, exam fee collection, exam OMR codes, seating plan etc. Reports feature includes examination forms, fee details, Hall ticket printing, OMR printing etc. Post Examination Module consists of Scanning and import of OMR Scanned marks, Marks verification, Results processing, confirmation and declaration of results, Reports of result analysis and Printing of grades Memos with security features like QR code etc. Utilities feature includes data backup from time to time.

1.5. INFRASTRUCTURE:

1	Examination Software	1
2	Yeroy machines	3 B/W
2	Actox machines	2 Colour
3	Desk top computers including Clients	10
4	Laptops	1
5	Stitching machine	2
6	Scanner	1
7	Bar code reader	2
8	Printers	6
9	Phones	3
10	UPS (02 KVA)	1
11	UPS (06 KVA)	1
12	AC's	2

CHAPTER – 2

2.1. ACADEMIC REGULATIONS FOR B.TECH. PROGRAM

Applicable to the students admitted from the Academic year 2015-2016 onwards.

2.1.1. Course Pattern:

B.Tech. : The program is 8 Semesters over 4 academic years.

B.Tech. : (Lateral Entry): The program is 6 Semesters over 3 academic years.

2.1.2 Award of Degree:

A student will be declared eligible for the award of degree on fulfilling the following academic regulations.

- a) Shall complete program course work within 8 years (6 years in case of lateral entry admission) from the year of admission else shall forfeit admission.
- b) Shall register for 180 credits (138 in case of lateral entry admission) and secure all.
- c) Shall also register and successfully complete audit programs (Non-credit) offered by the Program Department.
- d) On completing one year of class work may, opt for a break of 1 year which shall be deemed as GAP year, as recommended by APSCHE, for undertaking successful entrepreneurial ventures.

2.1.3. Distribution and Weightage of Marks:

B.Tech:

- a) Theory courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.
 - Two internal assessments tests (90 min each), for each theory course are conducted over the period of the semester, one in the middle and the other at the end and the performances are averaged for 30 marks.
 - Internal assessment test shall have 3 questions each for 10 marks, all questions to be answered.
 - Shall also be assessed for two assignments/surprise test/quiz or a combination each for 5 marks and for a total of 10 marks.
 - External examination is for 60 marks (180 min). Question paper contains 7 questions at least 1 question from each unit. Each question carries 12 marks. A student is expected to answer any 5 questions.

b) Laboratory/Practice:

Laboratory/Practice courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.

- Continuous assessment for 20 marks for each experimental session finally averaged to 20 marks.
- Internal assessment test (180 min) conducted at the end of the semester shall be assessed for another 20 marks where a student is expected to perform at least one laboratory test/experiment. Appropriate weightage shall be given to the performance in viva-voce.
- External examination is for 60 marks (180 min) conducted and assessed by an external and internal examiners.
- Both internal and external examination shall include assessment of the student on
 - a) Knowledge of principles/concepts involved
 - b) Experimental design
 - c) Result interpretation and analysis
 - d) Experimental report

c) **Drawing/Design/Estimation:**

These courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.

- Continuous assessment is for 20 marks for each session / unit finally averaged to 20 marks.
- Two internal assessment tests are conducted during the semester and assessed for the remaining 20 marks by taking the average.

d) Project Evaluation:

- A student shall take a project during the eighth semester.
- Project is evaluated for 200 marks.
- A student shall report to the guide/external supervisor and work under his supervision at least 10 hours per week.
- Also, a student shall engage a minimum of 10 hours per week in the directed study/learning a modern tool/self-learning (referencing etc.,)/periodic report writing/conduct of experiments/tests/fabrication together.
- Evaluation shall comprise of internal and external assessment. Internal: 80

External: 120

- A project committee comprising of HOD, department Academic Coordinator, R&D member of the department, one senior faculty and guide shall review the progress once in four weeks.
- Vice-Principal (Academic) / one of the ADMIN team members shall be an invitee for the review.
- Internal evaluation shall be done by HOD, department Academic Coordinator, R&D member of the department, one senior faculty and guide for 80 marks.
- External evaluation shall be done by HOD, Guide/Internal Examiner and External Examiner for 120 marks.
- Assessment shall be on:
 - a) Problem definition
 - b) Literature review
 - c) Review on fundamental knowledge involved
 - d) Inter disciplinary aspect
 - e) Experimental/metHODology design
 - f) Result analysis and interpretations
 - g) Report writing
 - h) Team work
 - i) Presentation
 - j) Viva-voce

2.1.4. Attendance Regulations:

- I. A student shall be eligible to appear for end semester examinations, if a minimum of 75% of attendance in aggregate of all the subjects (Theory & Lab.) for the semester is secured.
- II. A Student shall be promoted to the next semester on fulfillment of a minimum of 75% attendance in the current semester.
- III. A student detained may seek re- admission for that semester when offered.
- IV. To appear for end laboratory examination a candidate shall put up a minimum of 75% attendance for regular lab sessions and should have completed all the laboratory experiments/tests along with submission of record complete in all respects.

2.1.5. Minimum Academic Requirements:

i. A student is deemed to have satisfied the minimum academic requirements if he

has earned the credits allotted and secures at least 24 marks out of 60 marks at semester end examination and overall 40 marks out of 100 marks both internal and semester end examinations put together.

- ii. A student shall be promoted from IV semester to V semester if he fulfills the academic requirement of 50% of credits up to IV semester from the following examinations irrespective of whether the candidate takes the examination or not.
 - a) Two regular and Two supplementary examinations of I semester
 - b) Two regular and One supplementary examinations of II semester
 - c) One regular examination and One supplementary examination of III semester
 - d) One regular examination of IV semester.
- iii. A student shall be promoted from VI semester to VII semester subject to fulfillment of the academic requirement of 50% of credits up to VI semester from the following examinations irrespective of whether the candidate takes the examination or not.
 - a) Three regular and Three supplementary examinations of I semester
 - b) Three regular and Two supplementary examinations of II semester
 - c) Two regular and Two supplementary examinations of III semester
 - d) Two regular and One supplementary examinations of IV semester
 - e) One regular and One supplementary examination of V semester
 - f) One regular examination of VI semester.

B.Tech. (Lateral Entry):

- i) A student is deemed to have satisfied the minimum academic requirements if he has earned the credits allotted and secures at least 24 marks out of 60 marks at semester end examination and overall 40 marks out of 100 marks both internal and semester end examinations put together.
- A student shall be promoted from VI semester to VII semester if he fulfills the academic requirement of 50% of credits up to VI semester from the following examinations irrespective of whether the candidate takes the examination or not.
 - a) Two regular and Two supplementary examinations of III semester
 - b) Two regular and one supplementary examinations of IV semester
 - c) One regular and One supplementary examinations of V semester
 - d) One regular examination of VI semester.

2.1.6. Grading System:

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

Semester Grade Point Average (SGPA) is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded.

The **SGPA** is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

SGPA (Si) = Σ (Ci x Gi) / Σ Ci

Where Ci is the number of credits of the ith course and Gi is the grade point scored by the student in the ith course.

The **CGPA** is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$CGPA = \Sigma(Ci \times Si) / \Sigma Ci$

Where Si is the SGPA of the i^{th} semester and Ci is the total number of credits in that semester.

The UGC recommends a 10-point grading system with the following letter grades as given below:

0	(Outstanding)	10
A+	(Excellent)	9
А	(Very Good)	8
B+	(Good)	7
В	(Above Average)	6
С	(Average)	5
Р	(Pass)	4
F	(Fail)	0
Ab	(Absent)	0

• A student with Grade F is required to reappear for the examination.

Illustration for Computation of SGPA

Course	Credit	Grade	Grade	Credit Point
		Letter	point	(Credit x Grade)
Course 1	3	А	8	3 X 8 = 24
Course 2	4	B+	7	4 X 7 = 28
Course 3	3	В	6	$3 \ge 6 = 18$
Course 4	3	Ο	10	3 X 10= 30
Course 5	3	С	5	3 X 5 = 15
Course 6	4	В	6	$4 \ge 6 = 24$
	20			139

Thus, **SGPA** =139/20 = 6.95

Illustration for Computation of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit: 20	Credit : 22	Credit : 25	Credit : 26	Credit : 26	Credit: 25
SGPA : 6.9	SGPA: 7.8	SGPA: 5.6	SGPA: 6.0	SGPA: 6.3	SGPA: 8.0
Semester 7	Semester 8				
Credits : 23	Credits: 13				
SGPA : 8.2	SGPA : 8.5				

Thus, CGPA=<u>20x6.9+22x7.8+25x5.6+26x6.0+26x6.3+25x8.0+23x8.2+13x8.5</u>=**7.05** 180

2.1.7. Eligibility for Award of Degree:

A student shall be eligible for award of the degree if he/she fulfills the following conditions:

- 1) Successfully completes all the courses prescribed for the Program.
- 2) CGPA greater than or equal to 4.0(Minimum requirement for Pass),
- 3) Should have cleared all dues.
- 4) Complied with all the rules and regulations during the period of study governing satisfactory conduct.

2.1.8. Award of Class:

Candidates who are eligible for the award of B.Tech. Degree shall be placed in one of the following Classes based on CGPA.

Class	CGPA
Distinction	≥7.5
First Class	\geq 6.5
Second Class	≥ 5.5
Pass class	\geq 4.0

2.1.9. Supplementary Examinations:

Supplementary examinations shall be conducted in addition to regular examinations for every semester.

2.1.10. Withholding of Results: The result of the student will be withheld

- If any case of pending of disciplinary action against him,
- Involving in any sort of malpractices etc.

2.2. ACADEMIC REGULATIONS FOR M.TECH. PROGRAMMES

Applicable to the students admitted from the Academic year 2015-2016 onwards.

2.2.1. Course Pattern:

• The program is for 2 academic years with 4 semesters.

2.2.2. Award of Degree:

A student will be declared eligible for the award of degree if he/she fulfills the following academic regulations.

- a) A student shall be declared eligible for the award of the degree, if he/she pursues a course of study for not less than Two academic years and not more than Four academic years.
- b) The student shall register for 80 credits and secure all 80 credits.
- c) Students who fail to complete their Two Years Course of study within Four years shall forfeit their seat and their admission shall stand cancelled.

2.2.3. Distribution and Weightage of Marks:

- a) All Theory courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.
 - Two internal assessments tests (90 min each), for each theory course are conducted over the period of the semester, one in the middle and the other at the end and the performances are averaged for 30 marks.
 - An internal assessment test shall have 3 questions each for 10 marks, all questions to be answered.
 - A student shall be assessed for two assignments/seminars or a combination each for 5 marks and for a total of 10 marks.
 - External examination is for 60 marks (180 min). Question paper contains 7 questions at least 1 question from each unit. Each question carries 12 marks. A student is expected to answer any 5 questions.

b) Laboratory/Practice:

All Laboratory/Practice courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.

- Continuous assessment for 20 marks for each experimental session finally averaged to 20 marks.
- An internal assessment test conducted at the end of the semester shall be assessed for another 20 marks where a student is expected to perform at least one laboratory test/experiment over duration of 3 hours or project based assessment.

- External examination is for 60 marks (180 min) conducted and assessed by an external and internal examiners.
- Both internal and external examination shall include assessment of the student on
 - a) Knowledge of principles/concepts involved
 - b) Experimental design
 - c) Result interpretation and analysis
 - d) Experimental report

c) Drawing/Design/Estimation:

These courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.

- Continuous assessment for 20 marks for each unit finally averaged to 20 marks.
- Two internal assessment tests are conducted during the semester which shall be assessed for another 20 marks by taking the average.

d) Project Evaluation:

Duration is TWO semesters -40 weeks are mandatory to submit.

- > PRC includes HOD and two other senior faculties, one being the guide.
- > To register for project work, a student shall complete all the course work requirements of I and II semesters.
- > The progress of the work shall be periodically reviewed by PRC.
- > The PRC shall authorise /approve change of guide/topic/title as deemed fit.
- ➤ A student shall submit Status Report in line with the recommended project calendar as approved by PRC.
- Student has to submit draft copy of thesis/dissertation to PRC, and also shall make an oral presentation. He/she shall publish the work in journal or international conference of repute and relevance.
- A student shall make 5 copies of PRC approved draft copy of the work and submit.
- Candidates who have successfully passed all the I and II semester courses shall be eligible for submitting the thesis.
- > The thesis shall be adjudicated by the internal and external examiners in the presence of Head of the department.
- Student shall be examined for his contributions, knowledge along with the quality of the work through presentations and Viva-voce.
- > The assessment of work shall be done on the following lines:
- Directed study/self study (Pre-requisite) shall be evaluated internally for 50 marks by PRC at the end of III semester

- Research MetHODology shall be evaluated internally for 50 marks by PRC at the end of III semester
- Comprehensive Viva-Voce shall be evaluated internally for 50 marks by PRC in the III semester
- Seminar shall be evaluated internally for 50 marks by PRC in the III semester
- Project phase I which includes Problem definition, Literature survey, tool specific knowledge shall be evaluated internally for 100 marks by PRC at the end of III semester
- Project phase II shall be evaluated for 300 marks at the end of IV semester. Out of 300 marks, 150 marks shall be evaluated internally by PRC and remaining 150 marks shall be evaluated externally by the internal and external examiner.
- The evaluation of Project phase II shall be made on the following aspects.
 - i) Experimental/methodology design
 - ii) Result analysis and interpretations
 - iii) Report writing
 - iv) Presentation
 - v) Viva-voce

2.2.4. Attendance Regulations:

- I. A student shall be eligible to appear for end semester examinations, if he or she acquires a minimum of 75% of attendance in aggregate of all the subjects (Theory & Lab.) for the semester.
- II. A Student shall not be promoted to the next semester unless he/she fulfills the attendance requirement of the current semester.
- III. A student may seek re- admission for that semester when offered a least one week ahead of the commencement of class work.
- IV. To appear for end laboratory examination a candidate shall put up a minimum of 75% attendance for regular lab sessions and should have completed all the laboratory experiments/tests along with submission of record complete in all respects.

2.2.5. Minimum Academic Requirements:

A student is deemed to have satisfied the minimum academic requirements if he has earned the credits allotted and secures at least 24 marks out of 60 marks at semester end examination and overall 50 marks out of 100 marks put together both internal and semester end examinations.

2.2.6. About Grading System:

Performance of a student is evaluated in terms of earned credit weighed marking system Earned credits are defined as the sum of course credits in which grade points above a certain cut off have been obtained for declaring student pass in that course • Points earned in a semester:

Σ (course credits earned x Grade points)

Semester Grade Point Average (SGPA) for the current semester which is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded,

SGPA= Σ (course credits earned x Grade points) /

 Σ (Total course credits in the semester.

Cumulative Grade Point Average (CGPA) is calculated on the basis of all pass grades obtained in all courses, except audit courses, obtained in all completed semesters

CGPA= Σ (course credits earned x Grade points) over all semesters / Σ (Total course credits in all the semesters.

The UGC recommends a 10-point grading system with the following letter grades as given below:

0	(Outstanding)	10
A+	(Excellent)	9
А	(Very Good)	8
B+	(Good)	7
В	(Above Average)	6
С	(Average)	5
Р	(Pass)	4
F	(Fail)	0
Ab	(Absent)	0

• iii. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

Illustration of Computation of SGPA and CGPA and Format for Transcripts Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade	Grade	Credit Point
		Letter	Point	(Credit x Grade)
Course 1	3	А	8	3 X 8 = 24
Course 2	4	B+	7	4 X 7 = 28
Course 3	3	В	6	$3 \times 6 = 18$
Course 4	3	0	10	$3 \times 10 = 30$

Course 5	3	С	5	3 X 5 = 15
Course 6	4	В	6	4 X 6 = 24
	20			139
		Thus, S	GPA =139/20 = 6.95	
Illustration fo	or CGPA			
Semester 1	Se	mester 2	Semester 3	Semester 4
Credit: 20	Cre	edit: 22	Credit: 25	Credit: 26
SGPA: 6.9	SG	iPA: 7.8	SGPA: 5.6	SGPA: 6.0
Thus, CGPA =	= 20 x 6.9 -	+ 22 x 7.8 + 25	5 x 5.6 + 26 x 6.0	_ = 7.57
		80		

2.2.7. Eligibility for Award of Degree:

A student shall be eligible for award of the degree if he/she fulfills the following conditions:

- 1) Success fully completes all the courses prescribed for the Program.
- 2) CGPA greater than or equal to 5.5(Minimum requirement for Pass),
- 3) Should have cleared all dues.
- 4) Complied with all the rules and regulations during the period of study governing satisfactory conduct.

2.2.8. Award of Class:

The candidates who are eligible for the award of M.Tech./MBA Degree shall be placed in one of the following Classes based on CGPA.

Class	CGPA
Distinction	≥7.5
First Class	\geq 6.5
Pass Class	≥ 5.5

2.2.9. Supplementary Examinations:

Supplementary examinations shall be conducted along with regular examinations for every semester.

2.2.10. Withholding of Results: The result of the student will be withheld

- If the student has not paid the dues, if any, to the institution
- If any case of pending of disciplinary action against him,
- Involving in any sort of malpractices etc.

2.3. ACADEMIC REGULATIONS FOR MBA PROGRAM

Applicable to the students admitted from the Academic year 2015-16 onwards.

2.3.1. Course Pattern:

The program is for 2 academic years with 4 semesters.

2.3.2. Award of Degree:

A student will be declared eligible for the award of degree if he/she fulfills the following academic regulations.

- a) A student shall be declared eligible for the award of the degree, if he/she pursues a course of study for not less than Two academic years and not more than Four academic years.
- b) The student shall register for 80 credits and secure all 80 credits.
- c) Students who fail to complete their Two Years Course of study within Four years shall forfeit their seat and their admission shall stand cancelled.

2.3.3. Distribution and Weightage of Marks:

- a) All Theory courses are assessed for 100 marks with a split of 40 marks for internal assessment and 60 marks for semester end external examination.
 - Two internal assessments tests (120 min each), for each theory course are conducted over the period of the semester, one in the middle and the other at the end and the performances are averaged for 20 marks.
 - An internal assessment test shall have 4 questions each for 5 marks, all questions to be answered.
 - 20 marks is allotted for Mini Report (10marks for preparation of Report and 10 marks for presentation in the class room) in the respective subject.
 - External examination is for 60 marks (180 min). Question paper contains 7 questions at least 1 question from each unit. Each question carries 12 marks. A student is expected to answer any 5 questions.

b) Laboratory/Practice:

All Laboratory/Practice courses are internally assessed for 50 marks.

The assessment shall be done on the following aspects.

- a) Knowledge of principles/concepts involved
- b) Experimental design
- c) Result interpretation and analysis
- d) Experimental report

c) **Project Evaluation**:

- A student shall take a project at the end of II semester.
- A Project Review Committee (PRC) is constituted at the end of the second semester.
- PRC includes HOD and two other senior faculties, one being the guide.
- To register for project work, a student shall complete all the course work requirements of I and II semesters.
- The progress of the work shall be periodically reviewed by PRC.
- The PRC shall authorise /approve change of guide/topic/title as deemed fit.
- A student shall submit Status Report in line with the recommended project calendar as approved by PRC.
- Project is evaluated for 200 marks at the end of IV semester.
- A student shall report to the guide/external supervisor and work under his supervision at least 30 hours per week for 6 weeks at the end of second semester.
- Also, a student shall engage a minimum of 2 hours per week in III and IV semester in consolidating the data, report writing, results & analysis, conclusions etc. Evaluation shall comprise of internal and external assessment.

Internal: 80

External: 120

- A project committee comprising of HOD, department Academic Coordinator, R&D member of the department, One senior faculty and guide shall review the progress once in four weeks.
- Internal evaluation shall be done by HOD, department Academic Coordinator, R&D member of the department, One senior faculty and guide for 80 marks.
- External evaluation shall be done by HOD, Guide/Internal Examiner and External Examiner for 120 marks.
- Assessment shall be on:
 - a. Problem definition
 - b. Literature review
 - c. Review on fundamental knowledge involved
 - d. Inter disciplinary aspect
 - e. Experimental/metHODology design
 - f. Result analysis and interpretations
 - g. Report writing
 - h. Presentation
 - i. Viva-voce

d. Comprehensive Viva-Voce:

Comprehensive Viva-Voce shall be evaluated for 50 marks by PRC in the II semester.

2.3.4. Attendance Regulations:

- I. A student shall be eligible to appear for end semester examinations, if he or she acquires a minimum of 75% of attendance in aggregate of all the subjects (Theory & Lab.) for the semester.
- II. A Student shall not be promoted to the next semester unless he/she fulfills the attendance requirement of the current semester.
- III. A student may seek re- admission for that semester when offered a least one week ahead of the commencement of class work.
- IV. To appear for end laboratory examination a candidate shall put up a minimum of 75% attendance for regular lab sessions and should have completed all the laboratory experiments/tests along with submission of record complete in all respects.

2.3.5. Minimum Academic Requirements:

A student is deemed to have satisfied the minimum academic requirements if he has earned the credits allotted and secures at least 24 marks out of 60 marks at semester end examination and overall 50 marks out of 100 marks put together both internal and semester end examinations.

2.3.6. About Grading System:

Performance of a student is evaluated in terms of earned credit weighed marking system Earned credits are defined as the sum of course credits in which grade points above a certain cut off have been obtained for declaring student pass in that course Points earned in a semester:

Σ (course credits earned x Grade points)

Semester Grade Point Average (SGPA) for the current semester which is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded,

SGPA= Σ (course credits earned x Grade points) / Σ (Total course credits in the semester.

Cumulative Grade Point Average (CGPA) is calculated on the basis of all pass grades obtained in all courses, except audit courses, obtained in all completed semesters

CGPA= Σ (course credits earned x Grade points) over all semesters / Σ (Total course credits in all the semesters.

The UGC recommends a 10-point grading system with the following letter grades as given below:

0	(Outstanding)	10
A+	(Excellent)	9
А	(Very Good)	8
B+	(Good)	7
В	(Above Average)	6
С	(Average)	5
Р	(Pass)	4
F	(Fail)	0
Ab	(Absent)	0

• iii. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

Illustration of Computation of SGPA and CGPA and Format for Transcripts Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade	Grade	Credit Point
		Letter	point	(Credit x Grade)
Course 1	3	А	8	3 X 8 = 24
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Course 3	3	В	6	$3 \times 6 = 18$
Course 4	3	Ο	10	3 X 10= 30
Course 5	3	С	5	3 X 5 = 15
Course 6	4	В	6	$4 \ge 6 = 24$
	20			139

Thus, **SGPA** =139/20 = 6.95

Illustration for CGPA

Semester 1	Semester 2	Semester 3	Semester 4
Credit : 20	Credit : 22	Credit: 25	Credit : 26
SGPA: 6.9	SGPA: 7.8	SGPA: 5.6	SGPA: 6.0

Thus, **CGPA** = $20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0$

2.3.7. Eligibility for Award of Degree:

A student shall be eligible for award of the degree if he/she fulfills the following conditions:

- 1) Success fully completes all the courses prescribed for the Program.
- 2) CGPA greater than or equal to 5.5(Minimum requirement for Pass),
- 3) Should have cleared all dues.
- 4) Complied with all the rules and regulations during the period of study governing satisfactory conduct.

2.3.8. Award of Class:

The candidates who are eligible for the award of M.Tech./MBA Degree shall be placed in one of the following Classes based on CGPA.

Class	CGPA
Distinction	≥7.5
First Class	≥ 6.5
Pass Class	≥ 5.5

2.3.9. Supplementary Examinations:

Supplementary examinations shall be conducted along with regular examinations for every semester.

2.3.10. Withholding of Results: The result of the student will be withheld

- If the student has not paid the dues, if any, to the institution
- If any case of pending disciplinary action against him,
- Involving in any sort of malpractices etc.

CHAPTER – 3

3.1. PRE-EXAMINATION PROCESSES:

3.1.1. Mid-Examinations

- a. Examination Section shall prepare the schedule of Mid-Examinations as per academic calendar.
- b. HOD's of the concerned Departments ensure circulation of Schedule of Midexaminations to all the faculty concerned and arrange for reading out in the class rooms and display in the departmental notice boards.
- c. Two mid examinations (max marks 30) for each theory course and two assignments/surprise tests/quiz / or a combination of each 5 marks are conducted as per academic regulations (A1).
- d. The departmental examination in-charge gives the estimation of answer scripts to the Examination Cell sufficient to conduct each Mid Exam and internal lab exam in all the subjects two weeks before the commencement of Mid Exams.
- e. Subject teachers prepare mid question papers in their subjects as per the guidelines given in the Academic Regulations, take print out of the required number of copies and hand over them in a sealed cover to the concerned department examination in charges one week before the schedule of the Mid Exam in that subject.
- f. The department examination in-charges cell prepares the duty chart of invigilators
- g. On the day of the examination HOD will open sealed cover in the presence examination in charge and invigilators and record the same in certificate of opening the packet containing question papers that is signed by in charge, invigilators and HOD.
- h. The department examination in-charges arrange for distribution of question paper to the examination halls.
- i. The invigilators collect the answer scripts hall-wise, question papers and other examination material 10 minutes before the scheduled time of Mid Exam.
- j. The invigilators distribute the question paper to the candidates 5 minutes before commencement of the examination. The duration of examination is 90 min.
- k. The invigilators collect the answer scripts and submit the same and unused answer scripts to department in charges.
- 1. The answer scripts collected from the invigilators are handed over to the subject teachers by taking acknowledgement.
- m. The subject teacher evaluate the mid answer scripts, distribute the scripts for personal verification of the students in the class and register the marks in their subject registers.
- n. The award list signed by the subject teacher concerned is handed over to the department examination in-charge. He/she in turn shall prepare a consolidated marks statement with the support of junior assistance. A soft copy as well as a hard copy of consolidated marks statement signed by HOD shall be submitted to

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the examination section within seven days from the date of completion of mid examinations.

- o. The valued answer scripts are handed over to the department examination incharge who in turn shall preserve and maintain in the department for subsequent verification.
- p. At end of the course mid II examinations and internal lab examinations are conducted and the concerned teachers after valuation hand over the mid II marks, assignment marks and internal lab marks along with continuous assessment marks to the concerned department in charge who in turn submit to the central examination section signed by HOD.

3.1.2. Preparation of final internal marks statement and Verification

- a. The Examination Section prepares the final internal marks statements as per academic regulations, using examination tool, after receiving two mid examination marks, assignment marks, internal lab marks and continuous lab assessment marks from the departments. The same will be sent to the HODs concerned for verification by subject teachers.
- b. The representations from the students with regard to discrepancies in the final internal marks must be sorted by the subject teachers in next two days and necessary corrections are made in the final marks statement and send the same to the examination section.

3.1.3. Question Bank Preparation and Generation of Question Paper:

- a. Question Banks are prepared for all the courses offered in UG & PG programs of A1 regulation by involving subject experts from Universities, Autonomous institutions & MVGR.
- b. The question banks are prepared keeping in view of covering the entire syllabus, mapping to the CO's and following Bloom Taxonomy level.
- c. All the question banks are thoroughly vetted by BOS chairman of the respective programs. These question banks are in encrypted form.
- d. A unique question paper is randomly generated using software tool, one hour before the commencement of examination, in the presence of Controller of Examination, Chief Superintendent and Observer.

3.1.4. Question Paper pattern:

a. Semester end examinations question paper of B.Tech and M.Tech consists of seven questions covering all the units of which the student shall answer any five questions. All questions carry equal marks of 12 each. The duration is 180 min with max marks 60.
- b. For B. Tech, the question papers for subjects like Drawing/Design/Estimation, separate question paper pattern is followed specially as recommended by the Chairman, BoS.
- c. Semester End Examination of MBA shall be conducted for a duration of 180 min with max marks of 60 and question paper consists of seven questions. The student is required to answer any 4 of the first 6 questions and question no. 7 is compulsory (case study). All questions carry equal marks of 12 each.

3.1.5. Registration of the students

The semester attendance is finalized by the concerned HOD as per the academic regulations.

- a. The student who has prescribed percentage of attendance ($\geq 75\%$) are eligible to write the exam. The student who fall shortage of attendance (below 60%) are not eligible to take their end examination of that semester. The student having attendance with ≥ 60 and < 75% are eligible to write the exam on medical grounds, has to apply to the Head of the department concerned for Condonation along with medical certificate and the prescribed fee.
- b. On the recommendation of the Head of the department, the Principal forward the condonation of the attendance and such list is sent two weeks in advance before the issue of Hall Tickets. The list of the Detained candidates duly signed by the Principal is displayed on the notice board by the departments and a copy of the same is sent to the examination section.
- c. The notification, calling for applications for registration to semester end examinations, shall be issued at least two weeks before the commencement of examinations. The notification is displayed on college website.
- d. The students pay the examination fee on line through college portal and download receipt cum application. A print out of this signed by the students is to be submitted to the respective HOD's office who in turn submit to the examination section one week before the commencement of the examinations.
- e. The Examination Section consolidates list of students paid, along with courses registered, for the examination and the same is sent to the controller of the examination.
- f. Hall tickets are generated and downloaded from the examination software tool and The hard copies of original hall tickets are sent to the departments at least three days before the commencement of examinations. Departments will arrange to issue to the students at least two days before the examinations
- g. In case any student loses his/her original hall-ticket, a copy of hall-ticket is issued on payment prescribed fee of Rs. 100, such hall tickets are stamped as "Duplicate".
- h. Application forms received from the students for registration are preserved for future reference.

3.1.6. In House Preparation of OMR answer scripts:

- a. The Examination Section after receiving the finalized list of registration, for semester end Examinations, generates OMR sheets for theory examinations, with student's variable data and their photo, and final lab examinations.
- b. Stitching of OMR answer booklets, as per the list of candidates registered
- c. Stitched answer booklets are packed and later used for conduct of examinations as per time table.

3.2. PROCESS DURING EXAMINATION:

3.2.1. Conduct of Semester End Theory Examinations

Semester end examination shall be of three hours duration and having weightage of 60% of the total marks (For both UG and PG programs).

The process of conducting the semester end examinations is as follows:

- a. The controller of examinations shall be responsible for the smooth conduct of the semester end examinations with the support of Chief Superintendent of Examinations, Assistant controller of examinations, Observers and office staff and faculty invigilators drawn from the various departments.
- b. The chief controller of examinations appoints Chief Superintendent of Examinations, and Observer for the spell of examinations.
- c. As per the schedule of examinations, the Controller of examinations generate question papers for the day from question bank one hour(taking into consideration the time required for validation, printing, and delivery of question paper to the invigilators in examination halls and distribution to students) before the commencement of the examinations in the presence of Chief Superintendent of Examinations and observer.
- d. The question papers generated are sealed in a cover and are signed by the Chief Superintendent of Examinations and observer.
- e. The Examination Section prints the required copies and arranges for distribution to the examination halls.
- f. The Chief Superintendent, Observer along with ACE's visits all the examination halls and ensures that the examinations are conducted as per the code of conduct.
- g. Malpractices, if any, identified by invigilator should bring in written to the notice of controller of examinations for proper action.
- h. After the examination is completed, the invigilators hand over the answer scripts after detaching the first section of the answer booklets with personal details of the student.
- i. The detached part is stored separately.
- j. All the answer scripts are packet and handover to the Examinations Section for spot valuation

3.2.2. Conduct of Semester End Lab Examinations

- a. Semester end lab examinations are conducted as per the academic calendar..
- b. The lab examinations are conducted and assessed by the course coordinator (internal examiner) and an external examiner.
- c. The controller of examinations requests reputed colleges through mail to depute faculty for lab examiner two weeks before the commencement of the lab exams.
- d. As per the galley of the students appearing for the lab examinations, the required stationary (OMR, answer booklet and D-form) is to be obtained by the Department from Examination section.
- e. The Examinations Section conduct meeting with department examinations incharges and finalizes the time-table batch wise with respect to the equipment/infrastructure available in the department
- f. After the examination, the internal examiner submits the marks awarded in OMR sheets and D form in sealed covers to the Examinations Section.
- g. Examinations Section process the results.
- h. Duly signed Remuneration bills are submitted along with the marks awarded in OMR sheets.

3.2.3. Conduct of Projects:

For B.Tech., Program the maximum marks for project is 200 of which 80 marks is for internal and 120 marks is for external. Internal project assessment is done by PRC as per academic regulation. The Examination Section request HOD's to provide panel of external examiners for project evaluation. The Chief Controller of Examinations appoints the external examiners from the panel received. The external project assessment is done by HOD, Guide along with the external examiner for 120 marks as per academic regulations.

For M.Tech., Program the maximum marks for project is 400. The project is carried out in Two pages. The maximum marks for phase I project work is 100 marks and assessment is carried out by PRC of the department at the end 3rd Semester. The maximum marks for Phase II project work is 300 of which 150 marks is for internal and is assessed by PRC of the department. The remaining 150 marks is for external and assessed by internal examiner and external examiner as per academic regulations at the end of 4th Semester. The external examiner is appointed by Chief Controller of Examinations for the panel submitted by concerned HOD's.

For MBA, Program the maximum marks for project is 200 of which 80 marks is for internal and 120 marks is for external. Internal project assessment is then by PRC as per academic regulation. The Examination Section request HOD's to provide panel of external examiners for project evaluation. The Chief Controller of Examinations appoints the external examiners from the panel received. The external project assessment is done by HOD, Guide along with the external examiner for 120 marks as per academic regulations

3.2.4. Conduct of Supplementary Theory and Lab Examinations:

Supplementary Theory and Lab Examinations are conducted as per academic regulations of B.Tech. in similar lines.

3.2.5. Regulations for malpractices during the conduct of examinations:

	Nature of Malpractices/Improper conduct	Punishment	
1 (a)	If the candidate possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.	
(b)	If the candidate gives assistance or guidance or receives it from any other candidate orally or by any other body language metHODs or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.	
2	If the candidate has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled.	
3	If the candidate impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and	

		forfeits the seat. The
		performance of the original
		candidate, who has been
		impersonated, shall be cancelled
		in all the subjects of the
		examination (including
		practicals and project work)
		already appeared and shall not
		be allowed to appear for
		examinations of the remaining
		subjects of that semester/year.
		The candidate is also debarred
		for two consecutive semesters
		from class work and all
		University examinations. The
		continuation of the course by the
		candidate is subject to the
		academic regulations in
		connection with forfeiture of
		seat. If the imposter is an
		outsider/candidate not on rolls,
		he will be handed over to the
		police and a case is registered
		against him.
4	If the candidate mishandles the Answer book or	Expulsion from the examination
	additional sheet or takes out or arranges to send	hall and cancellation of
	out the question paper during the	performance in that subject and
	examination or answer book or additional sheet,	all the other subjects the
	during or after the examination.	candidate has already appeared
	Also if the answer script is mutilated / damaged	including practical examinations
	disturbing the shape, of the script, answers, the	and project work and shall not
	bar code intentionally.	be permitted for the remaining
		examinations of the subjects of
		that semester. He shall be
		debarred from class work and all
		examinations and be allowed to
		reregistered for the next
		subsequent odd or even semester
		only. The continuation of the
		course by the candidate is
		subject to the academic
		regulations in connection with
		forfeiture of seat.

5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	The same should be brought to the notice of CE who in turn in consultation with malpractice committee makes decision for cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic

		regulations in connection with
		forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester.
11	Copying detected on the basis of internal evidence, such as, during valuation or during special	Cancellation of the performance in that subject and all other

scrutiny.	subjects	the	candidat	e l	has
	appeared	inc	luding p	racti	cal
	examina	tions a	and project	et wo	ork
	of	that	semes	ter/y	ear
	examina	tions.			

3.3. POST EXAMINATION PROCESS:

3.3.1. Coding and Packing:

The Examination Section arranges to check the answer scripts received with the D-forms and malpractice cases if any. After verification, the Examination Section prepares code serial for each course and branch to be printed on the answer books and bundle numbers and concerned mark statement. The answer books are Shuffled and pack bundles of size 40/20 for each course. The bundle number (code serial) is printed on the answer scripts in each bundle, marks award list and the bundle number is labeled on the bundle along with name of examination, subject code.

3.3.2. Spot valuation:

- a) The institute adopts the system of Central evaluation of the answer scripts by appointing the external examiners/valuers from university, autonomous institutions. For B.Tech program the valuation (done by the external examiner) is single and is monitored by a chief examiner (Faculty of MVGR) of the concerned subject appointed by the chief controller of examinations. For PG courses double valuation is employed, one valuation is done by the faculty of MVGR and another valuation by other autonomous institutions /university faculty.
- b) At least fifteen days before the commencement of spot valuation, the controller of examinations requests Board of Studies (BOS) to provide panel of experts of examiners for all the subjects listed in the examination timetable.
- c) From this panel the chief controller of examination appoints the chief valuers for the subjects who in turn prepare and submit detailed scheme of valuation to the Examination Section. The controller of examinations requests the universities / reputed colleges to depute examiner for valuation of subjects.
- d) Well in advance, the question papers, detailed key, award lists, Remuneration and TA &DA bills and other stationary required are arranged for the smooth conduct of spot valuation.
- e) The spot coordinator and assistant coordinators are appointed by chief controller of examination who will take care of smooth conduct of spot valuation.
- f) On the day of valuation, the question papers and detailed scheme of evaluation is given to the valuers along with answer books. The chief valuer of the concerned subject discusses the scheme with the examiner before he/she starts the valuation.

The chief examiner evaluates 10% of the scripts in the bundle to ensure that the examiner evaluates as per the scheme.

- g) The Examiner can value a maximum of 80 answer scripts per day (i.e 40 scripts in each session)
- h) The valuer should evaluate each answer in answer script and fill the boxes in part-II of OMR sheet representing the question numbers with the marks obtained for each question in the respective boxes.
- i) In case of any correction, strike of previous figures by a line and write the new marks aside and attest with initial.
- j) Valuer should enter the total marks in the boxes provided for.
- k) Valuer should use ball point pen (Black) for writing alphabets & numerical numbers in boxes and circles.
- The valued answer scripts along with marks sheets signed by the valuer are handed over to the Scrutinizer. If there is any discrepancy in any valued answer scripts identified by the scrutinizer (i.e., non-valuated answers, wrong total etc.,) that should be reported to the valuator and required corrections to be made by the valuator with counter signature.
- m) The scrutinizer will hand over the bundles to the chief valuer of the concerned subject who in turn submit same to the spot coordinators.

3.3.3. Duties of scrutinizer:

- a. The work of the scrutinizer starts almost concurrent with the process of evaluation. He / She verify and ascertain that all the required information entered by the examiner on award list of marks is correct.
- b. He / She check all the questions answered by the students whether valued or not valued by the examiners. If any answer is not valued, it should be immediately brought to the notice of the examiner and get it valued.
- c. He / She checks whether the marks are awarded for all answers and posted in the marks table on the OMR sheet of the answer book. The marks posted are checked for accuracy. Also, shall verify bubbling of total marks is made or not.
- d. He/She also check whether same total marks on the answer book valued is carried to award list and entered the same in bubbling total. Marks mentioned in the figures on the OMR sheet and award list should tally with bubbling.
- e. If there is any discrepancy in any valued answer scripts identified by the scrutinizer (i.e., non-valuated answers, wrong total etc.,) that should be reported to the valuer and required corrections to be made by the valuer with counter signature.
- f. If there is no discrepancy, the Scrutinizer should sign on Part-II, detach it and arrange in coding order.

3.3.4. Results Processing and Publishing:

For B.Tech :

- a. The Examination Section process and verify results and the results analysis generated is submitted to the controller of examinations.
- b. Controller of examinations prepares minutes of meeting based on results analysis and present before the examination committee consisting of vice Principal, Dean-Strategic Planning, Dean-R&D, Controller of Examinations headed by the Chief Controller of Examinations. After receiving approval from the examination committee, the Controller of examinations will arrange for publishing of results through website of college.
- c. Notification for revaluation is issued along with publishing of result by the controller of examinations.

For PG courses:

- a) The marks obtained in the first and the second valuations are compared. If the variation in marks is more than 20% of the maximum external marks, then it will be sent to the third valuation. (Any deviations from above, as per the recommendations of examination committee, the entire subject shall be sent for third valuation.
- b) The marks obtained in the third valuation will be compared with the first and the second valuation. The marks among these two which are closer to the third valuation are considered. If the marks obtained in third valuation in mid-way of valuation one and valuation two then the case to be considered on higher side.
- c) The Examination Section process and verify results and the results analysis generated is submitted to the controller of examinations.
- d) Controller of examinations prepares minutes of meeting based on results analysis and present before the examination committee consisting of vice principal, Dean-Strategic Planning, Dean-R&D, controller of examinations headed by the Principal. After receiving approval from the examination committee, the Controller of examinations will arrange for publishing of results through website of college.

3.3.5. Procedure Pertaining to Revaluation of B.Tech. Examination:

- a. Revaluation of answer scripts is applicable for semester end theory examination only.
- b. Notification for Revaluation will be notified by Examination Cell on the day of results declaration.
- c. The Candidate has to apply for revaluation in prescribed application format as specified/notified.
- d. The application for revaluation after the last date will not entertained.
- e. Answer scripts pertaining to the RV applicants are picked up for corresponding HT Nos. by tallying with Bar code.

Note: There is no revaluation as per policy for all M.Tech and MBA Courses.

3.3.6. Revaluation:

- a. Revaluation will be carried out by examiner other than the first examiner from the panel submitted by the BOS.
- b. In Revaluation, For B.Tech courses, if the marks Secured are less than the previous marks awarded then the previous marks awarded holds good and there is no change in the status.
- c. The Examination Section prepares a consolidated statement of application received for revaluation separately for each branch, subject wise with corresponding HT Nos. and the same should be submitted to CE.

3.3.7. Supplementary Theory Examinations:

- a. Notification for Supplementary examinations will be issued after declaration of revaluation results at the end of odd and even semesters.
- b. Supplementary examinations are conducted as per the schedule to the registered students. The results are declared as per the procedures mentioned above.

3.3.8. Tabulation and Declaration of Results:

As soon as the marks in two mid examinations and assignment marks are received from HOD's, The Examination Section arrange for course wise data entry of their marks in examination tool. The final marks are evaluated by the tool as per settings made according to the academic regulation. These marks are sent to departments for verification.

The following procedure for the declaration of the examinations results is followed.

- a) After examinations, the answer booklets carrying unique barcode are collected and the first section of the answer booklets with personal details of the student is detached & stored separately.
- b) These personal details of the students are entered against the unique barcode on the answer sheet.
- c) Following this, the Answer booklets without any personal details of the students are sent for evaluation.
- d) After evaluation, marks are entered in the second section of the cover page in the OMR sheet. The marks of individual answers as well as total marks obtained by the student are entered by the examiner.
- e) The marks entered in the OMR sheet are directly read by the scanners and entered against the Barcode of the answer booklet. Thereafter, the system automatically matches and stores the results against the personal details of the students appearing for the Examination with help of same barcodes.
- f) The internal and external examination marks obtained in a particular course are clubbed and evaluated for a total of 100 according to Academic regulations.

- g) Based on the course wise grades, results sheets are to be compiled for each student showing the grades for the course he/she has registered himself/herself for that semester.
- h) The Examination Section verify the entries in the results sheets for the accuracy in the compilation of results.
- i) The results are published /announced with the approval of the Principal.
- j) The Controller of Examinations arrange for displaying the results on the college website.

3.3.9. Printing and issue of Grade Memo's:

Grade memo's should be printed on grade sheets with multiple security features, verified and issued to students.

- a. After the announcement of Regular/Supplementary results and revaluation results, the controller of Examinations arrange for the printing of grade memos.
- b. Before printing the grade memos, the data viewed on the screen should be compared and checked with the data on results sheets.
- c. A record for grade sheets printed must be maintained.
- d. The printed Grade memos are sent to concerned department for issue of the same to students. While issuing the grade sheet to the student, the signature should be obtained as an acknowledgement.
- e. If any student loses the grade issued to him/her, a duplicate grade sheet may be issued on application and payment of prescribed fee.
- f. Such grade memos may be oriented prominently as "DUPLICATE".
- g. A consolidated grade memo will be issued to the students who have obtained the required credits for award of degree.

3.3.10. Issuing Transcripts:

- a. A transcript is an official document containing the performance of a student, course taken by the student, the credits earned and the grades awarded.
- b. A student can obtain transcripts by submitting the application with prescribed fee.
- c. The application should be accompanied by photo copies of all the grade cards issued to the student by the examination section.
- d. The Examination Section verifies the photo copies of the grade cards with entries in the tabulation register.
- e. If the entries are found to be correct, the transcripts are printed and are signed by the controller of examinations and Chief controller of examinations.
- f. The Examination Section issue the transcript to the student after obtaining signature in "Transcript issue Register".
- g. The PC applications along with prescribed fee received from the students shall be submitted to the JNTUK, Kakinada for issue of the same.

A2- Academic Regulations

MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)

EXAMINATION MANUAL (A2 REGULATIONS)





MAHARAJ VIJAYARAM GAJAPATHI RAJ COLLEGE OF ENGINEERING (Autonomous)

(Approved by AICTE, New Delhi, and permanently affiliated to JNTUK, Kakinada) Listed u/s 2(f) & 12(B) of UGC Act 1956. Vijayaram Nagar Campus, Chintalavalasa,Vizianagaram-535005, Andhra Pradesh

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CHAPTER – 1

1.1. ABOUT THE INSTITUTION

Maharajah Alak Narayan Society of Arts and Science (MANSAS) is an Educational Trust founded by Dr. (late) P.V.G Raju, Raja Saheb of Vizianagaram in the hallowed memory of his father Maharajah Alak Narayan Gajapathi with a view to confound socio-academic inequalities in the Vizianagaram principality executing a trust deed on 12-11-1958 duly established Maharajah's College and other educational institutions in and around Vizianagaram. The Trust is a charitable one published under Section 6 a (1) of A.P Charitable and Hindu Religious Institutions and Endowment Act 30 of 1987.

The object of the Trust is to manage the properties of educational institutions under it and to promote and advance the cause of education in general, besides awarding scholarships to deserving students enabling them to undergo special training in science and industries in and out of India. The Trust has made an uncompromising contribution to the nation by presenting the stalwarts like Sri V.V. Giri, former President of India, Prof. Swami Gnanananda, a renowned nuclear scientist, Major K. V. Krishna Rao and many more.

Trust offers KG to PG level education in Arts, Sciences, Law, Pharmacy, Humanities Education, Engineering and Management and presently houses 12 Educational Institutions. MVGR College of Engineering is one of the 12 institutes.

Maharaj Vijayaram Gajapathi Raj (MVGR) College of Engineering was established in the year 1997 by MaharajAlak Narayan Society for Arts and Sciences (MANSAS) to impart quality technical education in north coastal Andhra Pradesh. MVGR College of Engineering is located in lush green, serene and pollution free environment spread over 60 acres of land in Chintalavalasa village situated in the outskirts of Vizianagaram, a fort city in the north coastal region of Andhra Pradesh. MVGR College of Engineering

- Established in 1997
- Re-Accredited for all eligible UG Programs by NBA
- Also Re-accredited with 'A' grade by NAAC of UGC
- Permanently affiliated to JN Technological University-Kakinada, KAKINADA

MVGR College of Engineering is rated as one among the best self-financing colleges in the state of Andhra Pradesh as it sets up highest standards in all areas of curricular, co-curricular and extra-curricular activities and in students' placements. Based on industry and expert's feedback, the college is updating the curriculum from time to time. The college offers many value added add-on courses students and conducts training programs to meet the industries' requirements.

1.2. EXAMINATION MANUAL – A VISION DOCUMENT

The role of higher education in nation building and facing the challenges of globalization is being discussed world over. As far as the developed nations are concerned, they have a well-developed system of higher education, capable of taking care of the twin problem of quantities and qualities of higher education. This vision of imparting higher education for our youth, if not implemented with a missionary seal we may not succeed in our endeavor of transforming our country to a developed economy.

It is under this global and national context that M V G R tries to gear up the process of Learning, Teaching and Assessing strictly adhering to the four pillars of learning as designed by UNESCO Paris Convention (1998 as one motto—Learning to Know, Learning to Do, Learning to Live Together, and Learning to Be). MVGR is committed for quantitative and qualitative growth of higher education built around the principle of equity and social justice. It is also committed to maintain its identity and keep up the cultural values and at the same time efforts are on to lift it to the status of a **University with Potential for Excellence.**

Based on extent of providing quality education and research output among the engineering colleges in the country in the area of Engineering, Science and Technology, MVGR is quick in its vision and Mission to attain the best among the many in next couple of years. The above mentioned can be achieved only by enhancing the quality of Learning, Teaching, Assessing and Research.

Learning, Teaching and Assessing are integral parts of the process imparting education and they are to be interwoven and failure in any segment will be reflected in other segments too. If one attempts to improve the system, it is to be attempted in its totality. A reform here and a reform there will not serve the purpose. There is no substitute for a holistic approach to educational reforms, if the desired results are to be made.

It is in this context that our system of teaching, learning, assessing is to be redesigned to meet the challenges of the changing times. Our old system of teaching, learning and assessing based on role memorization and other related objectivities still dominate over cognitively more complex objectives like creativity. The need of the hour is to produce an academic community with more creativity and that is the only way to convert our economy to a knowledge based economy.

Need for paradigm shift in Teaching, Learning and Assessing: An outstanding education system empowers adults to be lifelong learners and problem solvers and imparts values that support good citizenship. However, most of the Universities in India design their pedagogy around an examination system which tests more the rote memory than the ability of students to apply, analyze, evaluate and create knowledge. Three major steps can be taken up to enhance the effectiveness of the education system:

2

a. Teachers training

In the context of the proliferation of professional colleges in the self-financing sector, acute shortage of faculty is felt which in turn affect the quality of teaching, learning and assessing. These fresh graduates do not receive any formal training before facing the students. Consequently, they are not aware of even the fundamentals of pedagogy and depend on the obsolete examination system to prove their worth. They set question papers without having the objectives in mind. The differentiating human factors in cognitive, affective, and psychomotor skills of the students are ignored, and they venture out to test them in areas where they were tested as students—memory and ability to work out standard problems with no relevance to reality. In this process objectives of the examination are forgotten.

b. Need for making the pedagogy student centered

Any education system should have a feedback process inbuilt for asserting that it is student, centered. Instructional methods should not be confined to lecturing, but learning by doing and learning by insight should be encouraged. Again, the teachers should be given professional training to ensure that they are exposed to various innovative methods of teaching, other than the autocratic style such as lecture, demonstration, tutorial style, project strategies, review, group discussion, discovery etc.

c. Exposure to Industry

This aspect of the education system is neglected so much that students coming out of engineering colleges are semi-finished products—they are overloaded with theories, but do not possess the ability to deliver to the industry. Projects and industry exposure are extremely important in this aspect. The projects generated by the student community are often unimaginative and repetitive, having no creative content. Again the remedy lies in teachers getting training in industries of their specialization, say at least one week in three years. The students should have minimum hours of industry visit. Guest faculty from industry should interact with the students periodically.

M V G R is committed to incorporate the above value additions for our Academic Programs. It will serve the nation by moulding students as nation builders, Also we will continue to churn out engineers graduates in large numbers, who will consume the scarce resources of the society, without giving back anything, and continue to be educated.

M V G R proudly presents the Examination Manual which is not a set of rules and regulations to be followed by the examination wing. It is more a vision document prepared and presented by a distinguished team of academics and administrative teams. The experiences gathered over a period of more than 15

years in M V G R were instrumental in preparing this document. The necessity for a written document for the conduct of examination was appreciated in the Committee and hence an Examination Manual Committee was appointed. The committee had several levels of discussions with Academics, Head of the Departments, Teaching staff etc. The contributions from the part of the employees in the Examination cell are very specially appreciated. The committee owes a lot to Deans, Heads of the departments, faculty and staff of Examination cell for their contributions and hard work put in. Finally I thank each and every one concerned in bringing out this vision related Examination Manual and proudly present it before the academic community.

Principal

1.3. ORGANIZATIONAL STRUCTURE OF EXAMINATION SECTION:

The Examination section is a confidential section with the responsibility of conduction of examinations both internal and external, Evaluation, publication and display of results, maintenance of student records for all courses offered by MVGR. The examinations are conducted strictly adhering to academic calendar. The organization structure of examination section is as follows.



1.4. BEES EXAMINATION TOOL

The examination process is one of the key areas for any educational institution or university. Examinations section prepares, schedules strictly adhering to academic calendar of the institution. All the tasks related to the examination section have been integrated with IT tools using Bees Examination Software, which is exhaustive and completely automated in carrying out end to end tasks. Pre examination module consists 1) Master setup 2) Transactions 3) Reports. Master setup feature include set up of courses, student data base management, registrations, exams setup, grade setup etc. Transaction feature include attendance, exam fee collection, exam OMR codes, seating plan etc. Reports feature includes examination forms, fee details, Hall ticket printing, OMR printing etc. Post Examination Module consists of Scanning and import of OMR Scanned marks, Marks verification, Results processing, confirmation and declaration of results, Reports of result analysis and Printing of grades Memos with security features like QR code etc. Utilities feature includes data backup from time to time.

1.5. INFRASTRUCTURE:

1	Examination Software	1
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2		2 Colour
3	Desk top computers including Clients	10
4	Laptops	1
5	Stitching machine	2
6	Scanner	1
7	Bar code reader	2
8	Printers	6
9	Phones	3
10	UPS (02 KVA)	1
11	UPS (06 KVA)	1
12	AC's	2

CHAPTER – 2

2.1 ACADEMIC REGULATIONS FOR B.TECH., PROGRAM

Applicable to the students admitted from the Academic year 2019-2020 onwards.

2.1.1. Course Pattern:

B.Tech.: The program is for 4 academic years / 8 semesters. **B.Tech. (Lateral Entry):** The program is for 3 academic years / 6 semesters.

2.1.2. Award of Degree:

B.Tech.:

A student will be declared eligible for the award of degree if he/she fulfills the following academic regulations.

- a) A student shall be declared eligible for the award of degree, if he/she pursues a course of study for not less than four academic years and not more than eight academic years from the date of admission.
- b) The student shall register for **160** credits and secure all **160** credits.
- c) A student shall also register and successfully complete audit programs (Noncredit) as recommended by Academic Council.
- d) A student on completing 1st year class work may opt for a break of 1 year which shall be deemed as GAP year, as recommended by APSCHE, for undertaking successful entrepreneurial ventures.
- e) Students who fail to complete Four Years Course of study within 8 years shall forfeit their seat and their admission shall stand cancelled.

B.Tech. (Lateral Entry):

A student will be declared eligible for the award of degree on fulfilling the following academic requirements.

- a) A student shall be declared eligible for the award of the degree, if he/she pursues a course of study for not less than three academic years and not more than six academic years.
- b) The student shall register for **126** credits and secure all **126** credits.
- c) A student shall also register and successfully complete audit programs (Noncredit) as recommended by Academic Council.
- d) Students who fail to complete their three Years Course of study within 6 years shall forfeit their seat and their admission shall stand cancelled.
- e) Student shall register for bridge programs, if any, as administered by the respective departments at the beginning of 2^{nd} year and successfully complete as per the guidelines of the Institution.

2.1.3. Distribution and Weightage of Marks:

B.Tech.:

a). All Theory courses will have 5 units and assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination.

Internal Assessment:

Subjective tests	- 20 Marks
Objective tests	- 10 Marks
Assignments	- 10 Marks

- Two subjective tests shall be conducted.
- Each subjective test shall be conducted for 90 Minutes and have 3 questions each for 7 marks (No choice) and the same shall be scaled down to 20 Marks.
- Average of two subjective tests shall be considered.
- Two objective tests (online) shall be conducted each for 20 marks.
- Each objective test shall be conducted for 20 minutes and have 20 Multiple Choice Questions each for 1 mark and the same shall be scaled down to 10 Marks.
- Average of two objective tests shall be considered.
- Assignments shall be assessed for 10 marks.

External Assessment:

• External examination is for 60 marks (180 min). Question paper contains 10 questions (2 questions from each unit) and each question carries 12 marks. Student shall answer 5 questions (1 question from each unit).

b). Laboratory/Practice:

All Laboratory/Practice courses are assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination.

Internal Assessment : (40 Marks)

Continuous assessment	: 15 Marks
Project based learning	: 15 Marks
Internal test	: 10 Marks

- Continuous assessment for 15 marks for each experimental session finally averaged to 15 marks.
- Project based learning shall be assessed for 15 Marks.
- In Project based learning, a student has to identify a problem such that at least 3 or 4 modular learning of experiments shall be integrated and submit comprehensive report with solution at the end of the semester.
- An internal assessment test conducted at the end of the semester shall be assessed for 10 marks.

Semester End Assessment:

- Semester end examination is for 60 marks (180 min) conducted and assessed by both external and internal examiners.
- Both internal and external examination shall include assessment of the student

on

- a) Knowledge of principles/concepts involved
- b) Experimental design
- c) Result interpretation and analysis
- d) Experimental report

c). Drawing/Design/Estimation:

i) Computer Aided Engineering Graphics:

Evaluation Procedure:

The course will have 5 units and assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination. **Internal Assessment : (40 Marks)**

Continuous assessment	: 15 Marks
Project based learning	: 15 Marks
Internal test	: 10 Marks

Semester End Assessment:

- Semester end examination is for 60 marks (180 min) conducted and assessed by both external and internal examiners.
- Question paper contains 3 questions (with internal choice). Each question carries 20 marks (5 marks for free hand drawing and list of commands & 15 marks for final drawing prepared in AUTOCAD). A Student shall answer all questions.

ii) Modeling and Assembly of Mechanical Elements:

Evaluation Procedure:

The course will have 5 units and assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination.

Internal Assessment : (40 Marks)

Continuous assessment	: 15 Marks
Project based learning	: 15 Marks
Internal test	: 10 Marks

Semester End Assessment:

- Semester end examination is for 60 marks (180 min) conducted and assessed by both external and internal examiners.
- Semester End Examination shall include assessment of the student on Final drawings like modeling, assembly and drafting.
- Student is expected to execute one exercise.
- Final drawings like modeling, assembly and drafting hard copies shall be evaluated by both internal and external examiners

Integrated Course (Theory + Lab):

Theory and Lab shall be assessed for 200 Marks (Each 100 marks)

- For Integrated course, the theory shall be assessed for 100 marks, of which 40 marks for internal assessment and 60 marks for semester end external examination.
- The Lab shall be assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination

Socially Relevant Project:

- A student shall identify and provide a solution to the problem relevant to society/Profession/Industry.
- A student shall engage at least 15 hours on socially relevant project. Socially relevant project shall be evaluated internally for 50 marks by Project Review Committee (PRC). PRC comprising of HoD, department Academic Coordinator, R&D member of the department, one senior faculty and guide shall review the progress.

Mini Project:

- A student shall undergo internship for a period of 4 weeks/provide solution to the problem relevant to Industry/ Modern tool during the vacation after VI semester and submit comprehensive report.
- Mini project shall be evaluated internally for 50 marks by Project Review Committee (PRC).
- PRC shall prepare rubrics for assessment.

Project Evaluation:

Project is divided into 2 phases - Phase I & Phase II

- Evaluation shall comprise of internal and external assessment. Internal : 110 (Phase I 50 marks, Phase II 60 Marks) External : 90
- A project Review committee (PRC) comprising of HoD, department Academic Coordinator, R&D member of the department, one senior faculty and guide shall review the progress once in four weeks.

Project Phase I:

- Project Phase I shall be evaluated internally by PRC for 50 Marks.
- A student shall undertake project phase I during the VII semester.
- A student shall report to the guide/external supervisor and work under his supervision at least 2 hours per week.
- Assessment shall be on
 - ➢ Literature review

Identification and statement of the Problem

Project Phase II:

- A student shall undertake project phase II during the VIII semester.
- A student shall report to the guide/external supervisor and work under his supervision at least 8 hours per week.
- Internal evaluation shall be done by HoD, department Academic Coordinator, R&D member of the department, one senior faculty and guide for 60 marks.
- External evaluation shall be done by HoD, Guide/Internal Examiner and External Examiner for 90 marks.
- Assessment shall be on
 - a) Review on fundamental knowledge involved
 - b) Inter disciplinary aspect
 - c) Experimental/methodology design
 - d) Result analysis and interpretations
 - e) Report writing
 - f) Team work
 - g) Presentation
 - h) Viva-voce

B.Tech. (Lateral Entry):

The rules and regulations for candidates admitted under lateral entry category for 2^{nd} , 3^{rd} and 4^{th} years of study shall be same as applicable to regular B.Tech students.

2.1.4. Attendance Regulations:

B.Tech.:

- I. A student shall be eligible to appear for end semester examinations, if he or she acquires a minimum of 75% of attendance in aggregate of all the subjects (Theory & Lab.) for the semester.
- II. Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the college academic committee.
- III. Shortage of attendance below 65% in aggregate of all the subjects (Theory & Lab) for the semester shall not be Condoned.
- IV. Detained student shall seek re- admission for that semester when offered within 4 weeks from the date of commencement of class work.

Promotion Rule (Based on attendance):

• A Student shall be promoted to the next semester on fulfillment of minimum attendance requirement (75%) of current semester.

Promotion Rule (Based on credits):

- A student shall be promoted from IV semester to V semester if he fulfills the minimum attendance requirement (75%) and academic requirement of 40% of credits up to IV semester from the following examinations irrespective of whether the candidate takes the examination or not.
 - Two regular and Two supplementary examinations of I semester
 - Two regular and One supplementary examinations of II semester
 - One regular examination and One supplementary examination of III semester
 - > One regular examination of IV semester.
- A student shall be promoted from VI semester to VII semester if he fulfills the minimum attendance requirement (75%) and academic requirement of 40% of credits up to IV semester from the following examinations irrespective of whether the candidate takes the examination or not.
 - > Three regular and Three supplementary examinations of I semester
 - > Three regular and Two supplementary examinations of II semester
 - > Two regular and Two supplementary examinations of III semester
 - > Two regular and One supplementary examinations of IV semester
 - > One regular and One supplementary examination of V semester
 - > One regular examination of VI semester.

B.TECH (Lateral Entry):

Promotion Rule (Based on attendance):

A Student shall be promoted to the next semester on fulfillment of minimum attendance requirement of current semester.

Promotion Rule (Based on credits):

A student shall be promoted from VI semester to VII semester if he fulfills the minimum attendance requirement (75%) and academic requirement of 40% of credits up to VI semester from the following examinations irrespective of whether the candidate takes the examination or not.

- Two regular and Two supplementary examinations of III semester
- > Two regular and one supplementary examinations of IV semester
- One regular and One supplementary examinations of V semester
- > One regular examination of VI semester.

B.Tech. (Lateral Entry):

The rules and regulations for candidates admitted under lateral entry category for 2^{nd} , 3^{rd} and 4^{th} years of study shall be same as applicable to regular B.Tech students.

2.1.5. Minimum Academic Requirements:

B.Tech.: (Theory/Lab)

i. A student is deemed to have satisfied the minimum academic requirements for a course on securing at least 24 marks out of 60 marks at semester end examination and overall minimum of 40 marks out of 100 marks including internal assessment.

ii. Integrated Course (Theory + Lab):

- The student shall secure minimum 24 marks out of 60 marks at semester end examination and overall 40 marks out of 100 marks for Theory and Laboratory courses independently. In case of failure in either theory or Laboratory course, the student should re-appear for both theory and laboratory.
- The assessment shall be done independently for both theory and laboratory courses and final marks shall be calculated on weighted average method for converting marks into grade points.

Sample calculation:

Integrated course-5 credits. Theory is for 3 credits and laboratory is for 2 credits.

```
Total Marks obtained in theory: 70 out of 100 (3 Credits)
Total Marks obtained in Lab : 90 out of 100 (2 Credits)
Final marks of the integrated course is
(70X3 + 90X2) / 5 = 78 Marks
```

B.Tech. (Lateral Entry):

The rules and regulations for candidates admitted under lateral entry category for 2^{nd} , 3^{rd} and 4^{th} years of study shall be same as applicable to regular B.Tech students.

2.1.6. Grading System:

B.Tech. / B.Tech. (Lateral Entry)

Semester Grade Point Average (SGPA) for the current semester which is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded,

SGPA = Σ (course credits earned x Grade points) /

 Σ (Total course credits in the semester.

CGPA= Σ (course credits earned x Grade points) up to successfully completed semesters / Σ (Total course credits up to successfully completed.

The UGC recommends a 10-point grading system with the following letter grades as given below:

0	(Outstanding)	10
A+	(Excellent)	9
А	(Very Good)	8
B+	(Good)	7
В	(Above Average)	6
С	(Average)	5
Р	(Pass)	4
F	(Fail)	0
Ab	(Absent)	0

• iii. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

Illustration of Computation of SGPA and CGPA and Format for Transcripts Computation of SGPA and CGPA

Course	Credit	Grade	Grade	Credit Poir	nt
		Letter	Point	(Credit x C	Grade)
Course 1	3	А	8	3 X 8 =	24
Course 2	4	$\mathbf{B}+$	7	4 X 7 =	28
Course 3	3	В	6	3 X 6 =	18
Course 4	3	Ο	10	3 X10 =	30
Course 5	3	С	5	3 X 5 =	15
Course 6	4	В	6	4 X 6 =	24
	20			1	.39
		Thus, SGPA	=139/20 = 6.9	5	
Illustration	for CGPA				
Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credits: 16	Credits: 18	Credits: 25	Credits: 21	Credits: 23	Credits: 22
SGPA: 7.9	SGPA: 7.8	SGPA: 7.6	SGPA: 8.0	SGPA: 8.3	SGPA: 8.6
Semester 7	Semester 8				
Credits: 21	Credits:14				
SGPA: 8.2	SGPA: 8.5				
Thus,					

Illustration for SGPA

CGPA=<u>16x7.9+18x7.8+25x7.6+21x8.0+23x8.3+22x8.6+21x8.2+14x8.5</u>=**8.1**

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2.1.7. Eligibility for Award of Degree:

B.Tech:

A student shall be eligible for award of the degree if he/she fulfills the following conditions:

- 1) Successfully completes all the courses prescribed for the Program.
- 2) CGPA greater than or equal to 4.5(Minimum requirement for Pass),

2.1.8. Award of Class:

B.Tech:

Eligible Candidates for the award of B.Tech., Degree shall be placed in one of the following Classes based on CGPA.

Class	CGPA
Distinction	≥7.5
First Class	\geq 6.5
Second Class	≥ 5.5
Pass class	≥ 4.5

2.1.9. Supplementary Examinations:

Supplementary examinations shall be conducted within 4 weeks from the date of announcement of results of regular examinations.

2.1.10. Withholding of Results: The result of a student shall be withheld

- If the student has not paid the dues, if any, to the institution
- If any case of pending disciplinary action,
- Involvement in any sort of malpractices etc.
- Involvement in ragging.

2.2. ACADEMIC REGULATIONS FOR M.TECH. PROGRAM

Applicable to the students admitted from the Academic year 2019-20 onwards.

2.2.1. Course Pattern:

The program is for 2 academic years - 4 semesters.

2.2.2. Award of Degree:

A student will be declared eligible for the award of degree if he/she fulfills the following academic regulations.

- A student shall be declared eligible for the award of the degree, if he/she pursues a course of study for not less than two academic years and not more than four academic years.
- A student shall register for **68** credits and secure all **68** credits.
- Students who fail to complete Two Years Course of study within Four years shall forfeit their seat and their admission stand cancelled.

2.2.3. Distribution and Weightage of Marks:

All Theory courses will have 5 units and assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination.

Internal Assessment:

- Subjective tests 30 Marks
- Assignments 10 Marks
- Two subjective tests shall be conducted each for 30 Marks.
- Each subjective test shall be conducted for 90 Minutes and have 3 questions each for 10 marks (No choice).
- Average of the two subjective tests shall be considered as performance in internals.
- Assignments shall be assessed for 10 marks.

Semester End Assessment:

• Semester End examination is for 60 marks (180 min). Question paper contains 5 questions (one from each unit with internal choice). Each question carries 12 marks. A student shall answer all 5 questions.

a) LABORATORY/PRACTICE:

All Laboratory/Practice courses are assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for Semester End Examination.

Internal assessment: (40 Marks)

- Continuous assessment: :20 Marks
- Internal test: :20 Marks

Semester End Assessment: (60 Marks)

- Semester End Examination is for 60 marks (180 min) conducted and assessed by both external and internal examiners.
- Both internal and semester end examination shall include assessment of the student on
 - □ Knowledge of principles/concepts involved
 - **Experimental design**
 - **D** Result interpretation and analysis
 - **Experimental report**

b) DRAWING/DESIGN/ESTIMATION:

These courses are assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end examination.

- Continuous assessment for 20 marks for each unit finally averaged to 20 marks.
- Two internal assessment tests are conducted during the semester which shall be assessed for another 20 marks by taking the average.
- c) **Research Methodology & IPR** shall be evaluated internally for 50 marks by PRC at the end of I semester
- **d**) **Mini Project with Seminar** shall be evaluated internally for 50 marks by PRC in the II semester
- e) For **audit course** a student is deemed to satisfy the minimum contact hours, as prescribed by the department and shall also comply with the requirements for submission of assignments/projects. A student shall also opt for MOOCs and submit the certificate after completion of the course.

f) **PROJECT EVALUATION**:

Duration is TWO semesters –Minimum of 40 weeks period is mandatory to submit.

- PRC includes HOD and two other senior faculties, one being the guide.
- To register for project work, a student shall complete all the course work requirements of I and II semesters.
- The progress of the work shall be periodically reviewed by PRC.
- The PRC shall authorize /approve change of guide/topic/title as deemed fit.
- A student shall submit Status Report in line with the recommended project calendar as approved by PRC.
- Student has to submit draft copy of thesis/dissertation to PRC, and also shall make an oral presentation. He/she shall publish the work in journal or international conference of repute and relevance.
- A student shall make 5 copies of PRC approved work and submit.
- Candidates who have successfully passed all theory and lab courses shall be eligible for submitting the thesis.
- The thesis shall be adjudicated by the internal & external examiners and Head of the department.
- Student shall be examined for his contributions, knowledge along with the quality of the work through presentations and Viva-voce.

- The assessment of work shall be done on the following lines:
 - **Project phase-I** which includes Problem definition, Literature survey, tool specific knowledge shall be evaluated internally for 100 marks by PRC at the end of III semester.
 - **Project phase-II** shall be evaluated for 300 marks at the end of IV semester. Out of 300 marks, 120 marks shall be evaluated internally by PRC and remaining 180 marks shall be evaluated externally by the internal and external examiner.
- The evaluation of Project phase II shall be made on the following aspects.
- Experimental/methodology design
- Result analysis and interpretations
- Report writing
- Presentation
- Viva-voce

2.2.4. Attendance Regulations:

- A student shall be eligible to appear for end semester examinations, if he or she acquires a minimum of 75% of attendance in aggregate of all the subjects (Theory & Lab.) for the semester.
- Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the college academic committee.
- Shortage of attendance below 65% in aggregate of all the subjects (Theory & Lab) for the semester shall not be condoned.
- Detained student shall seek re- admission for that semester when offered within 4 weeks from the date of commencement of class work.

2.2.5. Minimum Academic Requirements:

A student is deemed to have satisfied the minimum academic requirements for a course on securing at least 24 marks out of 60 marks at semester end examination and overall minimum of 50 marks out of 100 marks including internal assessment.

2.2.6. Grading System:

Semester Grade Point Average (SGPA) for the current semester which is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded,

SGPA= Σ (course credits earned x Grade points)/ Σ (Total course credits in the semester).

CGPA= Σ (course credits earned x Grade points) up to successfully completed semesters /

 Σ (Total course credits up to successfully completed semesters)

The UGC recommends a 10-point grading system with the following letter grades as given below:

0	(Outstanding)	10
A+	(Excellent)	9
А	(Very Good)	8
B+	(Good)	7
В	(Above Average)	6
Р	(Pass)	5
F	(Fail)	0
Ab	(Absent)	0

• A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

Illustration of Computation of SGPA and CGPA and Format for Transcripts Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade	Grade	Credit Po	oint
		Letter	Point	(Credit x	Grade)
Course 1	3	А	8	3 X 8 =	24
Course 2	4	B+	7	4 X 7 =	28
Course 3	3	В	6	3 X 6 =	18
Course 4	3	0	10	3 X 10=	30
Course 5	3	С	5	3 X 5 =	15
Course 6	4	В	6	4 X 6 =	24
	20				139
Thus, SGPA = $139/20 = 6.95$					
Illustration for CGPA					
Semester 1	Semeste	er 2 Sem	ester 3	Semester 4	
Credit: 18	Credit :	18 Crea	lit : 16	Credit : 16	
SGPA:7.9	SGPA:	7.8 SGI	PA: 7.6	SGPA: 8.0	
Thus, CGPA = 18 x 7.9 + 18 x 7.8 + 16 x 7.6 + 16 x 8.0					
	1 4 2 2	140 4 12	1 6 100	7 02	

$$\frac{142.2+140.4+121.6+128}{68} = 7.83$$

2.2.7. Eligibility for Award of Degree:

M.Tech.:

A student shall be eligible for award of the degree if he/she fulfills the following conditions:

- 1) Successfully completes all the courses prescribed for the Program.
- 2) CGPA greater than or equal to 5.5(Minimum requirement for Pass),

2.2.8. Award of Class:

Eligible candidates for the award of M.Tech. Degree shall be placed in one of the following Classes based on CGPA.

Class	CGPA
Distinction	≥ 7.5
First Class	≥ 6.5
Pass Class	≥ 5.5

2.2.9. Supplementary Examinations

Supplementary examinations shall be conducted along with regular examinations.

2.2.10. WITHHOLDING OF RESULTS

The result of a student shall be withheld

- If the student has not paid the dues, if any, to the institution.
- If any case of pending disciplinary action
- Involvement in any sort of malpractices etc.
- Involvement in ragging.
2.3 ACADEMIC REGULATIONS FOR MBA PROGRAM

Applicable to the students admitted from the Academic year 2019-20 onwards.

2.3.1. Course Pattern:

The program is for 2 academic years - 4 semesters.

2.3.2. Award of Degree:

A student will be declared eligible for the award of degree if he/she fulfills the following academic regulations.

- A student shall be declared eligible for the award of the degree, if he/she pursues a course of study for not less than Two academic years and not more than Four academic years.
- The student shall register for **102** credits and secure all **102** credits.
- Students who fail to complete Two Years Course of study within Four years shall forfeit their seat and their admission shall stand cancelled.

2.3.3. Distribution and Weightage of Marks:

All Theory courses will have 5 units and assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end external examination.

Internal Assessment:

- Subjective tests 20 Marks
- Assignments/Mini Reports/Quiz 20 Marks
- Two subjective tests shall be conducted.
- Each subjective test shall be conducted for 90 Minutes and have 3 questions each for 7 marks (No choice) and the same shall be scaled down to 20 Marks.
- Average of two subjective tests shall be considered.
- Assignments/Mini reports/Quiz shall be assessed for 20 marks.

Semester End Assessment:

- External examination is for 60 marks (180 min). Question paper contains Part-A & Part-B. Part-A consists of 10 questions (2 questions from each unit) and each question carries 10 marks. Part-B consists of 1 question Case study for 10 marks.
- Student shall answer 6 questions out of which 5 questions (1 question from each unit) from part A and compulsory question (Case Study) from Part B.

a) LABORATORY/PRACTICE:

All Laboratory/Practice courses are assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for Semester End Examination.

Internal assessment: (40 Marks)

- Continuous assessment: :20 Marks
- Internal test: :20 Marks

Semester End Assessment: (60 Marks)

- Semester End Examination is for 60 marks (180 min) conducted and assessed by both external and internal examiners.
- Both internal and semester end examination shall include assessment of the student on
 - □ Knowledge of principles/concepts involved
 - □ Experimental design
 - **D** Result interpretation and analysis
 - Experimental report

b) Drawing/Design/Estimation:

These courses are assessed for 100 marks, of which, 40 marks for internal assessment and 60 marks for semester end examination.

- Continuous assessment for 20 marks for each unit finally averaged to 20 marks.
- Two internal assessment tests are conducted during the semester which shall be assessed for another 20 marks by taking the average.

Project Evaluation:

- A student shall take a project at the end of II semester.
- A Project Review Committee (PRC) is constituted at the end of the second semester.
- PRC includes HOD and two other senior faculties, one being the guide.
- To register for project work, a student shall complete all the course work requirements of I and II semesters.
- The progress of the work shall be periodically reviewed by PRC.
- The PRC shall authorize /approve change of guide/topic/title as deemed fit.
- A student shall submit Status Report in line with the recommended project calendar as approved by PRC.
- Project is evaluated for 200 marks at the end of IV semester.
- A student shall report to the guide/external supervisor and work under his supervision at least 30 hours per week for 6 weeks at the end of second semester.

Also, a student shall engage a minimum of 2 hours per week in III and IV semester in consolidating the data, report writing, results & analysis, conclusions etc. Evaluation shall comprise of internal and Semester End assessment.

Internal:	80
External:	120

- A project committee comprising of HOD, department Academic Coordinator, R&D member of the department, One senior faculty and guide shall review the progress once in four weeks.
- Internal evaluation shall be done by HOD, department Academic Coordinator, R&D member of the department, one senior faculty and guide for 80 marks.
- External evaluation shall be done by HOD, Guide/Internal Examiner and External Examiner for 120 marks.

- Assessment shall be on:
- Problem definition
- Literature review
- Review on fundamental knowledge involved
- Inter disciplinary aspect
- Experimental/methodology design
- Result analysis and interpretations
- Report writing
- Presentation
- Viva-voce

2.3.4. Attendance Regulations:

- A student shall be eligible to appear for end semester examinations, if he or she acquires a minimum of 75% of attendance in aggregate of all the subjects (Theory & Lab.) for the semester.
- Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the college academic committee.
- Shortage of attendance below 65% in aggregate of all the subjects (Theory & Lab) for the semester shall not be condoned.
- Detained student shall seek re- admission for that semester when offered within 4 weeks from the date of commencement of class work.

2.3.5. Minimum Academic Requirements:

A student is deemed to have satisfied the minimum academic requirements for a course on securing at least 24 marks out of 60 marks at semester end examination and overall minimum of 50 marks out of 100 marks including internal assessment.

2.3.6. Grading System:

Semester Grade Point Average (SGPA) for the current semester which is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded,

SGPA= Σ (course credits earned x Grade points)/ Σ (Total course credits in the semester.

CGPA= Σ (course credits earned x Grade points) up to successfully completed semesters / Σ (Total course credits up to successfully completed semesters)

The UGC recommends a 10-point grading system with the following letter grades as given below:

0	(Outstanding)	10
A+	(Excellent)	9
А	(Very Good)	8
$\mathbf{B}+$	(Good)	7
В	(Above Average)	6
Р	(Pass)	5
F	(Fail)	0
Ab	(Absent)	0

• A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

Illustration of Computation of SGPA and CGPA and Format for Transcripts Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade Latter	Grade	Credit Point
		Letter	point	(Credit x Orade)
Course 1	4	А	8	4 X 8 = 32
Course 2	4	B+	7	4 X 7 = 28
Course 3	4	В	6	4 X 6 = 24
Course 4	4	0	10	4 X 10 = 40
Course 5	4	A+	9	4 X 9 = 36
Course 6	4	В	6	4 X 6 = 24
Course 7	3	0	10	3 X 10 = 30
	27			214

Thus, **SGPA** =214/27 = 7.93

Illustration for CGPA

Semester 1	Semester 2	Semester 3	Semester 4
Credit : 27	Credit : 27	Credit : 21	Credit : 27
SGPA: 7.9	SGPA: 7.8	SGPA: 7.6	SGPA: 8.0

Thus, **CGPA** = $\underline{27 \times 7.9} + \underline{27 \times 7.8} + \underline{21 \times 7.6} + \underline{27 \times 8.0} = 7.84$ **102**

2.3.7. Eligibility for Award of Degree:

MBA:

A student shall be eligible for award of the degree if he/she fulfills the following conditions:

- 1) Successfully completes all the courses prescribed for the Program.
- 2) CGPA greater than or equal to 5.5(Minimum requirement for Pass),

2.3.8. Award of Class:

Candidates who are eligible for the award of MBA Degree shall be placed in one of the following Classes based on CGPA.

Class	CGPA
Distinction	≥ 7.5
First Class	≥ 6.5
Pass Class	≥ 5.5

2.3.9. Supplementary Examinations:

Supplementary examinations shall be conducted along with regular examinations.

2.3.10. Withholding of Results:

The result of a student shall be withheld

- If the student has not paid the dues, if any, to the institution.
- If any case of pending disciplinary action
- Involvement in any sort of malpractices etc.
- Involvement in ragging.

CHAPTER – 3

3.1. PRE-EXAMINATION PROCESSES:

3.1.1. Subjective test (Mid- Examinations) and Objective Tests

- a. Examination Section shall prepare the schedule of Mid and (objective tests) online quiz Examinations as per academic calendar.
- b. HODs of the concerned Departments ensure circulation of Schedule of Mid and quiz examinations to all the faculty concerned and arrange for reading out in the class rooms and display in the departmental notice boards.
- c. Two mid examinations and two online quiz examinations for each theory course and assignments are conducted as per academic regulations (A2).
- d. The departmental examination in-charge gives the estimation of answer scripts to the Examination Cell sufficient to conduct each Mid Exam and internal lab exam in all the subjects two weeks before the commencement of Mid Exams.
- e. The mid question papers are generated by the controller of examinations from the question bank 30 minutes before commencement of exam in their subjects as per the guidelines given in the Academic Regulations. This generated question paper with password protected is sent to concerned HOD's mail. The department examination in charges in the presence of HOD shall take print out of the required number of copies and arrange for distribution of question papers to the examination halls.
- f. The invigilators collect the answer scripts hall-wise, question papers and other examination material 10 minutes before the scheduled time of Mid Exams.
- g. The invigilators distribute the question paper to the candidates 5 minutes before commencement of the examination. The duration of examination is 90 min.
- h. The invigilators collect the answer scripts and submit the same and unused answer scripts to department in charges.
- i. The answer scripts collected from the invigilators are handed over to the subject teachers by taking acknowledgement.
- j. The subject teacher evaluate the mid answer scripts, distribute the scripts for personal verification of the students in the class and register the marks in their subject registers.
- k. The award list signed by the subject teacher concerned is handed over to the department examination in-charge. He/she in turn shall prepare a consolidated marks statement with the support of junior assistance. A soft copy as well as a hard copy of consolidated marks statement signed by HOD shall be submitted to the examination section within seven days from the date of completion of mid examinations.
- 1. The valued answer scripts shall be handed over to the department examination incharge who in turn shall preserve and maintain in the department for subsequent verification.
- m. Online quiz examinations shall be conducted as per the schedule provided. Quiz question paper is generated from the quiz question bank. The quiz marks report is generated after the completion of the exam and the same is sent to the examination section.
- **n.** At end of the course, mid II examinations and internal lab examinations are conducted and the concerned teachers after valuation hand over the mid II

marks, assignment marks and internal lab marks, project based learning along with continuous assessment marks to the concerned department in charge who in turn submit to the central examination section signed by HOD.

3.1.2. Preparation of final internal marks statement and Verification

- a. The Examination Section prepares the final internal marks statements as per academic regulations, using examination tool, after receiving two mid examination marks, two quiz examination marks, assignment marks, internal lab marks, project based learning and continuous lab assessment marks from the departments. The same will be sent to the concerned HOD's for verification by subject teachers.
- b. The representations from the students with regard to discrepancies in the final internal marks must be sorted by the subject teachers in next two days and necessary corrections are made in the final marks statement and send the same to the examination section.

3.1.3. Question Bank Preparation and Generation of Question Paper:

- a. Question Banks for both descriptive and objective type are prepared for all the courses offered in UG & PG programs of A2 regulation by involving subject experts from Universities, Autonomous institutions & MVGR.
- b. The question banks are prepared keeping in view of covering the entire syllabus, mapping to the CO's and following Bloom Taxonomy level.
- c. All the question banks are thoroughly vetted by BOS chairman of the respective programs. These question banks are in encrypted form.
- d. For mid examinations, the question paper is randomly generated, by Controller of Examination, using software tool and is sent to HOD's mail with pass word protected 30 min before the commencement of examination.
- e. For semester end examinations a unique question paper is randomly generated as per A2 regulations using software tool, one hour before the commencement of examination, in the presence of Controller of Examination, Chief Superintendent and Observer.
- f. Quiz question bank are prepared for all the subjects by the subject experts. 50 objective type questions with 1 mark each are prepared from each cluster/unit for all the subjects.

3.1.4. Question Paper pattern:

- a. For B.Tech, the subjective test shall be conducted for 90 Minutes and have 3 questions each for 7 marks (No choice) and the same shall be scaled down to 20 Marks. Average of two subjective tests shall be considered. Two objective tests (online) shall be conducted each for 20 marks. Each objective test shall be conducted for 20 minutes and have 20 Multiple Choice Questions each for 1 mark and the same shall be scaled down to 10 Marks. Average of two objective tests shall be considered. Assignments shall be assessed for 10 marks.
- b. For B.Tech., The semester end examination is for 60 marks (180 min). Question paper contains 10 questions (2 questions from each unit) and each question carries 12 marks. Student shall answer 5 questions (1 question from each unit).

c. For M.Tech, the subjective test shall be conducted for 90 Minutes and have 3 questions each for 10 marks (No choice). Average of the two subjective tests shall be considered as performance in internals. Assignments shall be assessed for 10 marks.
For M Tech, the semester End examination is for 60 marks (180 min). Question

For M.Tech, the semester End examination is for 60 marks (180 min). Question paper contains 5 questions (one from each unit with internal choice). Each question carries 12 marks. A student shall answer all 5 questions.

- d. For MBA, the subjective test shall be conducted for 90 Minutes and have 3 questions each for 7 marks (No choice) and the same shall be scaled down to 20 Marks. Average of two subjective tests shall be considered. Assignments/Mini reports/Quiz shall be assessed for 20 marks.
- e. For MBA, the external examination is for 60 marks (180 min). Question paper contains Part-A & Part-B. Part-A consists of 10 questions (2 questions from each unit) and each question carries 10 marks. Part-B consists of 1 question Case study for 10 marks. Student shall answer 6 questions out of which 5 questions (1 question from each unit) from part A and compulsory question (Case Study) from Part B.

3.1.5. Registration of the students

The semester attendance is finalized by the concerned HOD as per the academic regulations.

- a. The student who has prescribed percentage of attendance ($\geq 75\%$) are eligible to write the exam. The student who fall shortage of attendance (below 60%) are not eligible to take their end examination of that semester. The student having attendance with ≥ 60 and < 75% are eligible to write the exam on medical grounds, has to apply to the Head of the department concerned for Condonation along with medical certificate and the prescribed fee.
- b. On the recommendation of the Head of the department, the Principal forward the condonation of the attendance and such list is sent two weeks in advance before the issue of Hall Tickets. The list of the Detained candidates duly signed by the Principal is displayed on the notice board by the departments and a copy of the same is sent to the examination section.
- c. The notification, calling for applications for registration to semester end examinations, shall be issued at least two weeks before the commencement of examinations. The notification is displayed on college website.
- d. The students pay the examination fee on line through college portal and download receipt cum application. A print out of this signed by the students is to be submitted to the respective HOD's office who in turn submit to the examination section one week before the commencement of the examinations.
- e. The Examination Section consolidates list of students paid, along with courses registered, for the examination and the same is sent to the controller of the examination.
- f. Hall tickets are generated and downloaded from the examination software tool and The hard copies of original hall tickets are sent to the departments at least three

days before the commencement of examinations. Departments will arrange to issue to the students at least two days before the examinations

- g. In case any student loses his/her original hall-ticket, a copy of hall-ticket is issued on payment prescribed fee of Rs. 100, such hall tickets are stamped as "Duplicate".
- h. Application forms received from the students for registration are preserved for future reference.

3.1.6. In House Preparation of OMR answer scripts:

- a. Examination Section with his team, after receiving the finalized list of registration for semester end examinations, generates OMR sheets for theory examinations, with students variable data and their photo, and final lab examinations.
- b. Stitching of OMR answer booklets, as per the list of candidates registered
- c. Stitched answer booklets are packed and later used for conduct of examinations as per time table.

3.2. PROCESS DURING EXAMINATION:

3.2.1. Conduct of Semester End Theory Examinations

Semester end examination shall be of three hours duration and having weightage of 60% of the total marks (For both UG and PG programs).

The process of conducting the semester end examinations is as follows:

- a. The controller of examinations shall be responsible for the smooth conduct of the semester end examinations with the support of Chief Superintendent of Examinations, Assistant controller of examinations, Observers and office staff and faculty invigilators drawn from the various departments.
- b. The chief controller of examinations appoints Chief Superintendent of Examinations, and Observer for the spell of examinations.
- c. As per the schedule of examinations, the Controller of examinations generate question papers for the day from question bank one hour (taking into consideration the time required for validation, printing, and delivery of question paper to the invigilators in examination halls and distribution to students) before the commencement of the examinations in the presence of Chief Superintendent of Examinations and observer.
- d. The question papers generated are sealed in a cover and are signed by the Chief Superintendent of Examinations and observer.
- e. The Examination Section prints the required copies and arranges for distribution to the examination halls
- f. The Chief Superintendent, Observer along with ACE's visits all the examination halls and ensures that the examinations are conducted as per the code of conduct.
- g. Malpractices, if any, identified by invigilator should bring in written to the notice of controller of examinations for proper action.
- h. After the examination is completed, the invigilators hand over the answer scripts after detaching the first section of the answer booklets with personal details of the student.
- i. The detached part is stored separately.

j. All the answer scripts are packet and handover to the examination section for spot valuation.

3.2.2. Conduct of Semester End Lab Examinations

- a. Semester end lab examinations are conducted as per the academic calendar..
- b. The lab examinations are conducted and assessed by the course coordinator (internal examiner) and an external examiner.
- c. The controller of examinations requests reputed colleges through mail to depute faculty for lab examiner two weeks before the commencement of the lab exams.
- d. As per the galley of the students appearing for the lab examinations, the required stationary (OMR, answer booklet and D-form) is to be obtained by the Department from Examination section.
- e. The ACE (exams) conduct meeting with department examinations in charges and finalizes the time-table batch wise with respect to the equipment/infrastructure available in the department
- f. After the examination, the internal examiner submits the marks awarded in OMR sheets and D form in sealed covers to the ACE (exams).
- g. ACE (exams) in turn handover to ACE (Evaluation) for results processing.
- h. Duly signed Remuneration bills are submitted along with the marks awarded in OMR sheets.

3.2.3. Conduct of Projects:

B.Tech. Project is carried out in 2 phases – Phase I & Phase II. The maximum marks for the project is 200. Project Phase I shall be evaluated internally by Project Review Committee (PRC) for 50 Marks during the VII semester. Project phase II shall be evaluated internally for 60 Marks and externally for 90 marks at the end of the VIII semester. Internal valuation shall be carried out by PRC. External evaluation shall be done by HoD, Guide/Internal Examiner and External Examiner as per academic regulations. The external examiner is appointed by Chief Controller of Examinations for the panel submitted by concerned HOD's.

M.Tech. Project is carried out in 2 phases – Phase I & Phase II. The maximum marks for the project is 400. Project Phase I shall be evaluated internally by Project Review Committee (PRC) for 100 Marks at the end of III semester. Project phase II shall be for 300 marks of which 120 Marks is for internal and 180 marks is for external. Internal valuation shall be carried out by PRC. External evaluation shall be done by Internal Examiner and External Examiner as per academic regulations. The external examiner is appointed by Chief Controller of Examinations for the panel submitted by concerned HOD's.

For MBA, Program the maximum marks for project is 200 of which 80 marks is for internal and 120 marks is for external. Internal project assessment is then by PRC as per academic regulation. The Examination Section request HOD's to provide panel of external examiners for project evaluation. The Chief Controller of Examinations appoints the external examiners from the panel received. The external project

assessment is done by HOD, Guide along with the external examiner for 120 marks as per academic regulations

3.2.4. Conduct of Supplementary Lab Examinations

Supplementary Lab Examinations are conducted as per academic regulations of UG and PG in similar lines.

3.2.5. Regulations for malpractices during the conduct of examinations:

	Nature of Malpractices/Improper conduct	Punishment
1 (a)	If the candidate possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	If the candidate gives assistance or guidance or receives it from any other candidate orally or by any other body language metHODs or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2	If the candidate has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled.
3	If the candidate impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled

		from examination hall. The
		candidate is also debarred and
		forfeits the seat. The
		performance of the original
		candidate, who has been
		impersonated, shall be cancelled
		in all the subjects of the
		examination (including
		practicals and project work)
		already appeared and shall not
		be allowed to appear for
		examinations of the remaining
		subjects of that semester/year.
		The candidate is also debarred
		for two consecutive semesters
		from class work and all
		University examinations. The
		continuation of the course by the
		candidate is subject to the
		academic regulations in
		connection with forfeiture of
		seat. If the imposter is an
		outsider/candidate not on rolls,
		he will be handed over to the
		police and a case is registered
		against him.
4	If the candidate mishandles the Answer book or	Expulsion from the examination
	additional sheet or takes out or arranges to send	hall and cancellation of
	out the question paper during the	performance in that subject and
	examination or answer book or additional sheet,	all the other subjects the
	during or after the examination.	candidate has already appeared
	Also if the answer script is mutilated / damaged	including practical examinations
	disturbing the shape, of the script, answers, the	and project work and shall not
	bar code intentionally.	be permitted for the remaining
		examinations of the subjects of
		that semester. He shall be
		debarred from class work and all
		examinations and be allowed to
		reregistered for the next
		subsequent odd or even semester
		only. The continuation of the
		course by the candidate is
		subject to the academic

		regulations in connection with
		forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	The same should be brought to the notice of CE who in turn in consultation with malpractice committee makes decision for cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation

		of the course by the candidate is
		subject to the academic
		regulations in connection with
		forfeiture of seat.
8.	Possess any lethal weapon or firearm in the	Expulsion from the examination
	examination hall.	hall and cancellation of the
		performance in that subject and
		all other subjects the candidate
		has already appeared including
		practical examinations and
		project work and shall not be
		permitted for the remaining
		examinations of the subjects of
		that semester/year. The
		candidate is also debarred and
		forfeits the seat.
9.	If student of the college, who is not a candidate for	Student of the colleges expulsion
	the particular examination or any person not	from the examination hall and
	connected with the college indulges in any	cancellation of the performance
	malpractice or improper conduct mentioned in	in that subject and all other
	clause 6 to 8.	subjects the candidate has
		already appeared including
		practical examinations and
		project work and shall not be
		permitted for the remaining
		examinations of the subjects of
		that semester. The candidate is
		also debarred and forfeits the
		seat.
		Person(s) who do not belong to
		the College will be handed over
		to police and, a police case will
		be registered against them.
10	Comes in a drunken condition to the examination	Expulsion from the examination
	hall.	hall and cancellation of the
		performance in that subject and
		all other subjects the candidate
		has already appeared including
		practical examinations and
		project work and shall not be
		permitted for the remaining
		examinations of the subjects of
		that semester.

11	Copying detected on the basis of internal evidence,	Cancellation of the performance
	such as, during valuation or during special	in that subject and all other
	scrutiny.	subjects the candidate has
		appeared including practical
		examinations and project work
		of that semester/year
		examinations.

3.3. POST EXAMINATION PROCESS:

3.3.1. Coding and Packing:

The Examination Section arranges to check the answer scripts received with the D-forms and malpractice cases if any. After verification, the Examination Section prepares code serial for each course and branch to be printed on the answer books and bundle numbers and concerned mark statement. The answer books are Shuffled and pack bundles of size 40/20 for each course. The bundle number (code serial) is printed on the answer scripts in each bundle, marks award list and the bundle number is labeled on the bundle along with name of examination, subject code.

3.3.2. Spot valuation:

- a) The institute adopts the system of Central evaluation of the answer scripts by appointing the external examiners/valuers from university, autonomous institutions. For B.Tech program the valuation (done by the external examiner) is single and is monitored by a chief examiner (Faculty of MVGR) of the concerned subject appointed by the chief controller of examinations. For PG courses double valuation is employed, one valuation is done by the faculty of MVGR and another valuation by other autonomous institutions /university faculty.
- b) At least fifteen days before the commencement of spot valuation, the controller of examinations requests Board of Studies (BOS) to provide panel of experts of examiners for all the subjects listed in the examination timetable.
- c) From this panel the chief controller of examination appoints the chief valuers for the subjects who in turn prepare and submit detailed scheme of valuation to the ACE (evaluation). The controller of examinations requests the universities / reputed colleges to depute examiner for valuation of subjects.
- d) Well in advance, the question papers, detailed key, award lists, Remuneration and TA &DA bills and other stationary required are arranged for the smooth conduct of spot valuation.
- e) The spot coordinator and assistant coordinators are appointed by chief controller of examination who will take care of smooth conduct of spot valuation.
- f) On the day of valuation, the question papers and detailed scheme of evaluation is given to the valuers along with answer books. The chief valuer of the concerned subject discusses the scheme with the examiner before he/she starts the valuation. The chief examiner evaluates 10% of the scripts in the bundle to ensure that the examiner evaluates as per the scheme.
- g) The Examiner can value a maximum of 80 answer scripts per day (i.e 40 scripts in each session)

- h) The valuer should evaluate each answer in answer script and fill the boxes in part-II of OMR sheet representing the question numbers with the marks obtained for each question in the respective boxes.
- i) In case of any correction, strike of previous figures by a line and write the new marks aside and attest with initial.
- j) Valuer should enter the total marks in the boxes provided for.
- k) Valuer should use ball point pen (Black) for writing alphabets & numerical numbers in boxes and circles.
- The valued answer scripts along with marks sheets signed by the valuer are handed over to the Scrutinizer. If there is any discrepancy in any valued answer scripts identified by the scrutinizer (i.e., non-valuated answers, wrong total etc.,) that should be reported to the valuator and required corrections to be made by the valuator with counter signature.
- m) The scrutinizer will hand over the bundles to the chief valuer of the concerned subject who in turn submit same to the spot coordinators.

3.3.3. Duties of Scrutinizer:

- a. The work of the scrutinizer starts almost concurrent with the process of evaluation. He / She verify and ascertain that all the required information entered by the examiner on award list of marks is correct.
- b. He / She check all the questions answered by the students whether valued or not valued by the examiners. If any answer is not valued, it should be immediately brought to the notice of the examiner and get it valued.
- c. He / She checks whether the marks are awarded for all answers and posted in the marks table on the OMR sheet of the answer book. The marks posted are checked for accuracy. Also, shall verify bubbling of total marks is made or not.
- d. He/She also check whether same total marks on the answer book valued is carried to award list and entered the same in bubbling total. Marks mentioned in the figures on the OMR sheet and award list should tally with bubbling.
- e. If there is any discrepancy in any valued answer scripts identified by the scrutinizer (i.e., non-valuated answers, wrong total etc.,) that should be reported to the valuer and required corrections to be made by the valuer with counter signature.
- f. If there is no discrepancy, the Scrutinizer should sign on Part-II, detach it and arrange in coding order .

3.3.4. Results Processing and Publishing:

For BTech :

- a. The Examination Section process and verify results and the results analysis generated is submitted to the controller of examinations.
- b. Controller of examinations prepares minutes of meeting based on results analysis and present before the examination committee consisting of vice Principal, Dean-Strategic Planning, Dean-R&D, Controller of Examinations headed by the Chief Controller of Examinations. After receiving approval from the examination committee, the Controller of examinations will arrange through ACE Evaluation for publishing of results through website of college.

c. Notification for revaluation is issued along with publishing of result by the controller of examinations

For PG courses:

- a) The marks obtained in the first and the second valuation is compared. If the variation in marks is more than 20% of the maximum external marks, then it will be sent to the third valuation. (Any deviations from above, as per the recommendations of examination committee, the entire subject shall be sent for third valuation.
- b) The marks obtained in the third valuation will be compared with the first and the second valuation. The marks among these two which are closer to the third valuation are considered. If the marks obtained in third valuation in mid-way of valuation one and valuation two then the case to be considered on higher side.
- c) The examination section process and verify results and the results analysis generated is submitted to the controller of examinations.
- d) Controller of examinations prepares minutes of meeting based on results analysis and present before the examination committee consisting of vice principal, Dean-Strategic Planning, Dean-R&D, controller of examinations headed by the Principal. After receiving approval from the examination committee, the Controller of examinations will arrange for publishing of results through website of college.

3.3.5. Procedure Pertaining to Revaluation of B.Tech Examination

- a. Revaluation of answer scripts is applicable for semester end theory examination only.
- b. Notification for Revaluation will be notified by Examination Cell on the day of results declaration.
- c. The Candidate has to apply for revaluation in prescribed application format as specified/notified.
- d. The application for revaluation after the last date will not entertained.
- e. Answer scripts pertaining to the RV applicants are picked up for corresponding HT Nos. by tallying with Bar code.

Note: There is no revaluation as per policy for all M.Tech and MBA Courses.

3.3.6. Revaluation:

- a. Revaluation will be carried out by examiner other than the first examiner from the panel submitted by the BoS.
- b. In Revaluation, For B.Tech courses, if the marks Secured are less than the previous marks awarded then the previous marks awarded holds good and there is no change in the status.
- c. The Examination Section prepares a consolidated statement of application received for revaluation separately for each branch, subject wise with corresponding HT Nos. and the same should be submitted to CE.

3.3.7. Supplementary Theory Examinations:

- a. Notification for Supplementary examinations will be issued after declaration of revaluation results at the end of odd and even semesters.
- b. Supplementary examinations are conducted as per the schedule to the registered students. The results are declared as per the procedures mentioned above.

3.3.8. Tabulation and Declaration of Results:

As soon as the marks in two mid examinations, two quiz examinations, assignments marks, Lab internal marks, project based learning and continuous assessment are received from HOD's, the Examination Section arrange for course wise data entry of their marks in examination tool. The final marks are evaluated by the tool as per settings made according to the academic regulation. These marks are sent to departments for verification.

The following procedure for the declaration of the examinations results is followed.

- a) After examinations, the answer booklets carrying unique barcode are collected and the first section of the answer booklets with personal details of the student is detached & stored separately.
- b) These personal details of the students are entered against the unique barcode on the answer sheet.
- c) Following this, the Answer booklets without any personal details of the students are sent for evaluation.
- d) After evaluation, marks are entered in the second section of the cover page in the OMR sheet. The marks of individual answers as well as total marks obtained by the student are entered by the examiner.
- e) The marks entered in the OMR sheet are directly read by the scanners and entered against the Barcode of the answer booklet. Thereafter, the system automatically matches and stores the results against the personal details of the students appearing for the Examination with help of same barcodes.
- f) The internal and external examination marks obtained in a particular course are clubbed and evaluated for a total of 100 according to academic regulations. For integrated courses, theory and lab marks are clubbed based on weighted average method as mentioned in academic regulations.
- g) Based on the course wise grades, results sheets are to be compiled for each student showing the grades for the course he/she has registered himself/herself for that semester.
- h) The Assistant Controller of Examinations (Evaluation) should personally check the entries in the results sheets with the concerned staff, for the accuracy in the compilation of results.
- i) The results are published /announced with the approval of the Principal.
- j) The Controller of Examinations arrange for displaying the results on the college website.

3.3.9. Printing and issue of Grade Memo's:

Grade memo's should be printed on grade sheets with multiple security features, verified and issued to students.

- a. After the announcement of Regular/Supplementary results and revaluation results, the controller of Examinations arrange for the printing of grade memos.
- b. Before printing the grade memos, the data viewed on the screen should be compared and checked with the data on results sheets.
- c. A record for grade sheets printed must be maintained.
- d. The printed Grade memos are sent to concerned department for issue of the same to students. While issuing the grade sheet to the student, the signature should be obtained as an acknowledgement.
- e. If any student loses the grade issued to him/her, a duplicate grade sheet may be issued on application and payment of prescribed fee.
- f. Such grade memos may be oriented prominently as "DUPLICATE".
- g. A consolidated grade memo will be issued to the students who have obtained the required credits for award of degree.

3.3.10. Issuing Transcripts:

- a. A transcript is an official document containing the performance of a student, course taken by the student, the credits earned and the grades awarded.
- b. A student can obtain transcripts by submitting the application with prescribed fee.
- c. The application should be accompanied by photo copies of all the grade cards issued to the student by the examination section.
- d. The Examination Section verifies the photo copies of the grade cards with entries in the tabulation register.
- e. If the entries are found to be correct, the transcripts are printed and are signed by the controller of examinations and Chief controller of examinations.
- f. The Examination Section issue the transcript to the student after obtaining signature in "Transcript issue Register".
- g. The PC applications along with prescribed fee received from the students shall be submitted to the JNTUK, Kakinada for issue of the same.